

Board of Directors Meeting Minutes
DELTA DIABLO
July 12, 2023

The meeting was called to order by Alternate Chair Federal Glover at 4:30 pm, on Wednesday, July 12, 2023. Present was Director Monica Wilson. Chair Banales was absent. Also present were Tom Geiger, Alternate District Counsel; Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Brian Thomas, Deputy General Manager/District Engineer; Dean Eckerson, Resource Recovery Services Director; Thanh Vo, Acting Engineering Services Director; Niger Edwards, Human Resources and Risk Manager; Anika Lyons, Finance Manager; Amanda Roa, Environmental Programs Manager (Management Association bargaining unit representative); Dustin Bloomfield, Maintenance Manager; and Michael Sprague, Utility Laborer.

PUBLIC COMMENTS - None.

RECOGNITION

Introduction of Michael Sprague, Utility Laborer, to the District

Mr. Bloomfield introduced Mr. Sprague, who joined the District as a Utility Laborer on July 10, 2023. He gained four years of related work experience at the City of Pleasant Hill as a Maintenance Worker and at the District as a temporary Maintenance Mechanic. Mr. Sprague earned an Associate of Science Degree in Welding Technology at Los Medanos College. The Board welcomed Mr. Sprague, who thanked the Board for the opportunity.

CONSENT CALENDAR

Director Wilson moved approval of the Consent Calendar, seconded by Alternate Chair Glover and by roll call vote (*Ayes: Glover and Wilson; Noes: None; Absent: Banales; Abstain: None*) the following Consent Calendar items were approved: Approve Minutes of Board of Directors Meeting, June 14, 2023; Receive District Monthly Check Register for May 2023; Authorize General Manager to Transfer Monies to Digester No. 2 Rehabilitation Project from Wastewater Capital Asset Replacement Fund Reserves in the Amount of \$400,000, for a New Total Project Budget of \$800,000, Approve Project Design, Award and Authorize General Manager to Execute Construction Services Contract in an Amount Not to Exceed \$536,986, MBS Engineering, Inc., Authorize General Manager to Approve Contract Change Orders in an Amount Not to Exceed 10% of Contract Amount, and Take Related Actions, Digester No. 2 Rehabilitation, Project No. 21118; Authorize General Manager to Approve Construction Contract Change Orders in an Amount Not to Exceed 50% of the Construction Contract, for a New Total Construction Contract Authorization of \$2,203,388, Con-Quest Contractors, Inc., Bridgehead Pipeline Replacement, Project No. 21123; Authorize General Manager to Transfer Monies to Camp Stoneman Force Main Repair Project From Wastewater Capital Asset Replacement Fund Reserves in the Amount of \$50,000, for a New Total Project Budget of \$250,000, and Accept Project as Complete and Authorize General Manager to File Notice of Completion, Pacific Coast General Engineering, Inc., Camp Stoneman Force Main Repair, Project No. 23117; Authorize General Manager to Execute Amendment No. 2 to General Services Contract in the Amount of \$47,000, for

a New Total Contract Amount Not to Exceed \$286,424, New Image Landscaping Company, Landscaping Services; Authorize General Manager to Approve Purchase Order in the Amount of \$149,920, Pacific Water Resources, Pump Replacement Parts; and Authorize General Manager to Execute General Services Contract and Issue Purchase Order in the Amount of \$220,000, Hazardous Materials Institute, Confined Space Services.

DELIBERATION ITEMS

Adopt Resolution Approving Salary Schedules Incorporating 2023 Annual Cost-of-Living Adjustment and Adopt Resolution Approving Applicable Percentage, as Provided for in District Bargaining Unit Memoranda of Understanding and Unrepresented Employees' Employment Agreements

Ms. Lyons provided a presentation on the FY23/24 Cost-of-Living Adjustment (COLA) and Tier II Applicable Percentage Increase. She noted that the three labor memoranda of understanding (MOUs) and employment agreements for unrepresented employees provide for an annual COLA with a range of 2.0% to 5.0% that is based on the Bay Area April-to-April Consumer Price Index, which was 3.6%. Although the COLA represents an annual labor cost increase of \$392,000, which was included and adopted in the FY23/24 Budget, Ms. Lyons noted that the FY23/24 labor budget actually decreased by \$656,000 due to other cost reduction factors.

