

## AGENDA

### REGULAR BOARD OF DIRECTORS MEETING DELTA DIABLO

(a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA | 94509

WEDNESDAY, MAY 9, 2018

**5:30 P.M.**

*Persons who wish to address the board during Public Comment or with respect to an item that is on the Agenda, will be limited to three (3) minutes. The Board Chair may reduce the amount of time allotted per speaker at the beginning of each Item or Public Comment period depending on the number of speakers and the business of the day. Your patience is appreciated. A break may be called, or an item may be taken out of order, at the discretion of the Board Chair.*

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

D. PUBLIC HEARING

**NOTE MEETING  
START TIME**

**Conduct** Public Hearing on Sewer Service and Delinquency Charges and Collection System Charges and Surcharges; **Adopt** Ordinance Establishing Charges; **Adopt** Resolution Approving Final Engineer's Report and Directing Collection of Certain Sewer Service and Delinquent Charges on County Tax Roll (Carol Margetich)

E. CONSENT CALENDAR

- 1) **Approve** Minutes of Regular Board of Directors Meeting, April 11, 2018 (Denise Jones)
- 2) **Approve** District Monthly Check Register, March 2018 (Kathy Chang)
- 3) **Receive** Notes from Finance Committee Meeting, May 2, 2018 (Denise Jones)
- 4) **Authorize** General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$250,000, Engineering Design Services, Bay Point Sewer Repairs - Phase IV, Project No. 18119 (Patricia Chapman)
- 5) **Accept** and **Authorize** General Manager to File Notice of Completion, Silao General Engineering, Inc., Treatment Plant Area Door Replacements, Project No. 16114 (Sean Williams)
- 6) **Authorize** General Manager to Execute Amendment No. 1 to Consulting Services Contract in an Amount Not to Exceed \$570,000, Kennedy/Jenks Consultants, Engineering Services, Resource Recovery Facility Condition Assessment, Project No. 18121 (Irene O'Sullivan)

The District will provide reasonable accommodations for persons with disabilities planning to participate in Board (or committee) meetings who contact the Office Manager/Secretary to the Board at (925) 756-1927 at least 24 hours prior to the scheduled meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 2500 Pittsburg-Antioch Highway, Antioch, CA 94509 during normal working business hours.



F. **DELIBERATION:** *The Board will consider and take action on the following:*

None

G. **PRESENTATIONS AND REPORTS:** *The Board may consider and take action on the following:*

**Receive** Report on Key Assumptions for Proposed Fiscal Year 2018/2019 Operating Budget  
(Carol Margetich)

H. **MANAGER'S COMMENTS**

I. **DIRECTORS' COMMENTS**

J. **CORRESPONDENCE**

**Receive** Monthly Lobbyist Report dated April 2018, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024 (Jayne Strommer)

K. **CLOSED SESSION**

None

L. **ADJOURNMENT**

The next regular meeting of the Board of Directors will be **June 13, 2018, at 4:30 p.m.**

The District will provide reasonable accommodations for persons with disabilities planning to participate in Board (or committee) meetings who contact the Office Manager/Secretary to the Board at (925) 756-1927 at least 24 hours prior to the scheduled meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection at 2500 Pittsburg-Antioch Highway, Antioch, CA 94509 during normal working business hours.



## ITEM D

May 9, 2018

CONDUCT PUBLIC HEARING ON SEWER SERVICE AND DELINQUENCY CHARGES AND COLLECTION SYSTEM CHARGES AND SURCHARGES; ADOPT ORDINANCE ESTABLISHING CHARGES; ADOPT RESOLUTION APPROVING FINAL ENGINEER'S REPORT AND DIRECTING COLLECTION OF CERTAIN SEWER SERVICE AND DELINQUENT CHARGES ON COUNTY TAX ROLL

### RECOMMENDATION

1. Conduct a public hearing on Fiscal Year 2018/2019 (FY18/19) Sewer Service Charges (SSCs) and Delinquency Charges and Collection System Charges and Surcharges;
2. Receive and consider any testimony received;
3. Adopt Ordinance (Attachment 1) establishing SSCs and Surcharges to be effective in FY18/19;
4. Adopt Resolution (Attachment 2) approving Final Engineer's Report and providing for the Collection of SSCs on the County Tax Roll.

### Summary Statement

The proposed rate increases include:

- Applying a 6.0% SSC rate increase for Antioch and Pittsburg customers in FY18/19. The proposed rate increase (excluding wastewater collection) equates to an estimated SSC increase of \$21.06 per year or approximately \$1.76 per month.
- Applying a 5.0% SSC rate increase to Bay Point customers in FY18/19. The proposed rate increase (including wastewater collection) equates to an estimated SSC increase of \$24.99 per year or approximately \$2.08 per month.

### No Proposed Street Sweeping Increase

- Annual Street Sweeping Charges, which vary by community (\$4.58 for Bay Point, \$10.26 for Pittsburg and \$5.60 for Antioch) are not proposed to increase.

### Background Information

Delta Diablo (District) is a California special district that provides wastewater, street sweeping, and household hazardous waste collection services to the City of Antioch, the City of Pittsburg, and the unincorporated community of Bay Point. For the community of Bay Point (Zone 1), the District also provides wastewater collection services, and Bay Point customers are charged for those additional services through Collection System operating and rehabilitation components within their SSCs.

SSCs do not pay for any capital costs related to growth, which is funded through the District's Capital Facilities Capacity Charges (CFCCs). Serving nearly 210,000 residents and encompassing 54 square miles, the District is an award-winning agency with a mission to protect public health and the environment. Public ownership of these services allows customers the benefit of reliable service while still having rates among the lowest in the region.

High-quality and environmentally-sound resource recovery services (wastewater utility operations, household hazardous waste, and street sweeping) are essential for public health and economic vitality. Consistent delivery of District services requires continued top performance of our publicly-owned facilities and related infrastructure systems and the expertise of professionals, including state-certified staff.



Each year, the District submits required information to Contra Costa County to place SSCs on the property tax roll for most customers. The current rate analysis includes a five-year financial planning horizon from fiscal years FY18/19 through FY22/23. The study meets the legal requirement for setting rates that are proportionate to the cost of services provided. The proposed single-year rate implementation will meet the financial goals of generating sufficient revenues given the current assessment of future expenses and economic reserves.

The Board last adopted a rate adjustment in June 2017. The adjustment consisted of a single-year increase of 6.5% for customers in Antioch and Pittsburg and 6.1% for customers in Bay Point, effective FY17/18.

The District's SSCs are determined based on the costs of providing services. These costs include utility operations, capital, rehabilitation, state and federal regulatory compliance, household hazardous waste collection, street sweeping services, and adopted fiscal policies. For the community of Bay Point (Zone 1), the District also provides wastewater collection services, and Bay Point customers are charged for that additional service through an added component to their SSCs. In addition to SSCs, District reserve funds are used consistent with Board policies to keep SSC increases as low as practical.

Based on the financial analysis, staff is recommending adjustments to SSCs rates to remain fiscally sound by:

- Collecting revenues sufficient to meet expenses.
- Complying with Proposition 218, which stipulates that:
  - An agency cannot collect revenue beyond what is necessary to provide service
  - No charge may be imposed for a service unless that service is actually used or immediately available to the owner of the property
  - Revenues derived from the charge shall not be used for any other purpose other than that for which the charge was imposed
  - Fairness in apportionment of total costs of service amongst ratepayer classes (avoidance of subsidization within the rates)
- Reflecting economic reserves of 40% of operating expenditures
- Meeting commitments made in loan agreements

The remainder of this report details the rates analysis process and conclusions necessitating the SSC rate increases.

### **Analysis**

The process to establish rates that support fiscal stability relies on long-term financial planning and sound fiscal policies. The District continues to be subject to increases in regulatory, operational, and rehabilitation costs. General cost increases include:

- Growth. Because the District uses a multi-year rate model to evaluate and project future costs and revenue requirements, projected growth is one of the key assumptions. To the extent growth is robust, fixed costs are spread over more services and rate adjustments may be lower; to the extent growth is slow, fixed costs are spread over fewer services resulting in marginally higher SSC adjustments. Beginning with the FY12/13 rate analysis, the growth assumption was reduced from 600 to 400 equivalent residential units (ERUs) annually. The average growth rate over the past five



years (FY12/13 – FY16/17) has been 433 ERUs, so the assumption of 400 added ERUs annually has been maintained for the FY18/19 analysis.

- **Operating Expenses.** The District has seen costs increase in general. The assumption used for increases in annual operating expenses is 3.0% in the rate model.
- **Salaries.** Labor cost inputs were based on salaries in existing negotiated contracts. Salary and benefits were increased by 3.6% annually based on estimated cost of living adjustment (COLA) increases. Per the terms of the District’s current labor Memoranda of Understanding (MOUs), COLA impacts are reviewed each year and adjusted as necessary.
- **Regulatory Requirements.** Wastewater utilities are highly regulated. New requirements, such as unfunded mandated programs, increasingly stringent reporting requirements, or compliance with updated standards, are routine.
- **Wastewater Rehabilitation Costs.** The District has over \$100 million in wastewater infrastructure assets (net of depreciation) and is currently assessing its wastewater conveyance and treatment system infrastructure. The results of this study will better inform the District’s need for long-term infrastructure rehabilitation. An effective rehabilitation program includes evaluations of facilities and proactive repairs and replacements, thus avoiding expenses associated with unexpected infrastructure failure. Alternatively, the utility would be obligated to seek bond financing or emergency loan funds to pay for the repairs, with associated high-interest rates.
- **Economic Reserves.** Utility economic reserves are an essential part of the utility’s operating procedures and ensure the continued ability to provide services during budget shortfalls or unforeseen circumstances. The analysis includes a 40% economic reserve target based on operating expenditures.
- **Debt Service Coverage.** The District is obligated to meet debt service coverage requirements related to long-term debt as part of our various loan agreements. The typical rate covenant for debt issued on wastewater capital improvement projects requires a minimum debt service coverage ratio of 1.20 (ratio of net revenues to expenses). Maintaining debt service coverage requirements is crucial to maintaining the District’s good credit rating.

The District’s revenues and expenditures have been calculated for the next fiscal year based on the adopted FY17/18 Operating Budget, advanced treatment, and draft FY18/19 through FY22/23 capital improvement program (CIP), which have resulted in projected SSC adjustments to ensure that total revenues, including reserve use, cover the cost of providing service. The core components of SSCs are: Regional Treatment and Conveyance, which funds wastewater operations and maintenance (O&M) costs, Capital Asset (CA) for new wastewater reliability capital projects, and Capital Asset Replacement (CAR) for rehabilitation and replacement capital projects. Based on these projected expenditures, the SSCs need to increase for FY18/19, as reflected in Table 1. The projected increases are due to increases in core wastewater service operating and capital needs.

**Table 1: Sample Single Family Sewer Service Change on Property Tax Bills for FY18/19**

Residential Service	Current Rates	Proposed Rates	Annual Increase
6% Sewer Service Charge Increase (Customers in Antioch [Zone 3*] and Pittsburg [Zone 2*])	\$351.62	\$372.68	\$21.06
5% Sewer Service Charge Increase (Customers in Bay Point [Zone 1*], includes wastewater collection services)	\$497.14	\$522.13	\$24.99

\*Zones 1, 2, and 3 as shown on Map of Zone 1, 2, and 3 on file with the Board Clerk.

Additionally, as discussed with the Board at its March 14, 2018 meeting, it is likely that advanced treatment for nutrient removal will be required to meet future wastewater discharge standards. Funding for this effort began with the FY11/12 SSC review, when the Board established a designated Advanced Treatment (AT) Reserve fund and approved a new rate component to begin funding that reserve. This



was the first step in a proposed sinking fund approach to build future cash reserves to levels sufficient to fund project planning and design, and debt service for project construction. Original capital costs for this effort were estimated to be \$125 million in escalated dollars with an anticipated target date for compliance of FY23/24. However, as reported to the Board in November 2017, updated information on future permit requirements suggest a new target date of FY33/34, creating additional time to collect the designated funds necessary for this effort and mitigate the significant cost of future long-term debt.

Therefore, instead of 2.7% of the overall proposed increase being designated for future nutrient removal improvements, staff is now recommending 1.0% increases over the next two years. This is consistent with the fund strategy established by the Board of Directors in FY11/12 and minimizes rate increases over the long-run to meet these requirements. The proposed 1.0% increase in FY18/19 would add an additional \$3.47 per year to the AT Reserve rate component, or \$0.29 per month. This, added to the proposed increase for core wastewater SSC components, would bring the total annual adjustment to \$21.06 (6.0%), or \$1.76 per month for all three District zones.

In FY17/18, an additional \$4.1 million was transferred from the AT fund to fund the first year of the CAR fund-related CIP. These fund reserves are rate-funded and, as such, are not typically subject to inter-fund loan provisions. However, because the AT fund was set up for the specific purpose of funding the future AT Project, the transfer will be repaid from the CAR fund beginning FY20/21.

Additionally, inter-fund transfers from the CA fund to the CAR fund of \$1.2 million in FY18/19 and \$1.2 in FY19/20 will provide further funding for rehabilitation needs. Because both funds are rate-funded, inter-fund loans are not required.

Inter-fund loan repayments are also planned from the Capital Expansion fund to the CAR fund to repay funds previously borrowed to cover anticipated shortfalls in CFCC revenue and CFCC-funded debt service. Because the Expansion fund is funded by new development through CFCCs, the loan payments include interest based on Local Agency Investment Fund (LAIF) interest rates. The first repayment to the CAR fund, averaging about \$1 million annually, began in FY17/18 because the existing bonded debt was retired in FY16/17.

Street Sweeping Charges are not proposed to increase next year, as they are sufficient to cover the costs of providing street sweeping services.

### **Future Considerations**

Wastewater services are subject to a myriad of regulatory requirements, power supply, and chemical costs. In the upcoming year, rehabilitation funds will be used to extend the useful life of facilities at the treatment plant, pump station facilities, and in the collection system. In response to new water quality permit limits, the biological treatment process at the plant is anticipated to undergo significant construction during the upcoming years to allow the process to meet more stringent National Pollution Discharge Elimination System (NPDES) requirements. In addition, work to replace the existing Supervisory Control and Data Acquisition (SCADA) system has been ongoing over the past year and should be completed next year. This is a significant milestone that updates a major system that is vital to reliable and effective operation of the treatment plant. In addition to treatment plant improvements, work is planned each year to repair or replace portions of the wastewater collection system that have sustained damage due to age, tree root intrusion, or other natural forces.

### **Public Outreach**

Pursuant to Proposition 218, a California law since 1996, notices on proposed rate increases were sent to all utility customers by March 23, 2018 (a minimum of 45 days prior to the May 9, 2018 public



hearing). Proposition 218 provides the opportunity for District customers to protest proposed rate adjustments. In the event protests are received representing more than 50% of customers, adjustments could not be implemented. To date, 13 written protests have been received and are provided in Attachment 3. Protests may be received until the closing of the public hearing by the Board of Directors. At the close of the public hearing, the Board Secretary will announce the total number of protest responses. A public notice announcing the date and time of this public hearing was published on both April 20, 2018 and April 26, 2018 in the East County Times newspaper, in accordance with state law.

#### Fiscal Impact

Without a rate increase, the overall economic reserves would decline rapidly; from an approximate 63.2% in FY17/18 to 48.9% in FY18/19 and 32.6% in FY19/20. At the end of five years (FY22/23), the reserves would be completely depleted and the District would be unable to fully fund its annual operating costs.

With the proposed rate increase, Pittsburg and Antioch residential customers would see an estimated increase of \$21.06 per year or approximately \$1.76 per month, an increase of 6.0%. Bay Point residential customers would see an estimated increase of \$24.99 or approximately \$2.08 per month, an increase of 5.0%.

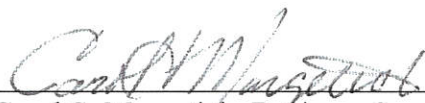
The proposed rate adjustments will result in additional revenue of approximately \$1.7 million to the District including the incremental increase of \$272,000 for deposit into the designated AT Reserve fund. There are separate surcharges for service to Bay Point for operation and rehabilitation of that community's Collection System. The Bay Point surcharges along with growth would increase FY18/19 revenues for Collection System operations and rehabilitation by about \$28,195.

The proposed rate adjustment maintains the District's position as one of the lowest cost overall service providers in the region; strengthens the District's rehabilitation program; and maintains economic reserves, helping to ensure fiscal soundness and resiliency in the face of upcoming unfunded mandates and regulatory requirements. A comparison of District rates, including rates for collections in the cities of Antioch and Pittsburg, with the rates of other regional sanitation agencies will be provided as part of the Board presentation.

