

AGENDA

SPECIAL BOARD OF DIRECTORS MEETING DELTA DIABLO (a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA 94509
(Note: There will be no in-person meeting at the District.)
WEDNESDAY, AUGUST 18, 2021
4:30 P.M.

In lieu of a public gathering, the Board of Directors meeting will be accessible via ZOOM to all members of the public as permitted by the Governor's Executive Order 08-21, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings.

The Board of Directors Meeting on August 18, 2021 will not be physically open to the public and all Board Members will be teleconferencing into the meeting. Members of the public can observe the meeting by following the steps listed below to view and listen to the Board Meeting.

Persons who wish to address the Board during the Public Comment period or with respect to an item on the Agenda will be limited to two (2) minutes. The Secretary to the Board will call on members of the public at the beginning of the meeting to establish a speaking order. Please indicate whether you wish to speak during the Public Comment period or on a specific Agenda item at that time.

The Board Chair may reduce the amount of time allotted to provide comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Presentations will be made available online at <https://www.deltadiablo.org/board-meetings> approximately one hour prior to the start of the Board meeting.

How to view, listen to, and provide a Public Comment during the meeting via ZOOM:

Using your computer, access the Zoom meeting at: <https://us02web.zoom.us/j/88185219317>

How to listen and provide a Public Comment during the meeting via ZOOM:

- **Using your telephone, access the Zoom meeting by dialing (669) 900-6833**

Meeting ID: 881 8521 9317

The District will provide reasonable accommodations for persons with disabilities who plan to participate in Board (or committee) meetings by contacting the Secretary to the Board 24 hours prior to the scheduled meeting at (925) 756-1927. Disclosable public records related to an open session item on a regular meeting agenda and distributed by the District to a majority of members of the Board of Directors less than 72 hours prior to that meeting are available for public inspection on the District website at www.deltadiablo.org

AGENDA

BOARD OF DIRECTORS MEETING

DELTA DIABLO

(a California Special District)

2500 Pittsburg-Antioch Highway | Antioch, CA 94509

(Note: There will be no in-person meeting at the District.)

WEDNESDAY, AUGUST 18, 2021

4:30 P.M.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS

D. RECOGNITION

- 1) **Adopt** Resolution Commending and Congratulating Robert Wright, Collection Systems Worker III, on His Retirement from the District (Dustin Bloomfield)
- 2) **Receive** Presentation of the Distinguished Budget Presentation Award and **Recognize** and **Commend** the Finance Division for Receiving the Certificate of Recognition for Budget Preparation for Fiscal Year 2020/2021 from the Government Finance Officers Association (Anika Lyons)

E. CONSENT CALENDAR

- 1) **Approve** Minutes of the Regular Board of Directors Meeting, July 14, 2021 (Cecelia Nichols-Fritzler)
- 2) **Receive** District Monthly Check Register, June 2021 (Eka Ekanem)
- 3) **Approve** Project and Design; **Award** and **Authorize** General Manager to Execute Construction Services Contract in an Amount Not to Exceed \$1,468,925, Conquest Contractors, Inc.; **Authorize** General Manager to Approve Contract Change Orders in an Amount Not to Exceed 10% of Contract Amount; **Authorize** General Manager to Execute Consulting Services Contract in an Amount Not to Exceed \$152,704, Engineering Services, V.W. Housen & Associates; and **Take** Related Actions, Bridgehead Pipeline Replacement Project, Project No. 21123 (Thank Vo)
- 4) **Authorize** General Manager to Transfer Monies to Headworks Improvements Project from Emergency Retention Basin Improvements Project within Wastewater Capital Asset Replacement Fund in the Amount of \$500,000, for a Total Project Budget of \$14,900,000; and **Authorize** General Manager or His Designee to Approve Construction Contract Change Orders in an Amount Not to Exceed 14% of the Contract Amount, for a New Total Construction Contract Authorization of \$10,845,960, Headworks Improvements, Project No. 17117 (Thank Vo)
- 5) **Approve** and **Authorize** General Manager to Execute CALNET Telecommunications Contracts for a Four-Year Term beginning September 1, 2021 in an Annual Amount Not

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to Exceed \$75,000, Data Circuits and Internet Connectivity Services, Comcast Business Communications, LLC (Chris Hanna)

F. DELIBERATION ITEMS

Receive Update on Strategic Plan Development; and **Consider** Approving the Strategic Plan (Dean Eckerson)

G. PRESENTATIONS AND REPORTS

None.

H. MANAGER'S COMMENTS

I. DIRECTORS' COMMENTS

J. CORRESPONDENCE

Receive Monthly Lobbyist Report Dated July 2021, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024 (Jayne Strommer)

K. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (GOV. CODE, SECTION 54957.6)

Agency Negotiators: Vince De Lange, Michael Jarvis

Employee Organizations: Operations and Maintenance Unit, Public Employees Union, Local One; Professional & Technical Unit, Public Employees Union, Local One; Management Association

Unrepresented Employees: All unrepresented employees

L. ADJOURNMENT

The next Board of Directors meeting will be held on September 8, 2021, at 4:30 p.m.