In addition, Ms. Lyons reviewed the FY23/24 CalPERS contribution rates by employee category and noted the employee contribution increased from 7.25% to 8.0% for PEPRA employees. She reviewed the FY22/23 Applicable Percentage, which is 1.58% (+0.18% higher than last year) with an associated annual labor cost increase of \$3,927. In closing, Ms. Lyons reviewed the recommended actions for Board consideration. The Board thanked Ms. Lyons for the presentation.

Director Wilson moved approval to Adopt a Resolution Approving Salary Schedules Incorporating 2023 Annual Cost-of-Living Adjustment and Adopt a Resolution Approving Applicable Percentage, as Provided for in District Bargaining Unit Memoranda of Understanding and Unrepresented Employees' Employment Agreements, seconded by Alternate Chair Glover, and by roll call vote (*Ayes: Glover and Wilson; Noes: None; Absent: Banales; Abstain: None*) the Salary Schedules incorporating 2023 Annual Cost-of-Living Adjustment and Applicable Percentage Resolutions were approved.

PRESENTATIONS AND REPORTS

Receive Update on Nutrient Management in San Francisco Bay and Emerging Regulatory Requirements

Ms. Roa provided background information on nutrient loading to San Francisco Bay (SF Bay), highlighting ammonia nitrogen as the main concern, the relative contribution of 37 wastewater treatment plants (WWTPs) to overall nutrient loading to SF Bay (~65% of total), the District's contribution (~1.3% of total), impacts of algal blooms on water quality, and key factors reducing the resiliency of SF Bay. She reviewed the regional focus on collaborative, sound-science based approach to nutrient removal requirements via active participation in the Bay Area Clean Water Agencies (BACWA), noted the significant financial contributions (>\$16 million) by BACWA member agencies to support

scientific monitoring, modeling, and special studies under multiple 5-year “Watershed Permits,” and cautioned that upgrading all 37 WWTPs to remove nutrients would cost \$10-15 billion.

Ms. Roa discussed how the algal blooms that occurred in SF Bay last summer have intensified the regulatory and public focus on nutrient reductions from WWTPs and reviewed the current aggressive San Francisco Regional Water Board position, which is likely to require interim SF Bay-wide and individual WWTP effluent limits immediately as part of the upcoming Watershed Permit, as well as long-term SF Bay-wide limits with a 10-year compliance schedule. She reviewed the District’s recent and current efforts to evaluate and implement nutrient management strategies for its WWTP, which include partial nutrient removal in the near term, an evaluation of nature-based solutions, continued production of recycled water for irrigation purposes, and support for development of a nutrient trading program.

Ms. Roa provided responses to clarifying questions from Alternate Chair Glover and Director Wilson.

Alternate Chair Glover and Director Wilson thanked Ms. Roa. Mr. De Lange commented on the magnitude of costs associated with nutrient removal and the District’s anticipated use of existing funding in the District’s Advanced Treatment Fund.

GENERAL MANAGER COMMENTS

Mr. De Lange commented that he will be attending Calpine’s Carbon Capture Technology Demonstration Event on Friday, July 14, 2023.

BOARD MEMBER COMMENTS

Alternate Chair Glover welcomed Mr. Geiger, who thanked the Board and commented that Rebecca Hooley will serve as the new District Counsel.

CORRESPONDENCE

Receive Monthly Lobbyist Report Dated June 2023 Key Advocates, Inc., Western Recycled Water Coalition

The Board received and filed the report.

CLOSED SESSION – None.

ADJOURNMENT

Alternate Chair Glover adjourned the meeting at 5:05 pm and noted the next regular Board of Directors Meeting will be held at 4:30 p.m. on September 13, 2023.



Monica Wilson
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)

cc: District File No. BRD.01-MINS