#### Attachments

- 1) Proposed Ordinance
- 2) Proposed Resolution
- 3) Written Protests

Signature: \_\_\_\_\_



Carol S. Margetich, Business Services Director

cc: District File CORP.07-CORRES-XXX



## **ORDINANCE NO. 114**

### **BEFORE THE BOARD OF DIRECTORS OF DELTA DIABLO**

### **AN ORDINANCE ESTABLISHING SEWER SERVICE AND DELINQUENCY CHARGES AND COLLECTION SYSTEM CHARGES AND SURCHARGES**

The Board of Directors of DELTA DIABLO (District) ordains as follows:

**SECTION 1.** The District's Board of Directors hereby establishes the annual Sewer Service Charges applicable to Zone 1 (Bay Point), Zone 2 (Pittsburg), and Zone 3 (Antioch), and the Zone 1 Surcharge and Collection System Charges for Fiscal Year 2018/2019 and each fiscal year thereafter, until lawfully modified by action of the Board of Directors:

- A. All of the above charges and surcharges are established as set forth in the SCHEDULE OF USER CHARGES, attached hereto as Exhibit A (Residential User Charges) and Exhibit B (Non-Residential User Charges) and incorporated herein by this reference.

#### **SECTION 2. Residential User Charges**

- A. Exhibit A (Residential User Charges) of this Ordinance specifies the fees and charges imposed on residential properties. Beginning with Fiscal Year 2018/2019, the fees and charges identified in Section 1 of Exhibit A shall be the Annual Residential User Charges adopted.

#### **SECTION 3. Non-Residential User Charges**

- A. Exhibit B (Non-Residential User Charges) of this Ordinance specifies the fees and charges imposed on non-residential properties.
- B. Beginning with Fiscal Year 2018/2019, the formula identified in Section 1 of Exhibit B shall be used to calculate non-residential user charges. The total Sewer Service Charge for a given year, not including street sweeping, is calculated by first taking the location of the Property (i.e., Zone 1 Bay Point; Zone 2 Pittsburg; Zone 3 Antioch) and identifying the Business Class for the Property and the applicable Non-Residential Total Rate for that Business Class. The Non-Residential Total Rate for that Business Class is then multiplied by the annual water consumed by the Property, measured in hundred cubic feet (hcf), and the resulting amount is the annual Sewer Service Charge for that Property. If the annual water consumed is less than 90 hcf, the designated minimum annual charge for the Zone in which the Property is located will apply to the Property.

**SECTION 4.** The charges and surcharges set forth in Exhibit A and Exhibit B shall remain in effect until changed by Ordinance adopted by the District's Board of Directors.



SECTION 5. EFFECTIVE DATE. This Ordinance becomes effective 30 days after passage, and within 15 days of passage shall be published once with the names of Directors voting for and against it in the East Contra Costa County Times, a newspaper published in this county and circulated in the District.

PASSED AND ADOPTED on May 9, 2018 by the following vote:

AYES:  
NOES:

ABSENT:  
ABSTAIN:

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Federal Glover, Board Chair

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Directors on the date shown.

ATTESTED: May 9, 2018

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Denise Jones  
Secretary to the Board of Directors

Attachments: Exhibit A, Residential User Charges  
Exhibit B, Non-Residential User Charges

**ORDINANCE NO. 114**

**Delta Diablo**

**EXHIBIT A: Residential User Charges**

\* Note: Street Sweeping fees were previously established by the Board of Directors in 1997 under Ordinances 66 and 67, and no change is proposed in that component other than a reduction of \$0.01 per parcel within the City of Pittsburg. In order to collect street sweeping fees in an efficient manner, this fee is consolidated with the Sewer Service Charge for collection purposes only and only a single levy appears on the Property Tax Bill. The combined levy is shown in the "INFO ONLY" column.

**Section 1. RESIDENTIAL USER CHARGES (SEWER SERVICE COMPONENT) - Beginning FISCAL YEAR 2018/2019**

Rates shown are Annual Rater per Equivalent Residential Unit (Multi-Family Properties Multiply # Units times Annual Rate)

Residential Zone	Regional Treatment & Conveyance	Capital Asset	Capital Asset Replacement	Advanced Treatment Reserve Fund	Sub-Total Residential User Charges	Collection Rehabilitation Surcharge (Bay Point)	Collections System Operations Charge (Bay Point)	Total Residential User Charge (per ERU)	*Street Sweeping (per parcel)	INFO ONLY TOTAL TAX BILL LEVY
<b>Zone 1 - Bay Point</b>	\$ 271.09	\$ 18.47	\$ 26.07	\$ 57.05	\$ 372.68	\$ 44.75	\$ 104.70	\$ 522.13	\$ 4.58	\$ 526.71
<b>Zone 2 - Pittsburg</b>	\$ 271.09	\$ 18.47	\$ 26.07	\$ 57.05	\$ 372.68	\$ -	\$ -	\$ 372.68	\$ 10.26	\$ 382.94
<b>Zone 3 - Antioch</b>	\$ 271.09	\$ 18.47	\$ 26.07	\$ 57.05	\$ 372.68	\$ -	\$ -	\$ 372.68	\$ 5.60	\$ 378.28

**EXHIBIT B: Non-Residential User Charges (Page 1 of 2)**

\* Note: Street Sweeping fees were previously established by the Board of Directors in 1997 under Ordinances 66 and 67, and no change is proposed in that component other than a reduction of \$0.01 per parcel within the City of Pittsburg. In order to collect street sweeping fees in an efficient manner, this fee is consolidated with the Sewer Service Charge for collection purposes only and only a single levy appears on the Property Tax Bill.

**Section 1. NON-RESIDENTIAL USER CHARGES (SEWER SERVICE COMPONENT) - Beginning FISCAL YEAR 2018/2019**

Non-Residential Total Rate is per hundred cubic feet of water consumed annually, except Annual Minimum applies for use of 90 hcf or less

BUSINESS CLASS Commercial / Industrial	Regional Treatment & Conveyance	Capital Asset	Capital Asset Replacement	Advanced Treatment Reserve Fund	Sub-Total Non-Residential User Charges	Collection Rehabilitation Surcharge (Bay Point)	Collections System Operations (Bay Point)	Total Non-Residential Rate (x HCF/yr.)	*Street Sweeping (per parcel)
<b>Zone 1 - Bay Point</b>									
Premark Packaging	\$ 3.29	\$ 0.24	\$ 0.31	\$ 0.75	\$ 4.59	\$ 0.59	\$ 0.98	\$ 6.15	\$ 45.80
Light Industrial	\$ 3.24	\$ 0.24	\$ 0.31	\$ 0.75	\$ 4.54	\$ 0.59	\$ 0.98	\$ 6.11	\$ 45.80
Misc. Commercial	\$ 3.24	\$ 0.24	\$ 0.31	\$ 0.75	\$ 4.54	\$ 0.59	\$ 0.98	\$ 6.11	\$ 45.80
U.S. Army	\$ 3.11	\$ 0.24	\$ 0.31	\$ 0.75	\$ 4.41	\$ 0.59	\$ 0.98	\$ 5.97	\$ 45.80
Bakeries/Restaurants	\$ 5.30	\$ 0.36	\$ 0.51	\$ 1.10	\$ 7.27	\$ 0.59	\$ 0.98	\$ 8.83	\$ 45.80
Annual Minimum	\$ 271.09	\$ 18.47	\$ 26.07	\$ 57.05	\$ 372.68	\$ 44.74	\$ 104.70	\$ 522.13	\$ 45.80
<b>Zone 2 - Pittsburg</b>									
Bakeries/Restaurants	\$ 5.38	\$ 0.38	\$ 0.51	\$ 1.14	\$ 7.40	\$ -	\$ -	\$ -	\$ 51.35
Dow Chemical	\$ 3.04	\$ 0.25	\$ 0.28	\$ 0.75	\$ 4.32	\$ -	\$ -	\$ -	\$ 51.35
G&K Services	\$ 3.62	\$ 0.25	\$ 0.35	\$ 0.84	\$ 5.07	\$ -	\$ -	\$ -	\$ 51.35
Hotel/Motel	\$ 2.82	\$ 0.20	\$ 0.26	\$ 0.68	\$ 3.96	\$ -	\$ -	\$ -	\$ 51.35
Institutional	\$ 3.23	\$ 0.24	\$ 0.30	\$ 0.75	\$ 4.52	\$ -	\$ -	\$ -	\$ 51.35
Light Industrial	\$ 3.23	\$ 0.24	\$ 0.30	\$ 0.75	\$ 4.52	\$ -	\$ -	\$ -	\$ 51.35
Marinas	\$ 4.22	\$ 0.28	\$ 0.40	\$ 0.93	\$ 5.83	\$ -	\$ -	\$ -	\$ 51.35
Generon IGS	\$ 6.25	\$ 0.28	\$ 0.59	\$ 1.30	\$ 8.43	\$ -	\$ -	\$ -	\$ 51.35
Misc. Commercial	\$ 3.23	\$ 0.24	\$ 0.30	\$ 0.75	\$ 4.52	\$ -	\$ -	\$ -	\$ 51.35
Mortuaries	\$ 3.67	\$ 0.25	\$ 0.35	\$ 0.84	\$ 5.11	\$ -	\$ -	\$ -	\$ 51.35
Praxair	\$ 3.03	\$ 0.22	\$ 0.28	\$ 0.75	\$ 4.28	\$ -	\$ -	\$ -	\$ 51.35
Annual Minimum	\$ 271.09	\$ 18.47	\$ 26.07	\$ 57.05	\$ 372.68	\$ -	\$ -	\$ -	\$ 51.35
<b>Zone 3 - Antioch</b>									
Bakeries/Restaurants	\$ 5.34	\$ 0.36	\$ 0.50	\$ 1.14	\$ 7.34	\$ -	\$ -	\$ -	\$ 56.00
Hotel/Motel	\$ 3.03	\$ 0.24	\$ 0.28	\$ 0.75	\$ 4.30	\$ -	\$ -	\$ -	\$ 56.00
Institutional	\$ 3.22	\$ 0.24	\$ 0.29	\$ 0.75	\$ 4.50	\$ -	\$ -	\$ -	\$ 56.00
Light Industrial	\$ 3.22	\$ 0.24	\$ 0.29	\$ 0.75	\$ 4.50	\$ -	\$ -	\$ -	\$ 56.00
Marinas	\$ 4.25	\$ 0.28	\$ 0.41	\$ 0.93	\$ 5.88	\$ -	\$ -	\$ -	\$ 56.00
Misc. Commercial	\$ 3.20	\$ 0.25	\$ 0.25	\$ 0.75	\$ 4.46	\$ -	\$ -	\$ -	\$ 56.00
Mortuaries	\$ 3.69	\$ 0.25	\$ 0.35	\$ 0.84	\$ 5.13	\$ -	\$ -	\$ -	\$ 56.00
Annual Minimum	\$ 271.09	\$ 18.47	\$ 26.07	\$ 57.05	\$ 372.68	\$ -	\$ -	\$ -	\$ 56.00

**BEFORE THE BOARD OF DIRECTORS  
OF  
DELTA DIABLO**

**Re:    Approving Final Engineer's Report and Sewer    )  
      Service Rates; and Directing Collection of        )  
      Certain Sewer Service Charges, Surcharges       )  
      And Delinquencies on the County Tax Roll        )        **RESOLUTION NO. X/2018****

THE BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:

WHEREAS, in accordance with Health and Safety Code Sections 5471, 5473 and 5473.1, it is necessary to adopt Sewer Service Charges for Bay Point, Pittsburg, and Antioch, and the Bay Point Surcharge and Collection System Charges for Fiscal Year 2018/2019; and

WHEREAS, on March 14, 2018, in accordance with Health and Safety Code Sections 5471, 5473 and 5473.1, the Board of Directors directed staff to notify property owners of the proposed Sewer Service Charges for Bay Point, Pittsburg, and Antioch, and the Bay Point Surcharge and Collection System Charges for Fiscal Year 2018/2019; and

WHEREAS, the Board set May 9, 2018, at 5:30 p.m., in the Board Room, as the time and place for a public hearing on the written report filed by the General Manager for Sewer Service Rates, and the method of collection of Sewer Service Charges and Delinquency Charges, and all required hearing notices have been given; and

WHEREAS, the proposed annual Sewer Service Charges, Surcharges, and Delinquency Charges are needed to fund and maintain sewer service within the District and to collect for late payment; and

WHEREAS, the Board has heard and considered all objections or protests, if any, to the written report filed by the General Manager with the Secretary of the Board, said written report containing a description of each parcel of real property receiving sewer service from said District and the amount of the charge against each parcel for Fiscal Year 2018/2019, and specifying that the charge shall continue annually until lawfully modified by action of the Board of Directors.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF DELTA DIABLO DOES HEREBY RESOLVE THAT:

1. Said protests were not made by the owners of a majority of separate parcels of property described in the report and subject to the notice, and overrules any such protests; and
2. The Final Engineer's Report be adopted, and makes its final determination pursuant to Health and Safety Code Section 5471, 5473 and 5473.1 upon each charge as described in the report; and
3. It is determined that Proposition 218 notification and process requirements were satisfied; and
4. Ordinance No.114 be adopted; and

5. The adoption of Ordinance No. 114 determines that certain annual charges beginning in Fiscal Year 2018/2019 can be collected by placing them on the Contra Costa County Property Tax Roll for the respective fiscal years; and
6. In accordance with the provisions of Health & Safety Code Sections 5471, 5473 and 5473.1, directs the Secretary of the Board to file a copy of the written report with the County Auditor-Controller.

PASSED AND ADOPTED on May 9, 2018 by the following vote:

AYES:  
NOES:

ABSENT:  
ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on May 9, 2018.

ATTEST: D. Pete Longmire  
Board Secretary

By: \_\_\_\_\_

**RESOLUTION NO. X/2018**

RECEIVED BY  
DELTA DIABLO

MAR 29 2018

MARCH 27, 2018

To: Business Service Director,

THIS IS MY WRITTEN PROTEST

REGARDING RATE INCREASES.

DO NOT RAISE MY RATES!

~~Minister~~

MARIA MINSTER

474 LISA ANN ST

BAY POINT 94565

APN: 0984310060

Delta Diablo Board of Directors  
Board Room attn: Business Services Director  
2500 Pittsburg-Antioch Highway  
Antioch, Ca 94509



Subj: 6% Sewer Service Charge Rate Increase Proposal

We are writing to Protest the Proposed 6% Sewer Service Charge Rate Increase for the Fiscal Year 2018-2019.

The **6% is too much** for us 78 year olds living on Social Security income.

In the past 3 years our SS COLA increases have been as follows:

2.0% in 2018, **0.3%** in 2017, and **0.0%** in 2016.

Your increase along with other increases like the proposed Water rates and the 2017 residential trash service are hurting our wellbeing.

We realize increases are a necessity of life, but they need to stay in line with COLA .

Please reconsider your proposal, we'd be okay with 2%.

Regards,

APN: 0975000159

Carl & Geraldine Ferri

2362 Fieldgate Dr

Pittsburg, Ca 94565

3/29/2018

Attn: District Business Services Director



I object to any rate increases and believe they aren't needed at this time. My property address is 1576 Pinewood Pl, Pittsburg CA 94565, APN 0883620098.

Thank You,

A handwritten signature in black ink, appearing to read "David Nanez". The signature is fluid and cursive, with a long, sweeping tail on the final letter.

David Nanez

April 2, 2018

Larry Schuster

17799 Alexandra Way

Grass Valley, CA 95949



Delta Diablo

Business Services Director

2500 Pittsburg-Antioch Highway

Antioch, CA 94509

To whom It may Concern:

Regarding my property at:

2264 Concord Drive

Pittsburg, CA 94565-4479

APN: 0943210013

I hereby PROTEST the fiscal year 2018-2019 Proposed Wastewater (Sewer) Utility Service Rate Increases as described in the notice I received March 28, 2018. I VOTE NO.

Sincerely,

*Larry D. Schuster* 4/2/2018

Larry D. Schuster



April 2, 2018

Larry Schuster

17799 Alexandra Way

Grass Valley, CA 95949



Delta Diablo

Business Services Director

2500 Pittsburg-Antioch Highway

Antioch, CA 94509

To whom It may Concern:

Regarding my property at:

85 Harbor Drive

Bay Point, CA 94565-1414

APN: 0980810121

I hereby PROTEST the fiscal year 2018-2019 Proposed Wastewater (Sewer) Utility Service Rate Increases as described in the notice I received March 28, 2018. I VOTE NO.