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August 18, 2021

**ADOPT RESOLUTION COMMENDING AND CONGRATULATING ROBERT WRIGHT,
COLLECTION SYSTEMS WORKER III, ON HIS RETIREMENT FROM THE DISTRICT**

Recommendation

Adopt Resolution commending and congratulating Mr. Robert Wright, Collection Systems Worker III, on his retirement from the District.

Background Information

Mr. Wright began his employment with the District as a Collection Systems Worker II on December 15, 2003. Prior to joining the District, he worked as a Collections Services Worker II for over 15 years at Union Sanitary District. In April 2008, Mr. Wright was promoted to Collection Systems Worker III and served as the lead worker for the collections crew for 13 years at the District. He was recognized for his contributions to the wastewater community by being named “2008 Collection System Person of the Year” by the California Water Environment Association (CWEA) San Francisco Bay Section. Mr. Wright was subsequently recognized as an outstanding wastewater professional by being selected for the prestigious “2008 State Collection System Person of the Year” award at the state level.

Analysis

Mr. Wright retired on July 29, 2021, after serving over 17.5 years with the District. He was instrumental in developing the Collection System Preventive Maintenance Program, asset management-based programs, and the Sanitary Sewer Management Plan, which supported compliance with state regulations, operational effectiveness and reliability, and a very low incidence rate for sanitary sewer overflows in the District’s collection system. Mr. Wright was a valuable Maintenance Division team member who made significant contributions to operational excellence. He is well respected among his peers and made a positive impact, both professionally and personally, with his coworkers. The District wishes him well in his future endeavors.

Financial Impact

None

Attachments

Resolution Commending and Congratulating Robert Wright on His Retirement

Prepared by:



Dean Eckerson
Resource Recovery Services Director

cc: Robert Wright

BEFORE THE BOARD OF DIRECTORS
OF
DELTA DIABLO

Re: **Commending and Congratulating)**
Robert Wright on His)
Retirement from the District)

RESOLUTION NO. 10/2021

THE BOARD OF DIRECTORS OF DELTA DIABLO HAS DETERMINED THAT:

WHEREAS, Mr. Robert Wright served the District from December 15, 2003 until his retirement on July 29, 2021, which is a period of over 17.5 years; and

WHEREAS, during that period, he held the positions of Collection Systems Worker II and Collection Systems Worker III; and

WHEREAS, he was named “2008 Collection System Person of the Year” by the California Water Environment Association (CWEA) San Francisco Bay Section and “2008 State Collection System Person of the Year” by CWEA in recognition of his significant contributions to the wastewater community as an outstanding wastewater professional; and

WHEREAS, he was instrumental in developing the Collection System Preventive Maintenance Program, asset management-based programs, and the Sanitary Sewer Management Plan, which supported compliance with state regulations, operational effectiveness and reliability, and a very low incidence rate for sanitary sewer overflows in the District’s collection system; and

WHEREAS, he was a valuable Maintenance Division team member who made significant contributions to operational excellence; and

WHEREAS, Mr. Wright is well respected among his peers for his professionalism and knowledge, made a positive impact bot professionally and personally, and will be greatly missed at the District.

NOW THEREFORE, the Board of Directors of Delta Diablo DOES HEREBY RESOLVE AND ORDER as follows:

Mr. Robert Wright is hereby commended and thanked for over 17 years of outstanding service and dedication to the District. The Board of Directors and staff wish him well in all his future endeavors.

PASSED AND ADOPTED on August 18, 2021, by the following vote:

AYES:
NOES:

ABSENT:
ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of Delta Diablo on August 18, 2021.

ATTEST:
Board Secretary

By: _____

August 18, 2021

RECEIVE PRESENTATION OF THE DISTINGUISHED BUDGET PRESENTATION AWARD AND RECOGNIZE AND COMMEND THE FINANCE DIVISION FOR RECEIVING THE CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION FOR FISCAL YEAR 2020/2021 FROM THE GOVERNMENT FINANCE OFFICERS ASSOCIATION

Recommendation

Receive the Distinguished Budget Presentation Award and recognize and commend the Finance Division for receiving the Certificate of Recognition for Budget Preparation for Fiscal Year 2020/2021 from the Government Finance Officers Association (GFOA).

Background Information

In July 2021, GFOA awarded the Distinguished Budget Presentation Award to the District for its Fiscal Year 2020/2021 Budget. In addition to recognizing the District, GFOA presented the Certificate of Recognition for Budget Preparation to the Finance Division.

GFOA is a non-profit association serving more than 21,000 government finance officials throughout the United States and Canada. It is estimated that approximately 1.7% and 0.5% of special districts received this recognition at the state and national level, respectively.