Sincerely,

*Larry D. Schuster* 4/2/2018  
Larry D. Schuster

April 2, 2018

Larry Schuster

17799 Alexandra Way

Grass Valley, CA 95949



Delta Diablo

Business Services Director

2500 Pittsburg-Antioch Highway

Antioch, CA 94509

To whom It may Concern:

Regarding my property at:

2272 Mount Whitney Drive

Pittsburg, CA 94565-4462

APN: 0943310144

I hereby PROTEST the fiscal year 2018-2019 Proposed Wastewater (Sewer) Utility Service Rate Increases as described in the notice I received March 28, 2018. I VOTE NO.

Sincerely,

*Larry D. Schuster* 4/2/2018

Larry D. Schuster

April 2, 2018

Larry Schuster

17799 Alexandra Way

Grass Valley, CA 95949



Delta Diablo

Business Services Director

2500 Pittsburg-Antioch Highway

Antioch, CA 94509

To whom It may Concern:

Regarding my property at:

4801 Chism Way

Antioch, CA 94521-8123

APN: 0560760019

I hereby PROTEST the fiscal year 2018-2019 Proposed Wastewater (Sewer) Utility Service Rate Increases as described in the notice I received March 28, 2018. I VOTE NO.

Sincerely,

*Larry D. Schuster* 4/2/2018  
Larry D. Schuster

April 2, 2018



Larry Schuster

17799 Alexandra Way

Grass Valley, CA 95949

Delta Diablo

Business Services Director

2500 Pittsburg-Antioch Highway

Antioch, CA 94509

To whom It may Concern:

Regarding my property at:

572 Levee Road

Bay Point, CA 94565-1319

APN: 0981270143

I hereby PROTEST the fiscal year 2018-2019 Proposed Wastewater (Sewer) Utility Service Rate Increases as described in the notice I received March 28, 2018. I VOTE NO.

Sincerely,

*Larry D. Schuster 4/2/2018*

Larry D. Schuster

Louise Karu  
762 Chestnut Street  
San Francisco, CA 94133



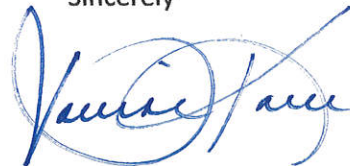
April 8, 2018

RE: Protest Response for 1211 Lakeview Circle, Pittsburg, CA 94565 – APN # 0886800408

Dear Business Services Director,

I am in protest of the rate increases that are included in the "Notice of Proposed Fiscal Year 2018-2019 Rate Increases".

Sincerely



Louise Karu

RECEIVED BY  
DELTA DIABLO

APR 11 2018

TO: BOARD OF DIRECTORS  
RE: RATE INCREASE

I AM WRITING TO PROTEST THE PROPOSED  
INCREASED SEWER SERVICE CHARGES. THEY ARE HIGH  
ENOUGH ALREADY. MAKE CUTS IN THE EXISTING BUDGET.

Sincerely,

K. Tatum

KEN TATUM

1509 ROLLINGWOOD PL.

PITTSBURGH, CALIF. 94565

APN: 0883240194

Louise Karu  
762 Chestnut Street  
San Francisco, CA 94133



April 8, 2018

RE: Protest Response for 540 Carpino Street, Pittsburg, CA 94565 – Parcel # 073-124-007-3-00

Dear Business Services Director,

I am in protest of the rate increases that are included in the "Notice of Proposed Fiscal Year 2018-2019 Rate Increases".

Sincerely

A handwritten signature in blue ink, appearing to read "Louise Karu". The signature is fluid and cursive, with a large loop at the beginning.

Louise Karu

APR 02 2018

SANITATION DISTRICT

I protest the rate increase  
for wastewater (sewer) services.  
My money that I live on is  
taken away by the increases.  
Everything on our property taxes  
are high enough as it is.  
Give us all a break &  
don't increase the rates.

By the way, I haven't seen  
the street sweeper on my  
street in over a year. The  
street is Mintner Ln. Antioch

Don Hogan 3-28-2018





4-30-18

David E Gill  
1381 Ventura Dr.  
Pillsburg, Ca. 94565

APN - 088 2810070

This letter is to Protest the  
increases for the Wastewater (sewer)  
utility service.

On Notice of Proposed Fiscal Year  
2018-2019 Rate increases.

I'm an 85 year old senior.  
Some consideration should go into that  
when you ask for these increases.

May 9, 2018

APPROVE MINUTES OF REGULAR BOARD OF DIRECTORS MEETING, APRIL 11, 2018RECOMMENDATION

Approve Minutes of the Regular Board of Directors Meeting of April 11, 2018.

**DRAFT****Minutes of the Regular Board of Directors Meeting  
DELTA DIABLO  
April 11, 2018**

The meeting was called to order by Chair Glover on Wednesday, April 11, 2018, at 4:40 p.m., in the Board Room, located at 2500 Pittsburg-Antioch Highway, Antioch. Directors Sean Wright, D. Pete Longmire, and Chair Federal Glover were present. Also present were Mary Ann Mason, District Counsel; Vince De Lange, General Manager; Denise Cappucini Jones, Office Manager/Secretary to the Board; Carol Margetich, Business Services Director; Dean Eckerson, Resource Recovery Services Director; Darrell Cain, Laboratory Manager; Thanh Vo, Acting Engineering Services Director; Joaquin Gonzalez, Operations Manager/Management Association Representative; Amanda Roa, Environmental Programs Manager; Cheryl Rhodes Alexander, Human Resources and Risk Manager; Steve Rodriguez, Operations Supervisor; Matt Gotshall, Computer Analyst/P&T Bargaining Unit Representative; Irene O'Sullivan, Associate Engineer; and Kathy Chang, Finance Manager.

**PUBLIC COMMENTS**

None

**RECOGNITION**Introduction of Kathy Chang, Finance Manager

Ms. Margetich introduced Ms. Kathy Chang, the District's new Finance Manager, who joined the District on March 6, 2018, filling a position that had been vacant for over a year. Ms. Chang previously worked as a Finance Manager for Scotts Valley Water District and has over 20 years of experience in public finance.

On behalf of the Board of Directors, Chair Glover welcomed Ms. Chang to the District.

**CONSENT CALENDAR**

Director Wright moved approval, seconded by Director Longmire and by unanimous voice vote (Ayes: *Wright, Longmire and Glover*; Noes: *None*; Absent: *none*), the Board approved the following Consent Calendar according to staff recommendations: Receive Notes from Finance Committee Meeting, April 4, 2018; Approve District Monthly Check Register, February 2018; Receive Second Quarter Fiscal Year 2017/2018 District Investment Report; Adopt Resolution Commending and Congratulating Mike Bakaldin, Deputy General Manager, on his Retirement from the District; Accept as Complete and Authorize General Manager to File Notice of Completion, Steve P. Rados, Inc., Pittsburg Force Main Improvements, Project No. 14116; Authorize General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$300,000, Engineering Services, Treatment Plant Roadway Maintenance, Project No. 18115; Authorize General Manager to Execute Amendment No. 1 to Consulting Services Contract in the Amount of \$85,070, Engineering Services, NV5, Inc., Recycled Water Facility Emergency Backup Generator, Project No. 15126; Authorize General Manager to Execute Construction Services



Contract in an Amount Not to Exceed \$207,920, Synagro-WWT, Inc.; and Authorize General Manager or his Designee to Approve Contract Change Orders in an Amount Not to Exceed 10% of Contract Amount, Digester No. 2 Cleaning, Project No. 18111; Receive Report on March 19, 2018 Sanitary Sewer Overflow, Bay Point; Approve Additional Appropriation of \$40,000 from Recycled Water Capital Asset Replacement Fund, Unanticipated Recycled Water Facility Replacement, Project No. 18104; and Adopt Resolution Repealing Resolution No. 9/97, Approval of Three Fiscal Year Budget Proposal.

### **DELIBERATION**

#### Approve Minutes of Regular Board of Directors Meeting, March 14, 2018

The Minutes of the regular Board of Directors Meeting of March 14, 2018 were presented for approval. Director Longmire abstained from the vote because he was not present at the meeting. Director Wright moved approval, seconded by Chair Glover, and by voice vote (Ayes: *Wright* and *Glover* Noes: *None*; Absent: *none*; Abstain: *Longmire*) the Board approved the Minutes of the regular Board of Directors Meeting of March 14, 2018.

#### Receive Presentation on Proposed Fiscal Year 2018/2019 through 2022/2023 Capital Improvement Program and Set Public Hearing for June 13, 2018 to Consider Approval of Five-Year Capital Improvement Program

Mr. Vo reported on the proposed Fiscal Year 2018/2019 through 2022/2023 (FY18/19-FY22/23) Capital Improvement Program (CIP). He outlined the goals, development process, and highlights of the CIP, which includes \$83 million in proposed projects, over \$22 million funded by State Revolving Fund (SRF) and IBank loans, and 13 new projects totaling \$10.8 million. The required FY18/19 CIP budget appropriation is \$22 million with most of the projects focused on addressing aging infrastructure and system reliability. Mr. Vo showed a pie chart breakdown of the proposed projects. Mr. De Lange clarified that although the East County Bioenergy Project represents 25% of the proposed capital spending over the next five years, it does not impact the rate-setting process because it is assumed to be rate neutral and funded from tipping fees and electricity sales.

Mr. Vo discussed the Treatment Plant Electrical Switchgear Replacement, Headworks Improvements, District Office Building Improvements, and the Facility Condition Assessment. Next steps include initiation of the 40-day public review period and a public hearing on June 13, 2018 to review any comments received.

Director Wright noted that the Board is aware of the District's aging infrastructure needs and asked if those needs will be addressed with the proposed projects. Mr. Vo responded affirmatively and noted that staff has worked in close coordination to identify and assess the treatment plant and pump station needs and incorporate projects and associated funding to include them in the CIP. Director Longmire concurred that he reviewed the draft CIP at the April 4, 2018 Finance Committee Meeting and feels confident that staff has prepared a CIP that will address aging infrastructure needs.

Director Longmire moved approval, seconded by Director Wright, and by voice vote (Ayes: *Wright*, *Longmire* and *Glover* Noes: *None*; Absent: *None*) the Board received the Report and set the public hearing for the June 13, 2018 Board Meeting.

### **PRESENTATIONS AND REPORT**

#### Receive Report on National Pollutant Discharge Elimination System Compliance Inspection

Mr. Gonzalez reported on the District's recent National Pollutant Discharge Elimination System (NPDES) Permit Compliance Evaluation Inspection (CEI) results. The District's self-monitoring program is managed



by the San Francisco Bay Regional Water Quality Control. Board (RWQCB) and requires periodic inspection and audit of compliance with regulations and permit conditions, accuracy of submitted information, and sampling and monitoring adequacy. The CEI was conducted on February 14, 2018 by Mr. Vince Christian, a Water Resource Control Engineer with RWQCB. Chain of custody, quality control, and equipment calibration records were reviewed and a facilities tour was provided. No deficiencies were noted in the final inspection results. Mr. Christian complimented staff on the facilities and the District's stellar compliance record. Based on its 14-year compliance record without a permit exceedance, the District is in the top 1% of all wastewater agencies nationwide. Mr. Gonzalez noted that, although it is challenging at times to maintain this record, staff always strives to learn from each challenge.

The Board congratulated Mr. Gonzalez and staff on the successful inspection results.

### **MANAGER'S COMMENTS**

Mr. De Lange reported that he will be presenting on the District's groundbreaking East County Bioenergy Project at the California Water Environment Association (CWEA) Annual Conference next week in Sacramento, which will provide a good opportunity for two-way exchange with industry peers.

### **DIRECTORS COMMENTS:**

Following an unexpected loss within the local community, Director Wright reminded everyone to maintain a balanced life, make sure to take vacation time, and enjoy family.

Chair Glover reported that his office has relocated to downtown Pittsburg at 190 E. 4<sup>th</sup> Street.

### **CORRESPONDENCE**

Receive Monthly Federal Report dated March 2018, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024

The Board received and filed the report.

Receive Letter dated March 15, 2018, California Sanitation Risk Management Authority, Pooled Liability Program Twenty-Sixth Dividend Declaration

The Board received and filed the report.

### **CLOSED SESSION**

None

### **ADJOURNMENT**

Chair Glover adjourned the meeting at 5:06 p.m. The next regular meeting of the Board of Directors will be on Wednesday, May 9, 2018, at 5:30 p.m.

---

D. Pete Longmire  
Secretary

(Recording Secretary:

Denise Cappucini Jones)



May 9, 2018

APPROVE DISTRICT MONTHLY CHECK REGISTER, MARCH 2018

RECOMMENDATION

Approve District Monthly Check Register for the month ending March 31, 2018.

Background Information

The Check Register for the month of March 2018 is attached. The Check Register Report reflects payments for one month to the District's suppliers, consultants, service providers, and contractors. A total of 229 checks totaling \$2,041,894.71 were disbursed for March 2018.

Financial Impact

All payments made during the month of March 2018 are within funding levels included in the adopted operating and capital budgets for Fiscal Year 2017/2018.

Attachment

Check Register, Month ending March 31, 2018

Prepared by:



Eka Ekanem  
Senior Accountant

Reviewed by:



Carol Margetich  
Business Services Director



# CHECK REGISTER

## DELTA DIABLO

CASH DISBURSEMENTS FOR THE MONTH OF MARCH 2018

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	DESCRIPTION
3/1/2018	AFLAC		29172	813.66	
		42611	813.66		INSURANCE
3/1/2018	ANAERGIA SERVICES, LLC		29173	8,000.00	
		42631	8,000.00		ECBP SRF TECHNICAL REPORT SUPP
3/1/2018	ANTIOCH UNIFIED SCHOOL DIST		29174	2,304.00	
		42600	128.00		O/S
		42601	64.00		O/S
		42602	128.00		O/S
		42603	256.00		O/S
		42604	192.00		O/S
		42605	256.00		O/S
		42606	128.00		O/S
		42607	64.00		O/S
		42608	64.00		O/S
		42629	1,024.00		O/S
3/1/2018	AT&T		29175	1,081.45	
		42633	1,081.45		PHONE EXP
3/1/2018	BRENTWOOD PRESS		29176	49.00	
		42579	49.00		SUBSCRIPTION
3/1/2018	IAN BRONSWICK		29177	165.23	
		42581	165.23		T&M
3/1/2018	CALIFORNIA WATER TECHNOLOGIES, L.L.C.		29178	4,320.76	
		42567	4,320.76		FERROUS CHLORIDE
3/1/2018	CALTEST ANALYTICAL LABORATORY		29179	1,381.50	
		42396	631.80		PROVIDE LAB ANALYTICAL FOR NPD
		42427	65.70		PROVIDE LAB ANALYTICAL FOR NPD
		42534	684.00		PROVIDE LAB ANALYTICAL FOR NPD
3/1/2018	CHEMTRADE CHEMICALS US LLC		29180	14,812.20	
		42612	2,949.58		ALUMINUM SULFATE
		42613	2,934.74		ALUMINUM SULFATE
		42614	2,937.19		ALUMINUM SULFATE
		42615	2,975.55		ALUMINUM SULFATE
		42616	3,015.14		ALUMINUM SULFATE
3/1/2018	CINTAS CORPORATION # 38K		29181	802.54	
		42343	380.81		UNIFORM/LAUNDRY SERVICE AGREEM
		42344	402.02		UNIFORM/LAUNDRY SERVICE AGREEM

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	CHECK AMOUNT DESCRIPTION
		42345		19.71	UNIFORM/LAUNDRY SERVICE AGREEM
3/1/2018	CONCENTRA/OCCUPATIONAL HEALTH CENT		29182	47.00	
		42620		47.00	PRE EMPL COSTS
3/1/2018	DATCO		29183	52.00	
		42580		52.00	O/S
3/1/2018	DEPARTMENT OF CONSUMER AFFAIRS		29184	115.00	
		42638		115.00	M&D - P. CHAPMAN
3/1/2018	DIABLO WATER DISTRICT		29185	300.00	
		42596		300.00	UTILITIES
3/1/2018	JOHNSON LAM		29186	1,700.00	
		42588		1,700.00	CIWQS COMPLIANCE SOFTWARE SERV
3/1/2018	EPIC COMPLIANCE SYSTEMS, INC.		29187	1,251.70	
		42349		1,131.70	UST/AST TESTING AND MAINTENANC
		42545		120.00	UST/AST TESTING AND MAINTENANC
3/1/2018	MICHAEL CRAMBLIT FOSTER		29188	1,632.00	
		42351		1,632.00	INVENTORY
3/1/2018	FREMONT ANALYTICAL INC.		29189	930.00	
		42546		930.00	DIGESTER GAS ANALYSIS
3/1/2018	HUNT & SONS INC		29190	863.24	
		42589		863.24	BLANKET PO FOR LUBRICANTS
3/1/2018	INTERACTIVE RESOURCES INC.		29191	21,693.50	
		42399		21,693.50	ROOF REPLACEMENT DESIGN - PN 1
3/1/2018	INTERNATIONAL ENGINEERING SERVICES		29192	8,250.00	
		42442		8,250.00	FEEDSTOCK AGREEMENT ASSISTANCE
3/1/2018	JWC ENVIRONMENTAL		29193	30,761.03	
		42444		30,761.03	JWC QUOTE # 42216 DATED 1/ 9/
3/1/2018	LEE & RO, INC.		29194	17,177.50	
		42376		17,177.50	ELECTRICAL PREDESIGN SERVICES
3/1/2018	LINDE, INC.		29195	2,045.58	
		42445		2,045.58	LIQUID OXYGEN
3/1/2018	MANAGED HEALTH NETWORK		29196	428.00	
		42636		428.00	EAP
3/1/2018	MCMASTER CARR SUPPLY CO		29197	336.11	
		42621		336.11	INVENTORY
3/1/2018	SUE THOMASON		29198	265.00	
		42332		265.00	INDOOR PLANT MAINTENANCE
3/1/2018	OWENS EQUIPMENT SALES		29199	9,152.35	
		42384		9,152.35	VACTOR RENTAL
3/1/2018	PFM ASSET MANAGEMENT		29200	600.14	
		42623		600.14	INVESTMENT

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	DESCRIPTION
3/1/2018	CITY OF PITTSBURG		29201	10,224.16	
		42599		10,224.16	PERMIT
3/1/2018	PUBLIC EMPLOYEES UNION		29202	1,517.07	
		3163333		1,517.07	UNION DUES P&T
3/1/2018	PUBLIC EMPLOYEES UNION		29203	4,145.30	
		3163233		4,145.30	UNION DUES O&M
3/1/2018	RED WING SHOE STORE 165		29204	194.84	
		42378		194.84	SAFETY SHOES - T. ROA
3/1/2018	REGIONAL GOVERNMENT SERVICES		29205	867.70	
		42583		867.70	JOB DESCRIPTION PROJECT
3/1/2018	ROTO ROOTER SEWER SERVICE		29206	1,030.54	
		42467		1,030.54	EMERGENCY SERVICES AS NEEDED
3/1/2018	SARONI HEATING & A/C, INC.		29207	699.77	
		42470		699.77	REPAIR OF THE SOUTH MCC AIR CO
3/1/2018	TAC AMERICAS, INC.		29208	1,506.46	
		42559		1,506.46	POC HVAC SYSTEM SERVICE AGREEM
3/1/2018	STANDARD INSURANCE COMPANY		29209	4,299.97	
		42637		4,299.97	LIFE INSURANCE
3/1/2018	CA STATE DISBURSEMENT UNIT		29210	750.00	
		CS9648252		750.00	GARNISHMENT
3/1/2018	SYSTEM 1 STAFFING		29211	4,416.00	
		42626		2,208.00	O/S TEMP
		42630		2,208.00	O/S TEMP
3/1/2018	TRI-VALLEY JANITORIAL SERVICE & SUPPL'		29212	6,666.00	
		42335		6,666.00	JANITORIAL SERVICES
3/1/2018	TURBO MACHINERY, INC		29213	15,823.60	
		42574		15,864.77	LABOR FOR RWF SAND FILTERS AND
		42632		-41.17	CREDIT MEMO
3/1/2018	UNIVAR USA INC		29214	7,132.23	
		42492		2,427.82	SODIUM HYPOCHLORITE
		42493		2,276.10	SODIUM HYPOCHLORITE
		42494		2,428.31	SODIUM HYPOCHLORITE
3/1/2018	VISION SERVICE PLAN		29215	1,931.83	
		42639		1,912.73	VISION INS
		42640		19.10	COBRA VISION INS
3/1/2018	WECK LABORATORIES, INC.		29216	1,316.53	
		42395		810.79	LABORATORY SERVICES FOR PRETRE
		42564		505.74	LABORATORY SERVICES FOR PRETRE
3/1/2018	SEAN WILLIAMS		29217	140.23	
		42587		140.23	T&M



<b>CHECK DATE</b>	<b>VENDOR NAME</b>	<b>INVOICE NO.</b>	<b>CHECK NO.</b>	<b>CHECK AMOUNT</b>	<b>DESCRIPTION</b>
3/8/2018	<b>BANNER BANK</b>		<b>29218</b>	<b>9,260.22</b>	
		42628	9,260.22		RETENTION
3/8/2018	<b>BARTEL ASSOCIATES, LLC</b>		<b>29219</b>	<b>652.50</b>	
		42648	652.50		ACTUARIAL SERVICES
3/8/2018	<b>BAY AREA NEWS GROUP</b>		<b>29220</b>	<b>248.40</b>	
		42717	248.40		P/N
3/8/2018	<b>BAY AREA PROCESS</b>		<b>29221</b>	<b>2,189.88</b>	
		42578	2,189.88		RWF INVENTORY
3/8/2018	<b>BIRD B GONE, INC.</b>		<b>29222</b>	<b>1,486.36</b>	
		42650	1,486.36		BIRD JOLT FLAT TRACK BIRD ABAT
3/8/2018	<b>CAROLLO ENGINEERS</b>		<b>29223</b>	<b>17,222.50</b>	
		42610	17,222.50		PRIMARY CLARIFIER AREA IMPROVE
3/8/2018	<b>CHEMTRADE CHEMICALS US LLC</b>		<b>29224</b>	<b>5,923.90</b>	
		42617	2,940.92		ALUMINUM SULFATE
		42618	2,982.98		ALUMINUM SULFATE
3/8/2018	<b>CINTAS CORPORATION # 38K</b>		<b>29225</b>	<b>762.59</b>	
		42431	403.23		UNIFORM/LAUNDRY SERVICE AGREEM
		42432	359.36		UNIFORM/LAUNDRY SERVICE AGREEM
3/8/2018	<b>CINTAS CORPORATION # 38K</b>		<b>29226</b>	<b>19.71</b>	
		42433	19.71		UNIFORM/LAUNDRY SERVICE AGREEM
3/8/2018	<b>CONCENTRA/OCCUPATIONAL HEALTH CENT</b>		<b>29227</b>	<b>230.00</b>	
		42651	230.00		PRE EMPL COSTS
3/8/2018	<b>FARMER BROS CO</b>		<b>29228</b>	<b>852.95</b>	
		42428	94.36		COFFEE SERVICE PLAN
		42530	348.89		COFFEE SERVICE PLAN
		42531	409.70		COFFEE SERVICE PLAN
3/8/2018	<b>MICHAEL CRAMBLIT FOSTER</b>		<b>29229</b>	<b>7,649.38</b>	
		42569	1,984.69		6" DEZURIK PLUG VALVE
		42653	4,002.00		SAPS PIG LAUNCH TO FORCEMAIN P
		42654	1,662.69		INVENTORY
3/8/2018	<b>JOE GOIS</b>		<b>29230</b>	<b>125.00</b>	
		42713	125.00		OCCUP SAFETY
3/8/2018	<b>GOLDEN GATE PETROLEUM</b>		<b>29231</b>	<b>3,552.37</b>	
		42657	3,552.37		BLANKET PO FUEL
3/8/2018	<b>HACH COMPANY</b>		<b>29232</b>	<b>7,626.64</b>	
		42659	7,626.64		INVENTORY
3/8/2018	<b>HART INDUSTRIAL UNIONS, LLC</b>		<b>29233</b>	<b>3,253.92</b>	
		42658	3,253.92		HART INDUSTRIES QUOTE DATED 12
3/8/2018	<b>HDR ENGINEERING, INC.</b>		<b>29234</b>	<b>1,046.95</b>	
		42597	1,046.95		HDR TASK ORDER NO. 1 - SIDESTR

<b>CHECK DATE</b>	<b>VENDOR NAME</b>	<b>INVOICE NO.</b>	<b>CHECK NO.</b>	<b>CHECK AMOUNT</b>	<b>DESCRIPTION</b>
3/8/2018	<b>JOHN MUIR HEALTH</b>		<b>29235</b>	<b>761.25</b>	
		42561	761.25	2018 Corporate Health Services	
3/8/2018	<b>JWC ENVIRONMENTAL</b>		<b>29236</b>	<b>30,761.03</b>	
		42686	30,761.03	JWC QUOTE # 42216 DATED 1/ 9/	
3/8/2018	<b>KONE. INC.</b>		<b>29237</b>	<b>100.00</b>	
		42662	100.00	ELEVATOR SERVICE AGREEMENT	
3/8/2018	<b>MEYERS NAVE</b>		<b>29238</b>	<b>2,086.02</b>	
		42487	2,086.02	LEGAL	
3/8/2018	<b>JAIME A. MOSQUEDA</b>		<b>29239</b>	<b>16,432.00</b>	
		42694	7,440.00	STOP GAP LANDSCAPE SERVICES	
		42695	1,560.00	STOP GAP LANDSCAPE SERVICES	
		42696	7,432.00	STOP GAP LANDSCAPE SERVICES	
3/8/2018	<b>PACIFIC GAS &amp; ELECTRIC COMPANY</b>		<b>29240</b>	<b>26,526.65</b>	
		42668	26,526.65	UTILITIES	
3/8/2018	<b>PAN PACIFIC SUPPLY CO.</b>		<b>29241</b>	<b>3,235.55</b>	
		42670	1,920.72	RWF SANDPUMP MOD. HOLDER	
		42671	1,314.83	PAN PACIFIC QUOTE # QU-14612 D	
3/8/2018	<b>PATTERSON LIFT TRUCKS, INC.</b>		<b>29242</b>	<b>291.71</b>	
		42551	291.71	FORKLIFT SERVICING	
3/8/2018	<b>PITTSBURG WINSUPPLY</b>		<b>29243</b>	<b>2,024.32</b>	
		42673	2,024.32	WINSUPPLY QUOTE # 7473 DATED 1	
3/8/2018	<b>CITY OF PITTSBURG</b>		<b>29244</b>	<b>585.10</b>	
		42675	585.10	UTILITIES	
3/8/2018	<b>CITY OF PITTSBURG</b>		<b>29245</b>	<b>24,341.10</b>	
		42701	24,341.10	CITY OF PITTSBURG STREET SWEEP	
3/8/2018	<b>PUMP REPAIR SERVICE</b>		<b>29246</b>	<b>19,266.64</b>	
		42593	19,266.64	INVENTORY	
3/8/2018	<b>QUALITY ASSURANCE SOLUTIONS, LLC</b>		<b>29247</b>	<b>1,293.48</b>	
		42553	1,293.48	2016 TNI TRAINING FOR LAB STAF	
3/8/2018	<b>R &amp; B COMPANY</b>		<b>29248</b>	<b>2,100.00</b>	
		42680	-9,212.50	AFM 102 REPAIR - PIPE MATERIAL	
		42681	-2,750.00	AFM 102 REPAIR - PIPE MATERIAL	
		42682	14,062.50	AFM 102 REPAIR - PIPE MATERIAL	
3/8/2018	<b>SARONI HEATING &amp; A/C, INC.</b>		<b>29249</b>	<b>600.00</b>	
		42557	600.00	SERVICE TO EVACUATE 134A FROM	
3/8/2018	<b>STERICYCLE ENVIRONMENTAL SOLUTIONS</b>		<b>29250</b>	<b>28,614.60</b>	
		42677	28,614.60	TRANS/DISPOSAL/LABOR FOR HHW F	
3/8/2018	<b>STEVE P RADOS INC.</b>		<b>29251</b>	<b>184,004.19</b>	
		42584	8,060.01	AFM 102 REPAIR - PIPE MATERIAL	
		42627	175,944.18	PROVIDE CONSTRUCTION SERVICES	

<b>CHECK DATE</b>	<b>VENDOR NAME</b>	<b>INVOICE NO.</b>	<b>CHECK NO.</b>	<b>CHECK AMOUNT</b>	<b>DESCRIPTION</b>
3/8/2018	SYSTEM 1 STAFFING		29252	3,840.00	
		42693	3,840.00		O/S TEMP
3/8/2018	TURBO MACHINERY, INC		29253	15,332.99	
		42575	15,332.99		LABOR FOR RWF SAND FILTERS AND
3/8/2018	UNIVAR USA INC		29254	9,646.21	
		42495	4,920.05		SODIUM BISULFITE
		42496	2,273.57		SODIUM HYPOCHLORITE
		42585	2,452.59		SODIUM HYPOCHLORITE
3/8/2018	VERIZON WIRELESS		29255	2,482.61	
		42663	2,482.61		PHONE EXP
3/8/2018	VINCENT ELECTRIC MOTOR		29256	3,283.47	
		42563	3,283.47		INSTALL NEW THERMISTORS AND RE
3/8/2018	WECK LABORATORIES, INC.		29257	711.98	
		42565	206.24		LABORATORY SERVICES FOR PRETRE
		42570	505.74		LABORATORY SERVICES FOR PRETRE
3/8/2018	WESCO		29258	3,104.05	
		42586	3,104.05		INVENTORY
3/15/2018	ALLIANCE WELDING SUPPLIES		29259	4,494.44	
		42737	4,494.44		WELDING GAS BOTTLES
3/15/2018	ANAERGIA TECHNOLOGIES LLC		29260	172,110.00	
		42594	172,110.00		ECBP ANAERGIA 30% DESIGN
3/15/2018	CITY OF ANTIOCH- WATER		29261	140.08	
		42771	140.08		UTILITIES
3/15/2018	APG NEUROS INC.		29262	2,861.83	
		42736	2,861.83		INVENTORY
3/15/2018	AVERY ASSOCIATES		29263	2,667.79	
		42609	2,667.79		Professional Recruitment Servi
3/15/2018	BRENTWOOD PRESS		29264	1,195.32	
		42722	597.66		AD
		42723	597.66		AD
3/15/2018	MARTHA G. BRONITSKY		29265	175.00	
		2486354	175.00		GARNISHMENT
3/15/2018	BROWN AND CALDWELL		29266	5,310.50	
		42721	5,310.50		CONSULTING SERV FOR PITTS FM
3/15/2018	CALIFORNIA WATER TECHNOLOGIES, L.L.C.		29267	4,285.94	
		42619	4,285.94		FERROUS CHLORIDE
3/15/2018	CAROLLO ENGINEERS		29268	45,833.75	
		42727	45,833.75		CONSULTING SERVICES HEADWORK I
3/15/2018	CHEMTRADE CHEMICALS US LLC		29269	3,017.62	
		42697	3,017.62		ALUMINUM SULFATE