Analysis

The GFOA's Distinguished Budget Presentation Awards Program (Budget Awards Program) is the highest form of recognition in governmental budgeting. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. To receive the budget award, the District had to satisfy nationally-recognized guidelines for effective budget presentation. These guidelines are designed to assess how well the District's budget serves as a policy document, a financial plan, an operations guide, and a communications device. The District's budget was examined by a panel of independent reviewers and rated "proficient" in all four categories, and in the 14 mandatory criteria within those categories. This marks the first time the District has participated in the Budget Awards Program, represents a significant achievement for the District, and is a direct result of the dedicated staff efforts.

Financial Impact

None

Attachments

- 1) GFOA Distinguished Budget Presentation Award
- 2) GFOA Certificate of Recognition for Budget Preparation dated July 21, 2021

Reviewed by: 

Brian Thomas
Acting Business Services Director

cc: District File No.





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Delta Diablo
California**

For the Fiscal Year Beginning

July 01, 2020

Christopher P. Morill

Executive Director



**The Government Finance Officers Association
of the United States and Canada**

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

**Finance Department
Delta Diablo, California**



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards

Executive Director

Christopher P. Morill

Date: **July 21, 2021**

August 18, 2021

APPROVE MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING,
JULY 14, 2021

Recommendation

Approve Minutes of the Regular Board of Directors Meeting held on July 14, 2021.

DRAFT
Minutes of the Regular Board of Directors Meeting

DELTA DIABLO
July 14, 2021

The meeting was called to order by Chair Glover at 4:30 p.m., on Wednesday, July 14, 2021, via Zoom. Present were Vice Chair Monica Wilson and Director Juan Banales, who arrived at approximately 4:45 p.m. Also present were: Mary Ann McNett Mason, District Counsel; Vince De Lange, General Manager; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Brian Thomas, Acting Business Services Director; Dean Eckerson, Resource Recovery Services Director; and Thanh Vo, Acting Engineering Services Director. Director Banales joined the meeting at 4:45 p.m.

Chair Glover read the following statement: “To slow the spread of COVID-19, in lieu of a public gathering, the Board of Directors meeting will be accessible via teleconference to all members of the public as permitted by the Governor’s Executive Order 08-21, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public hearings.”

Ms. Nichols-Fritzler read a statement regarding the process for receiving public comments.

PUBLIC COMMENTS

Mr. Jim Dunbar (General Manager, Lystek) thanked the Board for the opportunity to support resource recovery efforts at the District via Lystek’s biosolids management facility.

RECOGNITION

None.

CONSENT CALENDAR

Vice Chair Wilson moved approval of the Consent Calendar, seconded by Chair Glover, and by a roll call vote (*Ayes: Glover and Wilson, Noes: None; Absent: Banales; Abstain: None;*), the following Consent items were approved: Approve Minutes of the Regular Board of Directors Meeting, June 9, 2021; Receive District Monthly Check Register, May 2021; Authorize the General Manager to Execute a Subscriber Service Agreement and an Agency Security Agreement with Cooperative Organization for the Development of Employee Selection Procedures, A Joint Exercise of Powers Agency, to Pay Fees Specified in the Agreement for Testing Products and Services in Connection with Pre-Employment Testing; Approve Side

Letter Agreement to Memorandum of Understanding with the Professional and Technical Bargaining Unit; Authorize General Manager to Execute Amendment No. 3 to Consulting Services Contract in the Amount of \$3,075 for a New Total Contract Amount Not to Exceed \$151,975, IB Consulting, LLC, Financial Services; and Approve and Authorize General Manager to Execute New General Services Agreement and Issue Associated Purchase Order in the Amount of \$150,000, Val Security, Inc. Onsite Security Patrol Services

DELIBERATION

Adopt Resolution Approving Salary Schedules Incorporating New Purchasing Supervisor Classification and 2021 Annual Cost-of-Living Adjustments and Adopt Resolution Approving Tier II Applicable Percentage as Provided for in District Bargaining Unit Memoranda of Understanding, Bargaining Unit Side Letter Agreements and Unrepresented Employees' Employment Agreements

Mr. Thomas noted that annual cost-of-living adjustment (COLA) for FY21/22 is 4.1% (based on San Francisco Bay Area's April to April Consumer Price Index). He stated that the COLA is applied to all District employees and equates to an annual labor cost increase of approximately \$483,000, which was incorporated in the FY21/22 Budget approved by the Board in June 2021. In addition, Mr. Thomas reported that the "Applicable Percentage" as described in MOU Side Letter Agreements would decrease from 1.381% to 1.370%, which represents a decrease in annual labor costs of \$244.

Vice Chair Wilson moved Adoption of both the Resolution Approving Salary Schedules Incorporating the New Purchasing Supervisor Classification and 2021 Annual Cost-of-Living Adjustments, and the Resolution Approving Tier II Applicable Percentage as Provided for in District Bargaining Unit Memoranda of Understanding, Bargaining Unit Side Letter Agreements and Unrepresented Employees' Employment Agreements, seconded by Director Banales, and by a roll call vote (Ayes: *Banales, Glover, and Wilson*, Noes: *None*; Abstain: *None*), the two Resolutions were approved.

PRESENTATION AND REPORTS

Receive Update on Strategic Plan Development

Mr. Eckerson provided an update on development of the District's new Strategic Plan, which is intended to capture strategic priorities, focus resources, strengthen the organization, ensure resiliency in meeting future challenges, and support working toward common goals over a three-year planning horizon. He noted the excellent staff contributions and engagement, which were instrumental in helping to identify the District's new Mission, Vision, and Value Statements. Mr. Eckerson reviewed key elements and points of emphasis in each of the proposed statements, while also highlighting how the new Mission, Vision, and Value Statements are complementary and work together to anchor the Strategic Plan.

In addition, Mr. Eckerson provided an overview of the Strategic Plan hierarchy (Goals, Strategies, Objectives, and Key Success Indicators) and reviewed the goal statements identified in six new Goal areas (Infrastructure Investment, Environmental Stewardship, Fiscal Responsibility, Organizational Change, Workforce Development, and Customer Services and Engagement). He stated that the more detailed Strategies, Objectives, and Key Success Indicators would be presented to the Board at a future Board meeting along with a request for consideration of approval of the new Strategic Plan.

Chair Glover thanked Mr. Eckerson for the excellent report and inquired as to the level of staff involvement. Mr. Eckerson stated that staff was heavily involved via approximately 40 meetings with various workgroups over the past three months. Vice Chair Wilson thanked Mr. Eckerson and commented that the Strategic Plan will set up the District for future success. Director Banales thanked Mr. Eckerson and staff for their involvement, while noting his appreciation for including stewardship and public trust in the Value Statements. Ms. Mason commented that the District's Strategic Plan is one of the strongest she has seen in her career, noting that the Mission, Vision, and Value Statements are clearly articulated and compelling. Chair Glover thanked Mr. De Lange for his impressive leadership in developing the Strategic Plan.

MANAGER'S COMMENTS

Mr. De Lange thanked the Board for their continued support. He also noted the District is working to address staffing challenges in the Operations and Maintenance Divisions, and the District has several active recruitments to fill vacant positions over the next several months.

DIRECTORS' COMMENTS

None.

CORRESPONDENCE

Receive Monthly Lobbyist Report dated May 2021, Key Advocates, Inc., Western Recycled Water Coalition, Project No. 90024

The Board received and filed the report.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (GOV. CODE, SECTION 54957.6)

Agency Negotiators: Vince De Lange, Michael Jarvis

Employee Organizations: Operations and Maintenance Unit, Public Employees Union, Local One; Professional & Technical Unit, Public Employees Union, Local One; Management Association

Unrepresented Employees: All unrepresented employees

Before adjourning to Closed Session, the Secretary to the Board asked if there were any public comments on the Closed Session item. No comments were made. At 5:16 p.m., Chair Glover convened the Board of Directors meeting to Closed Session. Following Closed Session, Chair Glover reconvened the Board of Directors meeting in open session at 5:39 p.m. and stated there was nothing to report from Closed Session.

ADJOURNMENT

Chair Glover adjourned the meeting at 5:40 p.m. and noted the next meeting will be held as a Special Meeting on August 18, 2021, at 4:30 pm.

Juan Banales
Board Secretary

(Recording Secretary:
Cecelia Nichols-Fritzler)



August 18, 2021

RECEIVE DISTRICT MONTHLY CHECK REGISTER, JUNE 2021

Recommendation

Receive District Monthly Check Register for the month ending June 30, 2021.

Background Information

Attached is the Check Register for the month of June 2021. The report reflects payments to the District's suppliers, consultants, service providers, and contractors. A total of \$1,904,967.91 was disbursed in the month of June 2021, which includes 185 checks.

Financial Impact

All payments made during the month are within funding levels included in the adopted Fiscal Year 2020/2021 Budget.

Attachment

Check Register for month ending June 30, 2021

Reviewed by:



Brian Thomas
Acting Business Services Director

**CHECK REGISTER
DELTA DIABLO**

CASH DISBURSEMENTS FOR THE MONTH OF JUNE 2021

CHECK DATE	VENDOR NAME	NVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
6/3/2021	AIRGAS USA, LLC		35690			2,480.76
		54846		1,097.50	INVENTORY	
		54847		219.50	INVENTORY	
		54848		1,163.76	INVENTORY	
6/3/2021	ALAMEDA ELECTRIC DISTRIBUTORS		35691			16,527.00
		54702		16,527.00	SCADA SOFTWARE RENEWAL	
6/3/2021	BARNETT MEDICAL SERVICES, LLC		35692			39.00
		54674		39.00	HHW-SHARPS/PHARMACEUTICAL TRANSPORATION/DISPOSAL	
6/3/2021	CCSDA		35693			100.00
		54909		100.00	M&D	
6/3/2021	CHEMTRADE CHEMICALS US LLC		35694			8,173.59
		54781		4,035.51	ALUMINUM SULFATE	
		54851		4,138.08	ALUMINUM SULFATE	
6/3/2021	CONTRA COSTA COUNTY CLERK		35695			50.00
		54910		50.00	NOE	
6/3/2021	FASTENAL COMPANY		35696			41.19
		54797		41.19	MA NTENANCE CONSUMABLE ITEMS	
6/3/2021	MICHAEL CRAMBLIT FOSTER		35697			2,334.55
		54884		2,334.55	RWF CCT MUD VALVES FOR ASSET CCT12001 & CCT12002	
6/3/2021	FRONTIER ANALYTICAL LABORATORY		35698			1,700.00
		54681		1,700.00	DIOXIN AND PCBS ANALYSIS	
6/3/2021	G3 ENGINEERING, INC		35699			50,967.67
		54839		50,967.67	RWF EVOQUA WATER CHAMP 5FX CHEMICAL INDUCTION UNIT	
6/3/2021	GOLDEN STATE WATER CO.		35700			2,393.88
		54915		1,627.98	UT LITIES	
		54916		765.90	UT LITIES	
6/3/2021	GRAINGER		35701			1,073.11
		54852		487.12	INVENTORY	
		54853		216.95	INVENTORY	
		54854		188.85	INVENTORY	
		54855		115.02	INVENTORY	
		54917		65.17	INVENTORY	
6/3/2021	JW BACKHOE & CONSTRUCTION, INC		35702			28,034.66
		54841		17,231.91	BRIDGEHEAD FM TEMPORARY BYPASS	
		54927		2,932.50	BRIDGEHEAD FM TEMPORARY BYPASS	
		54928		4,937.75	BRIDGEHEAD FM TEMPORARY BYPASS	
		54929		2,932.50	BRIDGEHEAD FM TEMPORARY BYPASS	
6/3/2021	KEMIRA WATER SOLUTIONS, INC.		35703			10,284.95
		54693		5,183.47	FERROUS CHLOR DE	
		54866		5,101.48	FERROUS CHLOR DE	
6/3/2021	KEY ADVOCATES INC.		35704			7,083.33
		54897		7,083.33	FEDERAL ADVOCACY FOR WRWC PN	
6/3/2021	KOA HILLS CONSULTING LLC.		35705			1,881.25
		54712		87.50	MUNIS CONTRACT SERVICES	
		54713		612.50	ERP FUNCTIONALITY IMPROVEMENTS	
		54873		175.00	MUNIS CONTRACT SERVICES	
		54874		1,006.25	ERP FUNCTIONALITY IMPROVEMENTS	
6/3/2021	LARRY WALKER ASSOCIATES		35706			5,735.75
		54879		2,962.00	NPDES PERMIT REISSUANCE ASSIST	
		54880		2,773.75	NPDES PERMIT REISSUANCE ASSIST	
6/3/2021	LIEBERT, CASSIDY, WHITMORE		35707			15,983.00
		54867		2,592.00	Labor Negotiations Services	
		54869		8,448.00	Labor Negotiations Services	
		54870		1,516.00	Labor Negotiations Services	
		54871		3,427.00	Labor Negotiations Services	
6/3/2021	MCCAMPBELL ANALYTICAL, INC.		35708			4,071.10
		54889		1,227.00	LABORATORY SERVICES FOR PRETREATMENT	
		54890		323.30	LABORATORY SERVICES FOR PRETREATMENT	
		54891		970.50	LABORATORY SERVICES FOR PRETREATMENT	
		54904		323.30	LABORATORY SERVICES FOR PRETREATMENT	
		54918		1,227.00	LABORATORY SERVICES FOR PRETREATMENT	
6/3/2021	MDRR PITTSBURG		35709			1,202.20
		54921		1,202.20	WASTE	
6/3/2021	MDRR PITTSBURG		35710			3,241.45
		54907		3,241.45	WASTE	
6/3/2021	MOTION INDUSTRIES INC.		35711			2,551.02