<b>CHECK DATE</b>	<b>VENDOR NAME</b>	<b>INVOICE NO.</b>	<b>CHECK NO.</b>	<b>CHECK AMOUNT</b>	<b>DESCRIPTION</b>
<b>3/15/2018</b>	<b>CINTAS CORPORATION # 38K</b>		<b>29270</b>	<b>831.70</b>	
		42535	447.63		UNIFORM/LAUNDRY SERVICE AGREEM
		42536	364.36		UNIFORM/LAUNDRY SERVICE AGREEM
		42537	19.71		UNIFORM/LAUNDRY SERVICE AGREEM
<b>3/15/2018</b>	<b>COMCAST BUSINESS COMMUNICATIONS, LI</b>		<b>29271</b>	<b>537.13</b>	
		42726	537.13		PHONE EXP
<b>3/15/2018</b>	<b>CONVERGEONE INC</b>		<b>29272</b>	<b>2,299.67</b>	
		42634	2,299.67		CISCO WIRELESS ACCESS POINTS
<b>3/15/2018</b>	<b>COUNTY OF CONTRA COSTA</b>		<b>29273</b>	<b>14.56</b>	
		42649	14.56		OE - OTHER
<b>3/15/2018</b>	<b>CSRMA</b>		<b>29274</b>	<b>1,093.40</b>	
		42798	1,093.40		CLAIMS PAID
<b>3/15/2018</b>	<b>DATCO</b>		<b>29275</b>	<b>208.00</b>	
		42678	208.00		PRE EMPL COSTS
<b>3/15/2018</b>	<b>DEPT OF GENERAL SERVICES</b>		<b>29276</b>	<b>8,000.82</b>	
		42730	8,000.82		UTILITIES
<b>3/15/2018</b>	<b>ENVIRODYNE SYSTEMS, INC.</b>		<b>29277</b>	<b>10,515.00</b>	
		42652	10,515.00		TOWER ROTARY DISTRIBUTOR REPAI
<b>3/15/2018</b>	<b>FEDERAL EXPRESS</b>		<b>29278</b>	<b>47.10</b>	
		42757	47.10		OE - POSTAGE
<b>3/15/2018</b>	<b>DAN GARIG</b>		<b>29279</b>	<b>557.70</b>	
		42760	122.00		VEHICLE SERVICE AND REPAIRS
		42761	122.00		VEHICLE SERVICE AND REPAIRS
		42762	191.70		VEHICLE SERVICE AND REPAIRS
		42763	122.00		VEHICLE SERVICE AND REPAIRS
<b>3/15/2018</b>	<b>RITA GIACALONE</b>		<b>29280</b>	<b>3,880.10</b>	
		42758	3,880.10		PROFESSIONAL SERVICES
<b>3/15/2018</b>	<b>GOLDEN GATE PETROLEUM</b>		<b>29281</b>	<b>5,601.79</b>	
		42777	5,601.79		BLANKET PO FUEL
<b>3/15/2018</b>	<b>GOLDEN STATE WATER CO.</b>		<b>29282</b>	<b>2,122.46</b>	
		42731	658.29		UTILITIES
		42732	1,464.17		UTILITIES
<b>3/15/2018</b>	<b>GP CRANE &amp; HOIST SERVICES</b>		<b>29283</b>	<b>555.00</b>	
		42656	555.00		CRANE TESTING, SERVICE AND CER
<b>3/15/2018</b>	<b>GRAINGER</b>		<b>29284</b>	<b>447.42</b>	
		42775	362.25		INVENTORY
		42776	85.17		INVENTORY
<b>3/15/2018</b>	<b>IN SHAPE HEALTH CLUBS</b>		<b>29285</b>	<b>986.00</b>	
		42734	986.00		GYM
<b>3/15/2018</b>	<b>LEGAL SHIELD</b>		<b>29286</b>	<b>173.55</b>	

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		42767		173.55	LEGAL MEMB
<b>3/15/2018</b>	<b>DWAINE LONGMIRE</b>		<b>29287</b>	<b>528.76</b>	
		42743		161.53	T&M
		42744		204.26	T&M
		42745		162.97	T&M
<b>3/15/2018</b>	<b>SAMUEL A. LUCIDO</b>		<b>29288</b>	<b>10,472.20</b>	
		42718		10,472.20	SEWER SERVICE REFUND
<b>3/15/2018</b>	<b>MCMASTER CARR SUPPLY CO</b>		<b>29289</b>	<b>242.69</b>	
		42747		242.69	INVENTORY
<b>3/15/2018</b>	<b>MDRR PITTSBURG</b>		<b>29290</b>	<b>2,369.50</b>	
		42748		567.15	WASTE
		42749		1,802.35	WASTE
<b>3/15/2018</b>	<b>MSC INDUSTRIAL SUPPLY CO. INC.</b>		<b>29291</b>	<b>836.26</b>	
		42582		189.36	INVENTORY
		42622		646.90	INVENTORY
<b>3/15/2018</b>	<b>NETRONIX INTEGRATION</b>		<b>29292</b>	<b>387.50</b>	
		42769		387.50	TROUBLESHOOTING TREATMENT PLAN
<b>3/15/2018</b>	<b>PITTSBURG WINSUPPLY</b>		<b>29293</b>	<b>578.40</b>	
		42770		578.40	INVENTORY
<b>3/15/2018</b>	<b>PRAXAIR, INC.</b>		<b>29294</b>	<b>1,516.12</b>	
		42674		473.12	PRAXAIR MONTHLY RENTALS
		42780		543.00	BULK NITROGEN TUBE TRAILER
		42781		500.00	BULK NITROGEN TUBE TRAILER
<b>3/15/2018</b>	<b>PRESIDIO SYSTEMS</b>		<b>29295</b>	<b>2,090.00</b>	
		42702		2,090.00	BLANKET PO FOR PRESIDIO SYSTEM
<b>3/15/2018</b>	<b>RAIN DEFENSE INC.</b>		<b>29296</b>	<b>3,246.60</b>	
		42784		1,845.60	ROOF LEAK SERVICE AGREEMENT
		42786		948.00	ROOF LEAK SERVICE AGREEMENT
		42787		453.00	ROOF LEAK SERVICE AGREEMENT
<b>3/15/2018</b>	<b>RED WING SHOE STORE 165</b>		<b>29297</b>	<b>374.71</b>	
		42554		199.71	SAFETY SHOES - J. IMACHI
		42555		175.00	SAFETY SHOES - S. BAPTISTA
<b>3/15/2018</b>	<b>ROTO ROOTER SEWER SERVICE</b>		<b>29298</b>	<b>565.00</b>	
		42676		565.00	EMERGENCY SERVICES AS NEEDED
<b>3/15/2018</b>	<b>SCHAAF &amp; WHEELER, CONSULTING CIVIL EI</b>		<b>29299</b>	<b>99,308.21</b>	
		42793		99,308.21	DESIGN FOR PUMP STATION FACILI
<b>3/15/2018</b>	<b>SIMPLEXGRINNELL LP</b>		<b>29300</b>	<b>488.00</b>	
		42794		488.00	FIRE ALARM SYSTEM MAINTENANCE
<b>3/15/2018</b>	<b>CA STATE DISBURSEMENT UNIT</b>		<b>29301</b>	<b>750.00</b>	
		CS9648253		750.00	GARNISHMENT

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3/15/2018	<b>SYNAGRO WEST, LLC</b>		<b>29302</b>	<b>39,898.73</b>	
		42683	39,898.73		BIOSOLIDS HAULING
3/15/2018	<b>SYSTEM 1 STAFFING</b>		<b>29303</b>	<b>4,491.00</b>	
		42792	4,491.00		O/S TEMP
3/15/2018	<b>TYLER TECHNOLOGIES, INC.</b>		<b>29304</b>	<b>640.00</b>	
		42685	640.00		TYLER CONSULTING SERVICES FOR
3/15/2018	<b>UNIVAR USA INC</b>		<b>29305</b>	<b>7,190.24</b>	
		42590	2,274.57		SODIUM HYPOCHLORITE
		42591	4,915.67		SODIUM BISULFITE
3/15/2018	<b>VALI COOPER &amp; ASSOCIATES, INC.</b>		<b>29306</b>	<b>35,781.69</b>	
		42795	22,049.49		CONSULTING SERVICES FOR PN 141
		42796	3,830.70		CONSULTING SERVICES FOR PN 141
		42797	9,901.50		CONSULTING SERVICES FOR PN 141
3/15/2018	<b>WUNDERLICH-MALEC</b>		<b>29307</b>	<b>13,271.00</b>	
		42692	13,271.00		EMER PO- IFIX UPGRADE
3/15/2018	<b>YORKE ENGINEERING, LLC</b>		<b>29308</b>	<b>18,549.75</b>	
		42750	18,549.75		CONSULTING SERVICES EAST COUNT
3/22/2018	<b>CITY OF ANTIOCH- WATER</b>		<b>29309</b>	<b>7,999.19</b>	
		42801	109.60		UTILITIES
		42802	109.60		UTILITIES
		42803	109.60		UTILITIES
		42804	109.60		UTILITIES
		42805	1,126.50		UTILITIES
		42806	6,434.29		UTILITIES
3/22/2018	<b>BAY AREA PROCESS</b>		<b>29310</b>	<b>840.79</b>	
		42724	840.79		INVENTORY
3/22/2018	<b>CALIFORNIA WATER TECHNOLOGIES, L.L.C.</b>		<b>29311</b>	<b>4,324.91</b>	
		42667	4,324.91		FERROUS CHLORIDE
3/22/2018	<b>CALTEST ANALYTICAL LABORATORY</b>		<b>29312</b>	<b>913.50</b>	
		42712	913.50		PROVIDE LAB ANALYTICAL FOR NPD
3/22/2018	<b>CHEMTRADE CHEMICALS US LLC</b>		<b>29313</b>	<b>3,000.29</b>	
		42698	3,000.29		ALUMINUM SULFATE
3/22/2018	<b>CINTAS CORPORATION # 38K</b>		<b>29314</b>	<b>830.20</b>	
		42705	429.68		UNIFORM/LAUNDRY SERVICE AGREEM
		42706	380.81		UNIFORM/LAUNDRY SERVICE AGREEM
		42707	19.71		UNIFORM/LAUNDRY SERVICE AGREEM
3/22/2018	<b>CLASS C SOLUTIONS GROUP/</b>		<b>29315</b>	<b>1,541.18</b>	
		42813	963.61		OPERATING STOCK
		42814	577.57		OPERATING STOCK
3/22/2018	<b>CONTRA COSTA WATER DISTRICT</b>		<b>29316</b>	<b>209.83</b>	

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		42807		209.83	UTILITIES
<b>3/22/2018</b>	<b>CORELOGIC INFORMATION SOLUTIONS, INC</b>		<b>29317</b>	<b>165.00</b>	
		42800		165.00	REALQUEST PROPERTY INFORMATION
<b>3/22/2018</b>	<b>DISCOVERY BENEFITS, INC.</b>		<b>29318</b>	<b>147.00</b>	
		42729		147.00	FSA
<b>3/22/2018</b>	<b>MICHAEL CRAMBLIT FOSTER</b>		<b>29319</b>	<b>2,300.84</b>	
		42655		2,300.84	INVENTORY
<b>3/22/2018</b>	<b>DAN GARIG</b>		<b>29320</b>	<b>643.95</b>	
		42764		643.95	VEHICLE SERVICE AND REPAIRS
<b>3/22/2018</b>	<b>RITA GIACALONE</b>		<b>29321</b>	<b>689.20</b>	
		42759		689.20	PROFESSIONAL SERVICES
<b>3/22/2018</b>	<b>GRAINGER</b>		<b>29322</b>	<b>2,316.40</b>	
		42810		1,096.93	INVENTORY
		42811		69.88	INVENTORY
		42812		192.80	INVENTORY
		42861		248.65	INVENTORY
		42862		708.14	INVENTORY
<b>3/22/2018</b>	<b>HACH COMPANY</b>		<b>29323</b>	<b>15,005.78</b>	
		42687		15,005.78	REPLACEMENT PLANT SAMPLERS
<b>3/22/2018</b>	<b>HIRERIGHT, INC.</b>		<b>29324</b>	<b>67.63</b>	
		42679		67.63	PRE EMPL COSTS
<b>3/22/2018</b>	<b>KEY ADVOCATES INC.</b>		<b>29325</b>	<b>7,900.00</b>	
		42661		7,900.00	FEDERAL ADVOCACY WRWC PN 90024
<b>3/22/2018</b>	<b>KONE. INC.</b>		<b>29326</b>	<b>100.00</b>	
		42699		100.00	ELEVATOR SERVICE AGREEMENT
<b>3/22/2018</b>	<b>MCCAMPBELL ANALYTICAL, INC.</b>		<b>29327</b>	<b>440.10</b>	
		42843		440.10	LAB ANALYTICAL SERVICES FOR PR
<b>3/22/2018</b>	<b>JENNIFER MONIZ</b>		<b>29328</b>	<b>37.45</b>	
		42890		37.45	T&M
<b>3/22/2018</b>	<b>NV5 INC.</b>		<b>29329</b>	<b>10,100.00</b>	
		42635		10,100.00	RWF EMERGENCY BACKUP GENERATOR
<b>3/22/2018</b>	<b>OAKLEYS PEST CONTROL</b>		<b>29330</b>	<b>1,130.00</b>	
		42664		815.00	STOP GAP PEST CONTROL SERVICES
		42665		315.00	STOP GAP PEST CONTROL SERVICES
<b>3/22/2018</b>	<b>OAKLEYS PEST CONTROL</b>		<b>29331</b>	<b>145.00</b>	
		42666		145.00	STOP GAP PEST CONTROL SERVICES
<b>3/22/2018</b>	<b>PACIFIC GAS &amp; ELECTRIC COMPANY</b>		<b>29332</b>	<b>29,970.82</b>	
		42823		58.09	UTILITIES
		42826		345.15	UTILITIES
		42827		29,567.58	UTILITIES

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3/22/2018	PAN PACIFIC SUPPLY CO.		29333	4,147.77	
		42672	4,147.77		PAN PACIFIC QUOTE # QU-14612 D
3/22/2018	PARKSON CORPORATION		29334	2,176.03	
		42779	2,176.03		INVENTORY
3/22/2018	PERFORMANCE MARINE SPECIALISTS, INC.		29335	1,709.25	
		42892	1,709.25		LAB BOAT ANNUAL INSPECTION/SER
3/22/2018	PILLSBURY WINTHROP SHAW PITTMAN LLP		29336	9,576.00	
		42778	9,576.00		LEGAL
3/22/2018	PRAXAIR, INC.		29337	2,604.08	
		42816	499.54		BULK NITROGEN TUBE TRAILER
		42817	1,824.70		BULK NITROGEN TUBE TRAILER
		42818	279.84		BULK NITROGEN TUBE TRAILER
3/22/2018	QUALITY SCALE, INC		29338	1,740.00	
		42783	1,740.00		TWO 6 MO. SCALE INSP.
3/22/2018	REPUBLIC SERVICES #210		29339	4,878.89	
		42841	3,961.31		WASTE
		42842	917.58		WASTE
3/22/2018	CHERYL RHODES ALEXANDER		29340	50.00	
		42888	50.00		BOOKS
3/22/2018	STATE WATER RESOURCES		29341	326,357.73	
		42719	326,357.73		2011 SRF LOAN
3/22/2018	STERICYCLE ENVIRONMENTAL SOLUTIONS		29342	59,884.40	
		42790	31,360.30		TRANS/DISPOSAL/LABOR FOR HHW F
		42791	28,524.10		TRANS/DISPOSAL/LABOR FOR HHW F
3/22/2018	JAYNE STROMMER		29343	234.75	
		42845	234.75		T&M
3/22/2018	UNIVAR USA INC		29344	11,790.68	
		42688	2,275.09		SODIUM HYPOCHLORITE
		42689	4,917.87		SODIUM BISULFITE
		42690	2,276.10		SODIUM HYPOCHLORITE
		42691	2,321.62		SODIUM HYPOCHLORITE
3/22/2018	VINCENT ELECTRIC MOTOR		29345	3,905.00	
		42850	1,952.50		TEST, DISASSEMBLE, AND INSPECT
		42852	1,952.50		TEST, DISASSEMBLE, AND INSPECT
3/22/2018	WEST YOST & ASSOCIATES		29346	3,863.00	
		42855	3,863.00		PRELIM PLANS & ANALYSIS PN 171
3/22/2018	YORKE ENGINEERING, LLC		29347	15,158.50	
		42716	15,158.50		CONSULTING SERVICES EAST COUNT
3/29/2018	AFLAC		29348	1,220.49	
		42915	1,220.49		INSURANCE



CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	DESCRIPTION
3/29/2018	JEFF ALEXANDER		29349	27.00	
		42901		27.00	MED REIMB
3/29/2018	AVERY ASSOCIATES		29350	5,500.00	
		42720		5,500.00	Professional Recruitment Servi
3/29/2018	BRENTWOOD PRESS		29351	597.68	
		42916		597.68	AD
3/29/2018	DARRELL CAIN		29352	41.00	
		42902		15.00	MED REIMB
		42903		26.00	MED REIMB
3/29/2018	CALIFORNIA WATER TECHNOLOGIES, L.L.C.		29353	4,667.51	
		42972		4,667.51	FERROUS CHLORIDE
3/29/2018	CALTEST ANALYTICAL LABORATORY		29354	1,015.20	
		42703		65.70	PROVIDE LAB ANALYTICAL FOR NPD
		42772		307.80	PROVIDE LAB ANALYTICAL FOR NPD
		42773		307.80	PROVIDE LAB ANALYTICAL FOR NPD
		42808		333.90	PROVIDE LAB ANALYTICAL FOR NPD
3/29/2018	CAROLLO ENGINEERS		29355	30,594.04	
		42711		1,905.00	PLANT COLOR CODE
		42725		8,122.50	CIP COST ESTIMATING ASSISTANCE
		42728		20,566.54	PRIMARY CLARIFIER AREA IMPROVE
3/29/2018	CHEMTRADE CHEMICALS US LLC		29356	2,957.00	
		42886		2,957.00	ALUMINUM SULFATE
3/29/2018	CINTAS CORPORATION # 38K		29357	1,599.84	
		42738		434.68	UNIFORM/LAUNDRY SERVICE AGREEM
		42739		359.36	UNIFORM/LAUNDRY SERVICE AGREEM
		42740		19.71	UNIFORM/LAUNDRY SERVICE AGREEM
		42751		-22.66	REFUND
		42752		405.73	UNIFORM/LAUNDRY SERVICE AGREEM
		42753		383.31	UNIFORM/LAUNDRY SERVICE AGREEM
		42755		19.71	UNIFORM/LAUNDRY SERVICE AGREEM
3/29/2018	CLASS C SOLUTIONS GROUP/		29358	277.25	
		42844		277.25	OPERATING STOCK
3/29/2018	COLANTUONO, HIGHSMITH & WHATLEY, PC		29359	79.00	
		42919		79.00	LEGAL
3/29/2018	CONVERGEONE INC		29360	1,902.33	
		42918		1,902.33	HARDWARE AND SECURITY UPGRADE
3/29/2018	VINCENT DE LANGE		29361	1,187.86	
		42968		911.17	T&M
		42969		276.69	T&M
3/29/2018	TIMOTHY J. CLAY		29362	2,488.08	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	CHECK AMOUNT DESCRIPTION
		42920		688.04	REPLACE LEAKY PIPING FOR POT F
		42921		1,800.04	REPLACE THE SAFETY RELIEF VALV
<b>3/29/2018</b>	<b>DIABLO WATER DISTRICT</b>		<b>29363</b>	<b>285.15</b>	
		42922		285.15	UTILITIES
<b>3/29/2018</b>	<b>JOSEPH PETRONIO</b>		<b>29364</b>	<b>450.00</b>	
		42756		450.00	CMMS SUPPORT & SERVICES
<b>3/29/2018</b>	<b>JERRY EASTLAND</b>		<b>29365</b>	<b>108.28</b>	
		42904		108.28	MED REIMB
<b>3/29/2018</b>	<b>DEAN ECKERSON</b>		<b>29366</b>	<b>282.81</b>	
		42905		218.81	MED REIMB
		42906		64.00	MED REIMB
<b>3/29/2018</b>	<b>MICHAEL CRAMBLIT FOSTER</b>		<b>29367</b>	<b>2,720.09</b>	
		42990		2,720.09	FOSTER FLOW CONTROL QUOTE # 12
<b>3/29/2018</b>	<b>GRAINGER</b>		<b>29368</b>	<b>1,387.48</b>	
		42863		1,387.48	INVENTORY
<b>3/29/2018</b>	<b>GURMUKH SINGH GREWAL</b>		<b>29369</b>	<b>132.00</b>	
		42907		104.00	MED REIMB
		42908		28.00	MED REIMB
<b>3/29/2018</b>	<b>CHRISTOPHER HANNA</b>		<b>29370</b>	<b>12.80</b>	
		42989		12.80	T&M
<b>3/29/2018</b>	<b>HDR ENGINEERING, INC.</b>		<b>29371</b>	<b>5,788.87</b>	
		42733		5,788.87	ON CALL CONSULTING SERVICES FO
<b>3/29/2018</b>	<b>INTERNATIONAL ENGINEERING SERVICES</b>		<b>29372</b>	<b>11,137.50</b>	
		42715		11,137.50	FEEDSTOCK AGREEMENT ASSISTANCE
<b>3/29/2018</b>	<b>KONE. INC.</b>		<b>29373</b>	<b>3.28</b>	
		42735		-100.00	CREDIT
		42766		103.28	ELEVATOR SERVICE AGREEMENT
<b>3/29/2018</b>	<b>LINDE, INC.</b>		<b>29374</b>	<b>527.44</b>	
		42746		527.44	LIQUID OXYGEN
<b>3/29/2018</b>	<b>MCMASTER CARR SUPPLY CO</b>		<b>29375</b>	<b>330.70</b>	
		42925		330.70	INVENTORY
<b>3/29/2018</b>	<b>MEYERS NAVE</b>		<b>29376</b>	<b>660.96</b>	
		42768		660.96	LEGAL
<b>3/29/2018</b>	<b>JAIME A. MOSQUEDA</b>		<b>29377</b>	<b>7,463.00</b>	
		42924		7,463.00	STOP GAP LANDSCAPE SERVICES
<b>3/29/2018</b>	<b>OAKLEYS PEST CONTROL</b>		<b>29378</b>	<b>1,275.00</b>	
		42943		815.00	STOP GAP PEST CONTROL SERVICES
		42944		315.00	STOP GAP PEST CONTROL SERVICES
		42945		145.00	STOP GAP PEST CONTROL SERVICES
<b>3/29/2018</b>	<b>PACIFIC GAS &amp; ELECTRIC COMPANY</b>		<b>29379</b>	<b>27,191.62</b>	

<b>CHECK DATE</b>	<b>VENDOR NAME</b>	<b>INVOICE NO.</b>	<b>CHECK NO.</b>	<b>CHECK AMOUNT</b>	<b>DESCRIPTION</b>
		42926		27,191.62	UTILITIES
<b>3/29/2018</b>	<b>ABEL PALACIO</b>		<b>29380</b>	<b>545.45</b>	
		42927		545.45	RETIREE MED
<b>3/29/2018</b>	<b>PAN PACIFIC SUPPLY CO.</b>		<b>29381</b>	<b>6,164.98</b>	
		42669		6,164.98	PAN PACIFIC QUOTE # QU-14635 D
<b>3/29/2018</b>	<b>PFM ASSET MANAGEMENT</b>		<b>29382</b>	<b>542.50</b>	
		42974		542.50	INVESTMENT
<b>3/29/2018</b>	<b>PITTSBURG UNIFIED SCHOOL DISTR</b>		<b>29383</b>	<b>1,151.91</b>	
		42980		136.79	O/S
		42981		135.49	O/S
		42982		87.39	O/S
		42983		216.98	O/S
		42984		122.63	O/S
		42985		127.25	O/S
		42986		94.22	O/S
		42987		96.47	O/S
		42988		134.69	O/S
<b>3/29/2018</b>	<b>PITTSBURG WINSUPPLY</b>		<b>29384</b>	<b>12,190.05</b>	
		42955		2,457.75	WINSUPPLY QUOTE # 6878 DATED 1
		42956		4,380.48	WINSUPPLY QUOTE # 6573 DATED 1
		42957		3,305.96	WINSUPPLY QUOTE # 7286 DATED 1
		42976		2,045.86	WINSUPPLY QUOTE # 6989 DATED 1
<b>3/29/2018</b>	<b>CITY OF PITTSBURG</b>		<b>29385</b>	<b>10,852.22</b>	
		42913		10,852.22	PERMIT
<b>3/29/2018</b>	<b>READY PRINT</b>		<b>29386</b>	<b>24,524.22</b>	
		42914		24,524.22	POSTAGE
<b>3/29/2018</b>	<b>REGIONAL GOVERNMENT SERVICES</b>		<b>29387</b>	<b>448.95</b>	
		42978		448.95	JOB DESCRIPTION PROJECT
<b>3/29/2018</b>	<b>CHERYL RHODES ALEXANDER</b>		<b>29388</b>	<b>216.41</b>	
		42967		216.41	T&M
<b>3/29/2018</b>	<b>SCHAAF &amp; WHEELER, CONSULTING CIVIL EI</b>		<b>29389</b>	<b>79,221.21</b>	
		42961		79,221.21	DESIGN FOR PUMP STATION FACILI
<b>3/29/2018</b>	<b>SNAP-ON TOOLS CORPORATION</b>		<b>29390</b>	<b>10,035.53</b>	
		42951		5,645.83	SNAP ON QUOTE # CRM-001-207933
		42952		1,878.70	SNAP ON QUOTE # CRM-001-207933
		42953		2,385.14	SNAP ON QUOTE # CRM-001-207933
		42954		125.86	SNAP ON QUOTE # CRM-001-207933
<b>3/29/2018</b>	<b>SUNPOWER CORP SYSTEMS</b>		<b>29391</b>	<b>45,618.00</b>	
		42962		45,618.00	O/S
<b>3/29/2018</b>	<b>SYSTEM 1 STAFFING</b>		<b>29392</b>	<b>4,560.00</b>	

CHECK DATE	VENDOR NAME	INVOICE NO.	CHECK NO.	CHECK AMOUNT	DESCRIPTION
		42949		4,560.00	O/S TEMP
<b>3/29/2018</b>	<b>TECHNICAL SAFETY SERVICES, INC</b>		<b>29393</b>	<b>201.00</b>	
		42889		201.00	ANNUAL TEST BIOSAFETY CABINET
<b>3/29/2018</b>	<b>TERRYBERRY</b>		<b>29394</b>	<b>120.41</b>	
		42979		120.41	E/R
<b>3/29/2018</b>	<b>TRI-VALLEY JANITORIAL SERVICE &amp; SUPPL'</b>		<b>29395</b>	<b>6,666.00</b>	
		42684		6,666.00	JANITORIAL SERVICES
<b>3/29/2018</b>	<b>STACY TUCKER</b>		<b>29396</b>	<b>122.34</b>	
		42909		12.00	MED REIMB
		42910		25.34	MED REIMB
		42911		58.00	MED REIMB
		42912		27.00	MED REIMB
<b>3/29/2018</b>	<b>TYLER TECHNOLOGIES, INC.</b>		<b>29397</b>	<b>500.00</b>	
		42799		500.00	TYLER FORMS MODIFICATIONS FOR
<b>3/29/2018</b>	<b>UNIVAR USA INC</b>		<b>29398</b>	<b>12,316.93</b>	
		42846		2,275.09	SODIUM HYPOCHLORITE
		42847		5,170.01	SODIUM BISULFITE
		42848		4,871.83	SODIUM BISULFITE
<b>3/29/2018</b>	<b>V.W. HOUSEN &amp; ASSOCIATES, INC.</b>		<b>29399</b>	<b>10,615.61</b>	
		42849		6,280.11	TPS REHABILITATION - ESDC
		42854		2,665.50	2016 PITTSBURG RW IMPROVEMENTS
		42963		1,434.00	2016 PITTSBURG RW IMPROVEMENTS
		42965		236.00	PSFR ENGINEERING SERVICES
<b>3/29/2018</b>	<b>DR. SEAN WRIGHT</b>		<b>29400</b>	<b>1,413.62</b>	
		42966		1,413.62	T&M
	<b>GRAND TOTAL</b>				<b><u>2,041,894.71</u></b>

May 9, 2018

RECEIVE NOTES FROM FINANCE COMMITTEE MEETING, MAY 2, 2018

RECOMMENDATION

Note receipt and file.

Background Information

The Finance Committee Chair and Personnel Committee Chair are appointed every January by the Board of Directors. Committee meetings are held on an as-needed basis and are attended by the Committee Chair and members of staff.

Analysis

Committee meeting notes are provided as an informational report at regular Board Meetings as part of the Consent Calendar.

Financial Impact

None

Attachment

Finance Committee Meeting Notes, May 2, 2018

Signature:

  
Denise Cappucini Jones, Office Manager/Secretary to the Board



## MEETING NOTES

### BOARD OF DIRECTORS FINANCE COMMITTEE MEETING DELTA DIABLO

Plant Operations Center Conference Room  
2600 Pittsburg-Antioch Highway  
Pittsburg, California

WEDNESDAY, MAY 2, 2018  
9:00 A.M.

The meeting was called to order by Committee Chair D. Pete Longmire on Wednesday, May 2, 2018, at 9:06 a.m. in the Plant Operations Center Conference Room of Delta Diablo, 2600 Pittsburg-Antioch Highway, Pittsburg, CA. Also present were Vince De Lange, General Manager; Carol Margetich, Business Services Director; Denise Cappucini Jones, Office Manager/Secretary to the Board; and Kathy Chang, Finance Manager.

#### PUBLIC COMMENTS

None

#### REVIEW KEY ASSUMPTIONS FOR PROPOSED FISCAL YEAR 2018/2019 (FY18/19) OPERATING BUDGET

Ms. Margetich reported on the following budget reduction strategies included in the proposed FY18/19 budget, which staff anticipates will also result in long-term budget savings:

- Three different retirement benefit tiers requiring reduced District contributions for new hires (Tiers 2 and 3) will reduce long-term costs.
- Optimizing facility operation through implementation of an Energy Management Plan to reduce energy consumption and increase energy generation.
- Improving organizational efficiencies through a building renovation project.
- Implementing zero-based budgeting in key discretionary areas.

Ms. Margetich highlighted the key cost categories included in the proposed FY18/19 operating budget, including Salaries and Benefits, Outside Services/Repairs and Maintenance, Office and Operating Expenses, Utilities, and Chemicals. She reported on the following key budget assumptions:

- Cost of Living Adjustment (COLA) at the mid-range of the 2-5% range included in the current Bargaining Unit Memoranda of Understanding. The actual number, which will be published in mid-May, will be incorporated into the presentation to the full Board in June.
- The potential overlap of 3 to 4 critical staff positions for succession planning purposes, which is budgeted at \$0.2 million.
- A medical insurance cost increase of 11%.
- Funding annual CalPERS Unfunded Actuarial Liability (UAL) of \$0.8 million.
- Additional contribution of \$0.5 million to PARS Rate Stabilization Fund. Ms. Margetich underscored the benefit of investing in PARS vs. cash investments.
- Fully funding the Actuarially Determined Contribution (ADC) Other Post-Employment Benefits.
- Outside Services/Repairs, Maintenance – typically increased by 3%.
- Office/Operating Expenses – typically increased by 3%.
- Utilities – no changes anticipated from FY17/18 to FY18/19.
- Ms. Margetich noted that staff received notification from the District's chemical purchase consortium that increases are expected in the amount of \$100,000, after the printing of the Memo to the Finance Committee.



The increase will be incorporated in the report to the Board for a total estimated amount of \$1.8 million, which represents no change from FY17/18 to FY18/19.

The proposed Operating Budget reflects near- and long-term financial sustainability considerations, and aligns with the proposed Sewer Service Charge increase to be approved by the Board at the May 9, 2018 Board Meeting. Mr. De Lange emphasized that staff will continue to monitor and track budget expenditures following approval by the Board.

The following is a summary of key comments and questions provided by Chair Longmire during the presentation:

- Requested that staff include a description of the corresponding retirement benefit along with the District funding contribution (e.g., for Tier 1, the District pays 14.9% of an employee's salary for an associated benefit of 2.7% at age 55).
- Noted that Marin Clean Energy (MCE) recently took over as the area's power provider last month, and based on last year's energy costs, the District should expect an estimated savings of approximately 3 to 4%, which Mr. De Lange estimated at approximately \$50,000. Mr. De Lange explained actual energy consumption and actual costs are impacted by plant operating conditions during the year (e.g., degree and number of wet weather events).
  - Under Energy Management Plan, requested that staff highlight the potential energy cost savings under the new MCE power contract at the Board meeting.
- Requested that staff clarify and highlight that the \$0.2 million included for overlap of key positions is essentially the District's succession planning strategy for critical positions.
  - Provided comment that the General Manager should have discretion on the use of this budget during the course of the year (i.e., versus returning for Board approval for each position).
- Commented that the City of Pittsburg recently connected with the Teamsters for medical coverage and saved the City approximately \$400,000. Ms. Margetich will follow-up with City staff to obtain additional information.
- Questioned whether the estimated budget for Outside Services was based on the "spike" in legal costs that occurred in FY17/18 or if it was based on prior baseline years. Ms. Margetich noted that staff developed the estimate for legal services based on actual and anticipated needs in FY18/19.
- Commented on the importance of budgeting for staff training and development; in particular, the need for participation in key industry conferences. Ms. Margetich underscored that this has been a key focus area during Mr. De Lange's tenure so far and that the budget included a focus on staff attendance at conferences. Mr. De Lange confirmed that adequate funds have been budgeted for CASA, WEF, NACWA, and CWEA conference attendance to help drive innovation and organizational improvement, which will be highlighted in the presentation to the Board.

Next steps include presenting the key assumptions, incorporating Chair Longmire's comments, to the Board at the May 9, 2018 meeting, and presenting the budget and appropriations for adoption at the June 13, 2018 Board meeting. Chair Longmire recommended that the report be presented to the full Board for consideration and thanked staff for the great work that went into preparing the budget.

#### ADJOURNMENT

With no further business to come before the Finance Committee, the meeting was adjourned at 9:50 a.m.