CHECK DATE	VENDOR NAME	NVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
		54920		2,551.02	INVENTORY	
6/3/2021	MSC INDUSTRIAL SUPPLY CO. INC.		35712			177.97
		54875		177.97	INVENTORY	
6/3/2021	OFFICE DEPOT		35713			50.46
		54911		50.46	OFFICE SUPPLIES	
6/3/2021	PACIFIC GAS & ELECTRIC COMPANY		35714			38,575.72
		54893		38,575.72	UT LITIES	
6/3/2021	PAN PACIFIC SUPPLY CO.		35715			221.65
		54925		221.65	INVENTORY	
6/3/2021	PUBLIC EMPLOYEES UNION		35716			1,474.98
		3163372		1,474.98	UNION DUES P&T	
6/3/2021	PUBLIC EMPLOYEES UNION		35717			3,572.82
		3163272		3,572.82	UNION DUES O&M	
6/3/2021	ROTORK CONTROLS, INC		35718			4,870.75
		54699		4,870.75	REPAIR OF (2) ROTORK ACTUATORS	
6/3/2021	CA STATE DISBURSEMENT UNIT		35719			750.00
		CS9648330		750.00	GARNISHMENT	
6/3/2021	UNIFIRST CORPORATION		35720			341.35
		54799		133.82	UNIFORM/ LAUNDRY SERVICE	
		54800		181.61	UNIFORM/ LAUNDRY SERVICE	
		54801		25.92	UNIFORM/ LAUNDRY SERVICE	
6/3/2021	UNIVAR USA INC		35721			9,143.44
		54806		3,331.89	SODIUM HYPOCHLORITE	
		54807		5,811.55	SODIUM BISULFITE	
6/3/2021	US POSTAL SERVICE-NEOPOST		35722			1,000.00
		54906		1,000.00	POSTAGE	
6/3/2021	VERIZON WIRELESS		35723			2,376.44
		54926		2,376.44	PHONE EXPENSE	
6/3/2021	WATER ENVIRONMENT FEDERATION		35724			382.00
		54912		382.00	M&D	
6/3/2021	WESCO		35725			456.00
		54808		456.00	INVENTORY	
6/3/2021	WORKERS.COM		35726			1,879.20
		54902		1,879.20	O/S TEMP	
6/3/2021	ZORO TOOLS, INC		35727			786.91
		54930		786.91	POC MAINTENANCE SHOP METAL SCRAP BIN	
6/10/2021	ALHAMBRA & SIERRA SPRGS WATER		35728			221.58
		54955		221.58	BOTTLED WATER SERVICE	
6/10/2021	CITY OF ANTIOCH- WATER		35729			6,341.71
		54964		94.60	UT LITIES	
		54965		94.60	UT LITIES	
		54966		72.49	UT LITIES	
		54967		94.60	UT LITIES	
		54968		5,985.42	UT LITIES	
6/10/2021	BARNETT MEDICAL SERVICES, LLC		35730			39.00
		54849		39.00	HHW-SHARPS/PHARMACEUTICAL TRANSPORATION/DISPOSAL	
6/10/2021	CALTEST ANALYTICAL LABORATORY		35731			2,211.30
		54780		960.30	PROV DE LABORATORY SERVICES FOR NPDES TESTING	
		54878		673.20	PROV DE LABORATORY SERVICES FOR NPDES TESTING	
		54969		577.80	PROV DE LABORATORY SERVICES FOR NPDES TESTING	
6/10/2021	CHEMTRADE CHEMICALS US LLC		35732			4,249.49
		54883		4,249.49	ALUMINUM SULFATE	
6/10/2021	CONTRACT SWEEPING SERVICES		35733			30,319.86
		54970		30,319.86	STREET SWEEPING SERVICES	
6/10/2021	GOLDEN STATE WATER CO.		35734			1,256.01
		54931		1,256.01	WATER FOR CLEAN NG & INSPECTION OF PIPES, PN20120	
6/10/2021	JOAQUIN GONZALEZ		35735			175.00
		54932		175.00	SAFETY SHOES	
6/10/2021	HACH COMPANY		35736			743.02
		54971		(87.85)	CREDIT MEMO - REPLACEMENT OF PORTABLE SAMPLER	
		54972		830.87	REPLACEMENT OF PORTABLE SAMPLER FOR PRETREATMENT	
6/10/2021	JOHN MUIR HEALTH		35737			853.16