(Recording Secretary:

Denise Cappucini Jones)



May 9, 2018

AUTHORIZE GENERAL MANAGER TO EXECUTE CONSULTING SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$250,000, ENGINEERING DESIGN SERVICES, BAY POINT SEWER REPAIRS - PHASE IV, PROJECT NO. 18119

RECOMMENDATION

Authorize the General Manager to execute a Consulting Services Contract in an amount not to exceed \$250,000 for engineering design services for the Bay Point Sewer Repairs - Phase IV Project.

Background Information

The Bay Point Sewer Repairs - Phase IV Project is included in the adopted Fiscal Year 2017/2018 – 2021/2022 (FY17/18 – FY21/22) Capital Improvement Program (CIP). This project is the final phase of a multi-year effort to rehabilitate/replace and extend the useful life of the wastewater collection system in the community of Bay Point pursuant to the 2013 River Watch Settlement Agreement. System defects that will be addressed include severe cracks, fractures, offset joints, sags, surcharged pipe segments, and protruding service laterals. Repairs will consist of spot repairs, pipeline lining, or full replacement of pipe where appropriate. This project will also address pipelines that must be repaired prior to the start of the 2019 County-planned street paving project. This project is considered categorically exempt and a Notice of Exemption has been filed with the Contra Costa County Recorder's Office and publicly posted in compliance with Public Resources Code Section 21152 satisfying the requirements of the California Environmental Quality Act.

Analysis

In April 2018, the District issued a Request for Proposals to firms with experience in pipeline design services. Proposals are due on May 14, 2018 and will be reviewed and evaluated by a combination of Operations, Maintenance, and Engineering staff. The review team will rank the proposals and determine the most highly-qualified firm. It is anticipated that there will be three to eight proposals submitted. All design firms have indicated their availability to start work by June 1, 2018.


Due to the high priority placed on this project, an advance authorization approach is recommended to authorize the General Manager to execute a Consulting Services Contract in an amount not to exceed \$250,000. The advance authorization allows staff to issue the Notice to Proceed immediately following conclusion of the consultant selection process, and will permit the most highly-qualified firm to begin the work by early June 2018. The Board will be informed about the actual contract award and proposal amount at the June 2018 Board Meeting.


Financial Impact

The adopted FY17/18 – FY21/22 CIP Wastewater Capital Asset Replacement Fund includes an appropriation of \$500,000 through FY17/18 for the Bay Point Sewer Repairs - Phase IV Project, with an overall project budget of \$2.1 million. The requested advance authorization amount is \$250,000. There are sufficient funds in the current year appropriated budget for the consultant design services contract. The project is anticipated to be fully reimbursed through a low-interest State Revolving Fund loan secured in 2014.

Attachment

Proposed Scope of Work and Cost Estimate Summary

Prepared by:   
Patricia Chapman  
Associate Engineer

Reviewed by:   
Thanh Vo  
Acting Engineering Services Director

cc: District File No. P.18119.01.04





**PROPOSED SCOPE OF WORK AND COST ESTIMATE SUMMARY**

**Project:** Bay Point Sewer Repairs – Phase IV, Project No. 18119

**Consultant:** TBD

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**Scope of Work Items:** **Estimated Cost: \$250,000.00**

<b>TASK 1 – PRE-DESIGN</b>	
1.1 Project Management	\$ 4,000.00
1.2 Evaluation and Reporting	\$ 22,000.00
<b>TASK 2 – DESIGN</b>	
2.1 Project Management and Meetings	\$ 18,000.00
2.2 Design (50%, 90%, and Final)	\$ 155,000.00
<b>TASK 3 – BID PHASE SERVICES</b>	\$ 6,000.00
<b>TASK 4 – OPTIONAL SERVICES</b> (As directed by staff)	\$ 45,000.00
<b>TOTAL CONTRACT COST</b>	<b>\$ 250,000.00</b>

May 9, 2018

ACCEPT AND AUTHORIZE GENERAL MANAGER TO FILE NOTICE OF COMPLETION, SILAO GENERAL ENGINEERING, INC., TREATMENT PLANT AREA DOOR REPLACEMENTS, PROJECT NO. 16114

RECOMMENDATION

Accept the Treatment Plant Area Door Replacements Project as complete and authorize the General Manager to file a Notice of Completion (NOC) with the Contra Costa County Recorder’s Office.

Background Information

In February 2017, the Board approved award of the agreement for construction of the Treatment Plant Area Door Replacements Project to Silao General Engineering, Inc. (SG Engineering) in the amount of \$169,993. The construction work included replacing doors protecting the various electrical control panels that service many important processes at the District’s Treatment Plant and Lone Tree Golf Course Pump Station. Construction for the project commenced in June 2017 with field work completed in April 2018.

Analysis

The project work has been inspected and found to meet contract requirements. Staff recommends full acceptance of the project by the Board. Additionally, staff recommends that the Board authorize the General Manager to file the NOC for the project with the Contra Costa County Recorder’s Office.

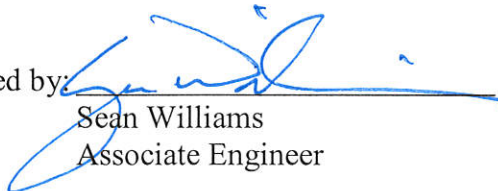
As provided for under California Civil Code Section 3093, filing the NOC will provide notification to subcontractors, vendors, and suppliers of the completion of work, and will require such parties to submit any claims within thirty (30) days of the notice. Presently, there are no pending claims and staff is not aware of any unresolved issues that could lead to a claim on this project.

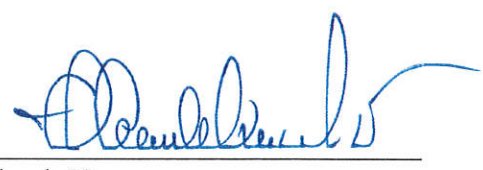
Financial Impact

The adopted Fiscal Year 2016/2017 – 2020/2021 (FY16/17 – FY20/21) Capital Improvement Program Capital Asset Replacement Fund included an appropriation of \$100,000 through FY16/17 for the Treatment Plant Area Door Replacements Project. In February 2017, the Board approved an additional appropriation of \$150,000 to the project, for an overall updated project budget of \$250,000. SG Engineering’s final contract amount, including change orders, is \$170,450. The total project cost is \$211,000. Unused funds will be returned to the Wastewater Capital Asset Replacement Fund Reserves.

Attachment

Notice of Completion

Prepared by:   
Sean Williams  
Associate Engineer

Reviewed by:   
Thanh Vo  
Acting Engineering Services Director

cc: Project File No. P.16114.11.04



When Recorded, Return to:

Delta Diablo  
2500 Pittsburg-Antioch Highway  
Antioch, CA 94509-1373

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**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is an owner of an interest or estate in the hereinafter-described real property, the nature of which interest or estate is fee simple.
2. The full name and address of the undersigned owner and of any and all co-owners is: Delta Diablo, 2500 Pittsburg-Antioch Highway, Antioch, CA 94509.
3. On the 13th day of April 2018, there was completed upon the hereinafter-described real property a work of improvement as a whole known as TREATMENT PLANT AREA DOOR REPLACEMENTS, PROJECT NO. 16114.
4. The name of the original contractor for the work of improvement as a whole was Silao General Engineering, Inc., San Francisco, CA.
5. The real property herein referred to is situated in the City of Antioch, County of Contra Costa, State of California, and described as follows:

2500 Pittsburg-Antioch Highway

DELTA DIABLO  
(Owner)

By: \_\_\_\_\_  
Vince De Lange  
General Manager

VERIFICATION

I, Vince De Lange, declare:

I hold the title of General Manager of Delta Diablo and am authorized to make this declaration on its behalf.

I have read the foregoing Notice of Completion and know the contents thereof. The Notice of Completion is true of my own knowledge, except as to those matters that are therein stated on information and belief, and as to those matters, I believe them to be true.

This declaration was signed on May 10, 2018, at Antioch, California. I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
Vince De Lange  
General Manager

May 9, 2018

AUTHORIZE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 1 TO CONSULTING SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$570,000, KENNEDY/JENKS CONSULTANTS, ENGINEERING SERVICES, RESOURCE RECOVERY FACILITY CONDITION ASSESSMENT, PROJECT NO. 18121

RECOMMENDATION

Authorize General Manager to execute Amendment No. 1 to the Consulting Services Contract with Kennedy/Jenks Consultants (K/J) for additional engineering services in an amount not to exceed \$570,000, for a new total contract amount not to exceed \$1,070,000.

Background Information

In April 2018, the District executed a Consulting Services Contract with K/J to provide engineering services for the Resource Recovery Facility Condition Assessment Project. This multi-phase project involves performing a comprehensive condition assessment of the District's wastewater conveyance and treatment system, including the recycled water system, to guide the District's long-term infrastructure renewal and rehabilitation needs. The initial phase will assess the highest risk assets, the wastewater conveyance system (Phase 1) and the second phase will address the low to moderate risk assets, the wastewater treatment plant and recycled water facility systems (Phase 2). In addition, the results of the District's gravity sewer main inspections will be submitted to the Northern California River Watch to ensure strict compliance with the requirements of the Settlement Agreement and Mutual Release of Claims (Settlement Agreement), which the District agreed to on June 13, 2013 (Effective Date). Work is currently underway and is anticipated to be completed in early 2019.

Analysis

The Settlement Agreement outlined the circumstances and periods in which the District is required to perform the condition assessment of its gravity sewer mains. For gravity sewer mains within 200 feet of surface waters, which is defined as Surface Water Condition Assessment, the District must evaluate these lines within five years of the Effective Date of the Settlement Agreement. For all other gravity sewer mains not included in the Surface Water Condition Assessment, the full condition assessment must be completed within eight years. Thus, the deadline dates for completing the assessment and complying with the Agreement are June 2018 and June 2021, respectively.

Since June 2013, staff has worked to comply with the Settlement Agreement. While major progress has been made on the smaller gravity sewer mains outside the Surface Water Condition Assessment, the lines within 200 feet of surface waters have proven to be more difficult to inspect. These mains are typically larger gravity interceptors, located in remote, hard-to-access areas, and require major coordination with Operations and Maintenance staff to perform inspection. The work in these areas is often limited to the summer months because of favorable weather conditions. Given the remaining quantity and the fast-approaching Settlement Agreement deadline, staff will require the use of outside resources to complete the evaluation of the Surface Water Condition Assessment gravity sewer mains. An estimated \$570,000 is requested to complete the additional pipeline cleaning and preparation, perform the required inspection and analysis, and provide traffic control plans and reports.

Staff recommends that the Board authorize the General Manager to execute Amendment No. 1 to the existing \$500,000 Consulting Services Contract with K/J, for a new not to exceed total contract




amount of \$1,070,000, to perform the remaining condition assessment. A summary of the proposed scope of work and costs is attached.


Financial Impact

The adopted Fiscal Year 2017/2018 – 2021/2022 (FY17/18 – FY21/22) Capital Improvement Program Wastewater Capital Asset Fund includes an appropriation of \$2 million through FY17/18, with a total project budget of \$2.5 million for the Resource Recovery Master Plan (RRMP) Project. The Resource Recovery Facility Condition Assessment is a component of the RRMP Project. The Board-awarded contract amount for the Phase 1 scope of work was \$500,000. Upon execution of Amendment No. 1, the not to exceed total contract amount with K/J will increase to \$1,070,000. Sufficient funding is available to complete the required work. No additional funding is requested at this time.

Attachments

Scope of Work Summary

Prepared by:   
Irene O'Sullivan  
Associate Engineer

Reviewed by:   
Thanh Vo  
Acting Engineering Services Director

cc: District File No. P.18121.01.04



**RESOURCE RECOVERY FACILITY CONDITION ASSESSMENT  
PROJECT NO. 18121**

**SCOPE OF WORK AND COST ESTIMATE SUMMARY**

<b><u>DESCRIPTION</u></b>	<b><u>PROPOSED COST</u></b>
<u>Projected Expenses:</u>	
<i>Base Scope of Work:</i>	
Project management with health and safety controls	\$46,000
Develop approach, risk model, evaluation criteria, desktop analysis	\$69,000
Physical condition assessment inspections, CCTV, cleaning, traffic control, debris disposal, and site preparation	\$292,000
GIS mapping and data presentation	\$40,000
Evaluation and analysis of findings with reports preparation	\$94,000
<b><i>Subtotal for Base Scope of Work</i></b>	<b><i>\$541,000</i></b>
<i>District as Needed Task:</i>	
As-Needed Services (5%)*	\$27,000
<hr/>	
Total	\$568,000
<b><i>GRAND TOTAL (ROUNDED)</i></b>	<b><i>\$570,000</i></b>

\*This task requires additional approval in writing from District staff, prior to initiation and prior to billing by the Consultant.

May 9, 2018

RECEIVE REPORT ON KEY ASSUMPTIONS FOR PROPOSED FISCAL YEAR 2018/2019  
OPERATING BUDGETRECOMMENDATION

Review and comment on key assumptions for the proposed Fiscal Year 2018/2019 (FY18/19) Operating Budget.

Background

FY17/18 marked the final year of the three-year operating budget cycle spanning FY15/16 to FY17/18. In contrast to the previous approach of proposing a three-year operating budget and planning cycle, a single-year budget is proposed for FY18/19. Based on a staff recommendation, the Board adopted a repeal of Resolution No. 9/97, "Approval of Three Fiscal Year Budget Proposal", on April 11, 2018 to provide flexibility to utilize a single-year budget process. As part of its Strategic Business Plan, the District undertook a FY17/18 business initiative to "Evaluate alternatives and provide a recommendation for improvements to the rate-setting and capital improvement program development process." As part of this effort, it is the District's intent to complete a single-year budget for FY18/19 and possibly prepare another single-year budget for FY19/20 with the goal of transitioning to a budget cycle that better aligns the rate-setting and capital improvement program (CIP) development process. The FY18/19 Operating Budget (the Budget) will be considered by the Board at its June meeting in accordance with Board policy, which requires budget adoption by the first meeting in July each year. The Budget, in conjunction with the CIP budget, serves as the basis for future year sewer service charges and recycled water charges in the rate models developed by staff.

Staff has included a number of budget reduction strategies that are currently in place or will be implemented in the upcoming fiscal year to ensure that the District continues to serve as a responsible steward of funds provided by ratepayers in our service area, including:

- Retirement Tiers for New Hires:
  - The District has three retirement plan tiers. Tier 1 (2.7% at age 55) applies to employees hired prior to July 1, 2012. Tier 2 (2.0% at age 55) applies to employees hired between July 1, 2012, and December 31, 2012, or hired on or after January 1, 2013, as a member of a qualified public pension plan (e.g., CalPERS, Contra Costa County Employee Retirement Plan, etc.). Tier 3 (2.0% at age 62) applies to employees hired on or after January 1, 2013, who are not members of a qualified public pension plan.
  - There are currently five vacant positions in, or soon to be in, the recruitment and hiring process. In addition, it is anticipated that several current District employees will retire during FY18/19. No new hires may become members of the Tier 1 retirement plan tier, so there are savings as Tier 1 employees leave the District and are replaced by new hires. In addition to lower required employer contributions into CalPERS, all new hires pay their full employee contributions into CalPERS, as well as into the Other Post-Employment Benefits (OPEB) trust at 3% of base salary.
  - It is assumed that entry level positions will be hired into the Tier 3 (2.0% at age 62) plan, because it is unlikely that these hires would have been members in CalPERS or a reciprocal public retirement plan prior to joining the District. It is assumed that journey level, professional, and management employees will be hired into the Tier 2 (2.0% at age 55) plan, because it is highly likely that they would have previously been a member in CalPERS or a reciprocal plan.

- Energy Management Plan: Energy is a major operating cost. Staff is currently developing an energy management plan to identify opportunities to reduce on-site energy demand and increase renewable energy production. In addition, staff is identifying changes to operating strategies based on variable energy cost schedules to provide potential cost savings. For example, shifting operation of high energy-consuming machinery and equipment to avoid peak energy cost periods, when possible, would provide a financial benefit to ratepayers.
- Building Renovation Project: This project will include opportunities to increase operational efficiency through improved building renovations.
- Zero-based Budgeting: Staff has applied a zero-based budgeting approach to selected discretionary items to establish a cost baseline and increase overall budget awareness.

### Analysis

Key assumptions drive annual changes to the District's operating budgets. These assumptions were presented to the Finance Committee for review and comment at its meeting of May 2, 2018. The Committee concurred with presenting the key assumptions to the Board of Directors for review and comment. After receiving Committee and Board comments on key assumptions, the draft Budget will be presented to the Board of Directors for consideration of approval at its meeting of June 13, 2018. The key budget assumptions follow, most of which have ongoing impacts on future budgets and rate analyses.

### Key Assumptions:

- Salaries and Benefits: The budget includes regular pay, step increases, overtime pay, and the following notable items:
  - Medical Insurance: Medical insurance is estimated to grow at 11% while all other health benefits are not expected to increase. The baseline benefit budget is estimated at \$4.4 million.
  - CalPERS pension unfunded liability contribution is budgeted at \$0.8 million.
  - The budget includes an additional full-time equivalent (FTE) position budget of \$0.2 million to provide overlap of staff for critical positions for succession planning purposes.
  - Cost of Living Adjustments (COLAs). COLAs are provided for in each bargaining unit's memorandum of understanding (MOU). The MOUs provide that the District will adjust salaries for the first full pay period after July 1 each year, from a minimum of 2% up to 5% based on the April to April change in the Consumer Price Index (CPI), San Francisco/Bay Area, Wage Earners. The percentage will be available in May and the COLAs will be included in the FY18/19 Salaries and Benefits budget for the Board's consideration in June.
- Inflation: The District has historically assumed that normal inflation will be 3.0%, consistent with long-term historical averages. For the FY18/19 Budget, each budget line item has been reviewed in detail to determine if an inflationary adjustment is appropriate.
- Organization Changes: Baseline salary budget reflects 81.0 full-time FTEs and 0.5 temporary FTEs with no new position recommendations. However, staff will be continuing to evaluate resource needs as employees retire during the fiscal year. Additionally, the Communication-Outreach Division was transferred from the Administration Department to the Business Services Department in mid-FY17/18 to better align programs and services. There is no impact to the total number of authorized positions from this transfer.
- One-time funding of \$0.5 million to PARS in FY18/19: The trust account with PARS was set up to pre-fund both CalPERS pension obligations and/or OPEB obligations. The additional funds in PARS will provide funding to mitigate future rate revenue required for projected sharp increases in pension or OPEB costs due to decreases in discount rates, accelerated amortization schedule, and/or investment losses.
- Chemicals Prices: Wastewater and recycled water chemical costs and quantities have been reevaluated in detail. The FY18/19 chemical budget has a total of \$1.8 million with \$1.1 million in Wastewater and \$0.7 million in Recycled Water.





- OPEB Trust Fund Annual Funding. The Board's adopted OPEB Funding Policy states the intent to fully fund the District's Actuarially Determined Contribution (ADC), which the Board has done each year since the trust fund was established in February 2010. District employees pay 3% of base salaries into the trust, and the District budgets for the required 3% match, as well as actual retiree medical costs which are deposited into the OPEB trust fund. The FY18/19 budget includes an ADC of \$.9 million.

Financial Impact

The single-year budget for FY18/19 gives the District an opportunity to review, reassess, and recalibrate the baseline budget based on the new business initiatives and priorities.

Attachments

None

Signature:

  
\_\_\_\_\_  
Carol S. Margetich, Business Services Director

cc: District File CORP.08-CORRES



**ITEM J**

May 9, 2018

RECEIVE MONTHLY LOBBYIST REPORT DATED APRIL 2018, KEY ADVOCATES, INC.,  
WESTERN RECYCLED WATER COALITION, PROJECT NO. 90024

RECOMMENDATION

Receive and file Report.

Background Information

As lead Agency for the Western Recycled Water Coalition, the District administers a contract with a lobbyist, Key Advocates, Inc. (KA), and receives a monthly summary report regarding related lobbying activities. Attached is the report for March 2018, which was produced by KA and distributed to members of the Western Recycled Water Coalition.

Analysis

None


Financial Impact

None

Attachment

Monthly Report, April 2018

Prepared by:

  
Jayne Strommer  
Government Affairs Manager

Reviewed by:



Thanh Vo  
Acting Engineering Services Director

cc: Project File No. P.90024.06.01





1701 Pennsylvania Avenue  
Suite 300  
Washington, D.C. 20006  
(202) 722-0167

April 30, 2018

To: Western Recycled Water Coalition  
From: Sante Esposito  
Subject: April Monthly Report

### **Infrastructure: The Status**

No significant change from the “uncertainty” report per the last Coalition conference call. Regular order – the FAA and WRDA reauthorization bills – and various Administration “problems” and policy issues (North Korea, China tariffs, etc.) rule the day. That’s not to say that infrastructure proponents have given up. There continues to be side bar conversations advocating for a bill. The likely timing is post-election, with the results potentially having a real impact on what happens. Met recently with Congressmen Shuster and DeFazio – separate meetings – both want to do a bill. Both, they say, are urging their leadership to get behind the effort. Shuster has made the argument to his leadership that since the budget caps have been raised, there is “room” to support a major infrastructure effort. DeFazio continues to argue that the effort is long overdue given the state of the nation’s infrastructure.

### **FY18 “Water” Appropriations**

WaterSmart Grants, \$34M  
Title XVI, \$54.4M  
WINN Grant Program, \$20M

Also included was the following language on evaluation criteria, which we believe is consistent with our discussion with John Watts from Senator Feinstein’s office.

*“Title XVI Evaluation Criteria -The Secretary is directed to review the technical proposal evaluation criteria in future funding opportunity announcements associated with water recycling and reuse projects to ensure that a diversity of water recycling projects are able to equitably compete for funding. When evaluating projects for available funding, the Secretary is directed to consider that a project’s economic benefits can be measured in multiple ways, not only through cost per acre-foot of water generated, to ensure an equitable comparison of projects. Further, the Secretary is directed to consider the cost per acre-foot of each project in comparison to other water supply alternatives available within the project area and the cost per acre-foot of water generated by projects with similar characteristics.”*

Clean Water SRF -\$1,693,887,000

### **President's FY19 Budget: WaterSMART, Title XVI, CALFED**

The Budget proposes \$10M for WaterSMART grants, \$3M for Title XVI and \$35M for CALFED.

### **President's FY19 Budget: Clean Water SRF**

The Budget proposes \$997M for the Clean Water SRF.

### **FY19 Appropriations Process**

Congress is going through the appropriation process, having hearings and markups. Being that this is an election year, it seems unrealistic that Congress will pass all 12 Appropriation bills prior to the end of the fiscal year. Most likely we'll see a Continuing Resolution – with possible extensions following the elections.

### **SRF WIN Bills**

The bills are S. 2364 and H.R. 4902 and are included herein because they have bipartisan co-sponsorship support. The Senate bill was introduced by Senator John Boozman (R-AR), Chair of the Water Subcommittee of the Environment and Public Works Committee (EPW), and Senator Dianne Feinstein (D-CA), Ranking Democrat of the Energy and Water Appropriations Subcommittee. Cosponsors are Senators Jim Inhofe (R-OK), Chair of the EPW Transportation and Infrastructure Subcommittee and Cory Booker (D-NJ), Ranking Democrat of the EPW Superfund Subcommittee (now with 10 sponsors). The House bill was introduced by Congressmen John Katko (R-NY-24), a member of the Water Resources Subcommittee of the Transportation and Infrastructure Committee, and Earl Blumenauer (D-OR-3), a member of the Ways and Means Committee (now with 4 sponsors) and, if you recall, the author of the voluntary fee labeling bill.

Generally, the bills - a new loan program - are intended to combine the “best aspects of the SRF’s with the leveraging power of WIFIA.” Specifically, the bills authorize \$200M for each of FY19-23 for states to apply for loans. There is a \$7B per state loan cap for the 5 years. Fifty percent of the funds would be loaned at the current Treasury rate. The bill states that those funds would support \$10B in loans per year. The other fifty percent would go to states that receive less than 2 percent of the total amount of funds made available to the states for the state loan funds for the most recent fiscal year OR to major disaster declared states if the loan is for a project related to wastewater or drinking water infrastructure damaged by the disaster. The bills states that those funds would support \$850M in loans per year. The Federal share for loans is up to \$100%. Eligible project activities are those included in a state’s SRF “intended use plan.”

The \$100,000 WIFIA application fee is waived. The application process is limited to 180 days maximum. No new project approval requirements would be needed - existing approvals would suffice. The new program is tied to FY18 appropriation levels for the SRF’s - if at any year in the

appropriations process the SRF funding levels are below the FY18 levels, this new program will not kick in for that year.

Status Update: 1 additional cosponsor added to the Senate bill since the last report.

### **Napolitano Title XVI Bill**

On Feb. 27, Congresswoman Grace F. Napolitano introduced H.R. 5127, the Water Recycling Investment and Improvement Act, to assist water agencies with the expansion, planning, designing, and building of water recycling plants and modernizing water infrastructure in California, other western states, and communities across the country. The bill now has 13 cosponsors - all Dems. The bill: increases funding Authorization for the Bureau of Reclamation's Title XVI water recycling competitive grant program to \$500 million from \$50 million; makes the program permanent as it currently expires in 2021; funds water recycling and reuse projects for 17 western states; reauthorizes the expired EPA Alternative Water Source Projects Program; provides \$375 million in authorization for the Alternative Water Source program and makes it permanent for water agencies across the country; and, provides grants for projects that conserve, manage, reclaim, or reuse water, wastewater, or stormwater.

The Coalition submitted its comments during the drafting process, many of which were included in the introduced bill. A letter of support for the bill was also submitted. Her office is also circulating a letter for Members to sign to the Appropriations Committee for increased funding for WaterSMART and Title XVI (including the WINN grant program). The Coalition is assisting in this effort.

### **WRDA 2016 Reauthorization**

WRDA 2016 authorized 30 new construction projects at a federal cost of more than \$10 billion, as well as dozens of studies identified through the new processes established in WRRDA 2014. Provisions in WRDA 2016 further altered how nonfederal project sponsors may participate in the financing of water infrastructure activities; other provisions changed authorities for crediting and reimbursing nonfederal entities for project-related expenditures. Many topics may shape deliberations on the current water resource re-authorizations, including the use of the two navigation trust funds, the operation of Corps dams for water supply and recreation, and civil works permissions and permits for high-profile public and private infrastructure projects. Three broad topics of relevance to deliberations on Corps and water resource projects are an infrastructure initiative, nonfederal expectations and partnerships, and floods and disasters. To date, the House T&I Republicans are saying that the bill will be a traditional, straight-forward Corps of Engineers only bill. The T&I Dems would like to include other items - for example, reauthorization of the Clean Water SRF and Alternative Water Source Program. The former may be addressed in a Senate WRDA bill. Regarding timing, the House plans to have a bill sometime next month, with markup by the end of the month, and Floor consideration sometime in June. The Senate is about a month behind.

## **Natural Resources Committee Dems: McNerney Rewrite**

They are looking at McNerney's WEST Act (H.R. 3275) which the Coalition was very much involved in, with the goal of re-writing the bill consistent with the Committee's jurisdiction and introducing it as such. Committee staff have had a couple meetings with McNerney's office, but as he is currently hiring a new Legislative Director, they will wait until then to resume discussions. In a meeting we had with Committee staff, they said that water is a priority for them.

## **GAO Recycled Water Study**

A comment letter with attachments were sent to the GAO, as requested. GAO can make recommendations, but cannot by themselves require changes. A report is anticipated in the fall. To review, the original request (per a July 29, 2015, letter from Reps. Napolitano, Huffman and Tonko) was for a comprehensive water report that looked across agencies at the federal water role and addressed bureaucracy, redundancy and improving the government's role in water issues. GAO produced this report - [http://www.gao.gov/products/GAO-17-559?utm\\_medium=email&utm\\_source=govdelivery](http://www.gao.gov/products/GAO-17-559?utm_medium=email&utm_source=govdelivery). Given that the question asked of GAO at the time to investigate water recycling was prior to the WIIN Act program, GAO, in conjunction with the original requestors, has decided to do a second report focusing on the "new" Title XVI program. Input from the Coalition has been sought regarding this effort.

## **Bureau of Reclamation \$50M Grant Program**

Coalition comments were submitted on April 12. Reclamation reports that the next Funding Opportunity Announcement for Title XVI will include one announcement/one set of criteria for both the authorized projects and WIIN Act projects (though the two types of projects will be funded from their respective budgets – not one \$ pot). Reclamation's proposed criteria are quite a bit different than previous Title XVI criteria.

To review, on March 12, USBR announced that it was seeking comments on the updated evaluation criteria associated with the WaterSMART Title XVI Water Reclamation and Reuse Program. Per that announcement, these evaluation criteria will be used in the FY18 funding opportunity.

## **Earmarks**

As a result of the recent House hearings on earmarks, it was decided that both parties would take the issue to their respective caucus for further deliberation. The Republicans have done so. There was some discussion in the caucus but not too extensive and no resolution was forthcoming. The Dems have not brought the issue up but are planning to do so.

To review, on Jan. 17-18, the House Rules Committee held hearings on earmarks. The formal title of the hearings was "Article 1: Effective Oversight and the Power of the Purse." Members of Congress were the witnesses for day one of the hearings. Over 25 testified and the support was overwhelming by both Republicans and Democrats for return of some form of earmarks. Day two included "outside" witnesses who testified both for and against bringing earmarks back.

**Bill Tracking: 115<sup>th</sup> Congress (2017-2018)**

**H.R. 4419 — Bureau of Reclamation and Bureau of Indian Affairs Water Project Streamlining Act of 2017**” **Sponsor:** Rep. Newhouse, Dan [R-WA-4] (Introduced 11/16/2017) **Cosponsors:** (2) **Committees:** House - Natural Resources **Latest Action:** House - 11/30/2017 Subcommittee Hearings Held.

Status Update: no change since the last report.

**H.R.434 — New WATER Act**

**Sponsor:** Rep. Denham, Jeff [R-CA-10] (Introduced 01/11/2017) **Cosponsors:** (9)  
**Committees:** House - Natural Resources

Status Update: no change since the last report

**H.R.23 — Gaining Responsibility on Water Act of 2017**

**Sponsor:** Rep. Valadao, David G. [R-CA-21] (Introduced 01/03/2017) **Cosponsors:** (14)  
**Committees:** House - Natural Resources, Agriculture **Latest Action:** Passed House on July 12.

Status Update: no change since the last report.

**H.R.465 — Water Quality Improvement Act of 2017**

**Sponsor:** Rep. Gibbs, Bob [R-OH-7] (Introduced 01/12/2017) **Cosponsors:** (1, now 8)  
**Committees:** House - Transportation and Infrastructure

Status Update: one cosponsor added since the last report.

**H.R.547 — National Infrastructure Development Bank of 2017**

**Sponsor:** Rep. DeLauro, Rosa L. [D-CT-3] (Introduced 01/13/2017) **Cosponsors:** (73, now 79)  
**Committees:** House - Energy and Commerce, Transportation and Infrastructure, Financial Services, Ways and Means

Status Update: no change since the last report.

**H.R.875 — Bureau of Reclamation Water Project Streamlining Act**

**Sponsor:** Rep. Newhouse, Dan [R-WA-4] (Introduced 02/06/2017) **Cosponsors:** (0)  
**Committees:** House - Natural Resources

Status Update: no change since the last report.

**H.R.660 — Bureau of Reclamation Transparency Act**

**Sponsor:** Rep. Gosar, Paul A. [R-AZ-4] (Introduced 01/24/2017) **Cosponsors:** (18, now 20)  
**Committees:** House - Natural Resources

Status Update: no change since the last report.

**S.216 — Bureau of Reclamation Transparency Act**

**Sponsor:** Sen. Barrasso, John [R-WY] (Introduced 01/24/2017) **Cosponsors:** (1)  
**Committees:** Senate - Energy and Natural Resources

Status Update: no change since the last report.

**H.R.1670 — Infrastructure 2.0 Act**

**Sponsor:** Rep. Delaney, John K. [D-MD-6] (Introduced 03/22/2017) **Cosponsors:** (21)

**Committees:** House - Ways and Means, Transportation and Infrastructure, Rules  
Status Update: no change since the last report.

**H.R.1669 — Partnership to Build America Act of 2017**

**Sponsor:** Rep. Delaney, John K. [D-MD-6] (Introduced 03/22/2017) **Cosponsors:** (23, now 27)

**Committees:** House - Transportation and Infrastructure, Ways and Means  
Status Update: no change since the last report.

**S.1756 — Rebuild America Now Act**

**Sponsor:** Sen. Sullivan, Dan [R-AK] (Introduced 08/03/2017) **Cosponsors:** (11)

**Committees:** Senate - Environment and Public Works  
Status Update: 1 cosponsor added since the last report.