CHECK DATE	VENDOR NAME	NVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
		54936		853.16	2021 WELLNESS AGREEMENT WITH JOHN MUIR HEALTH	
6/10/2021	JWC ENVIRONMENTAL		35738			3,070.11
		54885		3,070.11	INVENTORY	
6/10/2021	KENNEDY/JENKS CONSULTANTS INC.		35739			16,520.57
		54769		16,520.57	ASSET MANAGEMENT PROGRAM DEVELOPMENT PN 19109	
6/10/2021	CELIA KITCHELL		35740			395.00
		54949		395.00	TR A N NG RE MBURSEMENT	
6/10/2021	KOA HILLS CONSULTING LLC.		35741			2,537.50
		54770		831.25	MUNIS CONTRACT SERVICES	
		54771		1,706.25	ERP FUNCTIONALITY IMPROVEMENTS	
6/10/2021	LEGAL SHIELD		35742			122.15
		54960		122.15	LEGAL MEMBERSH PS	
6/10/2021	MANAGED HEALTH NETWORK		35743			390.55
		54942		390.55	EAP	
6/10/2021	METTLER TOLEDO		35744			19,373.86
		54919		19,373.86	REPLACEMENT OF (2) OBSOLETE MT BALANCES XS205DU	
6/10/2021	MEYERS NAVE		35745			2,339.28
		54829		2,339.28	LEGAL SERVICES	
6/10/2021	NWN CORPORATION		35746			4,209.57
		54948		4,209.57	PHONE EXP	
6/10/2021	OFFICE DEPOT		35747			572.04
		54957		572.04	OFFICE SUPPLIES	
6/10/2021	PACIFIC GAS & ELECTRIC COMPANY		35748			403.24
		54974		58.09	UT LITIES	
		54976		345.15	UT LITIES	
6/10/2021	READY PRINT		35749			401.69
		54795		280.96	OFFICE SUPPLIES	
		54815		120.73	PRINT NG SERVICES	
6/10/2021	DARIN JAMES REINHOLDT		35750			220.00
		54894		220.00	UNDERGROUND STORAGE TANK DESIGNATED OPERATOR	
6/10/2021	RH TECHNOLOGY		35751			4,510.80
		54952		4,510.80	O/S TEMP	
6/10/2021	STEVEN RODRIGUEZ		35752			175.00
		54945		175.00	SAFETY SHOES	
6/10/2021	SIEMENS INDUSTRY, INC.		35753			3,757.84
		54905		3,757.84	INVENTORY	
6/10/2021	TRANSENE COMPANY, INC.		35754			2,141.12
		54977		2,141.12	INVENTORY	
6/10/2021	UNIFIRST CORPORATION		35755			336.03
		54802		128.50	UNIFORM/ LAUNDRY SERVICE	
		54803		181.61	UNIFORM/ LAUNDRY SERVICE	
		54804		25.92	UNIFORM/ LAUNDRY SERVICE	
6/10/2021	UNIVAR USA INC		35756			3,373.36
		54900		3,373.36	SODIUM HYPOCHLORITE	
6/10/2021	V&A CONSULTING ENGINEERS, INC.		35757			5,559.00
		54950		5,559.00	PN90091 CONDITION ASSESSMENT CONSULTING	
6/10/2021	VISION SERVICE PLAN		35758			1,819.50
		54946		1,788.50	VISION NS	
		54947		31.00	VISION COBRA	
6/10/2021	WM LYLES COMPANY		35759			43,515.14
		54951		43,515.14	CONSTRUCTION SERVICES PN 80008	
6/10/2021	WORKERS.COM		35760			1,879.20
		54978		1,879.20	O/S	
6/17/2021	CITY OF ANTIOCH- WATER		35761			916.30
		54979		94.60	UT LITIES	
		54980		821.70	UT LITIES	
6/17/2021	MICHAEL AUER		35762			178.46
		55027		178.46	REIMBURSEMENT	
6/17/2021	MICHAEL BAKALDIN		35763			178.46
		55028		178.46	REIMBURSEMENT	
6/17/2021	BARNETT MEDICAL SERVICES, LLC		35764			39.00
		54850		39.00	HHW-SHARPS/PHARMACEUTICAL TRANSPORATION/DISPOSAL	

CHECK DATE	VENDOR NAME	NVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
6/17/2021	BASIC BENEFITS, LLC	55037	35765	85.00	FSA	85.00
6/17/2021	BAY AREA NEWS GROUP	55038	35766	185.40	PUBLIC NOTICE	185.40
6/17/2021	BNSF RAILWAY CO.	55031	35767	15,966.00	PERMIT/LICENSE FEE	15,966.00
6/17/2021	BRENTWOOD INDUSTRIES	54766	35768	3,464.50	RWF LAMELLA TUBE REPLACEMENT PIECES	3,464.50
6/17/2021	C.W.ROEN CONSTRUCTION COMPANY	54984	35769	455,477.50	CONSTRUCTION SVCS, HEADWORKS IMPROVEMENTS PN 17117	455,477.50
6/17/2021	CALIFORNIA BANK OF COMMERCE	54985	35770	23,972.50	RETENTION	23,972.50
6/17/2021	CALTEST ANALYTICAL LABORATORY	54882	35771	2,023.00	PROV DE LABORATORY SERVICES FOR NPDES TESTING	2,023.00
6/17/2021	CHEMTRADE CHEMICALS US LLC	54934	35772	4,398.03	ALUMINUM SULFATE	4,398.03
6/17/2021	COMCAST BUSINESS COMMUNICATIONS, LLC	55023	35773	548.36	PHONE EXP	548.36
6/17/2021	CONTRA COSTA WATER DISTRICT	55039	35774	47.92	UT LITIES	47.92
6/17/2021	DIABLO WATER DISTRICT	55040	35775	151.65	UT LITIES	151.65
6/17/2021	HACH COMPANY	54935	35776	12,895.63	REPLACMENT OF PORTABLE SAMPLER FOR PRETREATMENT	12,895.63
6/17/2021	JW BACKHOE & CONSTRUCTION, INC	54958 54959 54963 55032	35777	3,509.98 16,071.47 12,964.40 2,932.50	BRIDGEHEAD FM TEMPORARY BYPASS BRIDGEHEAD FM TEMPORARY BYPASS BRIDGEHEAD FM TEMPORARY BYPASS BRIDGEHEAD FM TEMPORARY BYPASS	35,478.35
6/17/2021	KOA HILLS CONSULTING LLC.	54886 54887	35778	175.00 612.50	MUNIS CONTRACT SERVICES ERP FUNCTIONALITY IMPROVEMENTS	787.50
6/17/2021	LEE & ASSOCIATES RESCUE EQUIPMENT INC	54923	35779	14,343.75	Provide Rescue services for Confine Space Entry	14,343.75
6/17/2021	LEGAL SHIELD	54986	35780	122.15	LEGAL MEMBERSH PS	122.15
6/17/2021	MDRR-PARK (MT. DIABLO RESOURCE RECOVERY PARK)	55041	35781	459.91	WASTE	459.91
6/17/2021	MEYERS NAVE	55021	35782	315.36	LEGAL SERVICES	315.36
6/17/2021	MUNIQUIP, LLC	54944	35783	1,356.01	WEMCO REBUILD PARTS	1,356.01
6/17/2021	OFFICE DEPOT	54956	35784	92.88	OFFICE SUPPLIES	92.88
6/17/2021	PACIFIC GAS & ELECTRIC COMPANY	55042 55043	35785	35,421.60 51,898.13	UT LITIES UT LITIES	87,319.73
6/17/2021	ABEL PALACIO	55029	35786	1,105.21	REIMBURSEMENT	1,105.21
6/17/2021	POLYDYNE INC	54987	35787	9,844.58	LIQU D POLYMER	9,844.58
6/17/2021	QUADIENT, INC	54922	35788	288.48	LEASING OF NEOPOST POSTAGE MACHINE	288.48
6/17/2021	REPUBLIC SERVICES #210	55044 55045	35789	1,085.42 3,585.01	WASTE WASTE	4,670.43
6/17/2021	TAYLOR SCHOFIELD	55046	35790	225.00	REIMBURSEMENT	225.00
6/17/2021	TERRY SPURGEON	55030	35791	332.20	REIMBURSEMENT	332.20
6/17/2021	CA STATE DISBURSEMENT UNIT		35792			750.00

CHECK DATE	VENDOR NAME	NVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
		CS9648331		750.00	GARNISHMENT	
6/17/2021	STATE OF CALIFORNIA, ENERGY RESOURCES		35793			26,957.81
		55036		26,957.81	LOAN PAYMENT	
6/17/2021	UNIFIRST CORPORATION		35794			336.03
		54895		128.50	UNIFORM/ LAUNDRY SERVICE	
		54896		181.61	UNIFORM/ LAUNDRY SERVICE	
		54898		25.92	UNIFORM/ LAUNDRY SERVICE	
6/17/2021	UNIVAR USA INC		35795			9,123.80
		54901		3,332.71	SODIUM HYPOCHLORITE	
		54913		5,791.09	SODIUM BISULFITE	
6/17/2021	VAL SECURITY, INC		35796			10,785.15
		55022		10,785.15	Security Patrol Services	
6/17/2021	WORKERS.COM		35797			3,309.12
		55048		1,805.76	O/S	
		55049		1,503.36	O/S	
6/17/2021	TOSHIBA INTERNATIONAL CORP		35798			39,468.36
		55050		663.47	COP ER REPLACEMENTS	
		55051		1,103.07	COP ER REPLACEMENTS	
		55052		8,123.54	COP ER REPLACEMENTS	
		55053		14,789.14	COP ER REPLACEMENTS	
		55054		14,789.14	COP ER REPLACEMENTS	
6/24/2021	ALPHA MEDIA II LLC		35799			750.00
		54933		750.00	RADIO ADS BY KUIC FOR POLLUTION PREVENTION	
6/24/2021	JUAN AREVALO		35800			175.00
		55073		175.00	SAFETY SHOES REIMBURSEMENT	
6/24/2021	BARNETT MEDICAL SERVICES, LLC		35801			312.00
		54981		312.00	HHW-SHARPS/PHARMACEUTICAL TRANSPORTATION/DISPOSAL	
6/24/2021	CAROLLO ENGINEERS		35802			25,221.00
		55074		25,221.00	CONSULTING SERVICES HEADWORK I	
6/24/2021	CHEMTRADE CHEMICALS US LLC		35803			4,320.23
		54983		4,320.23	ALUMINUM SULFATE	
6/24/2021	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC		35804			46,283.24
		55066		46,283.24	PROV DE TRANS/DISPOSAL/LABOR FOR HHW & TEMP EVENTS	
6/24/2021	DEE CONSULTANTS		35805			1,560.00
		54908		1,560.00	INSPECTION SERVICES	
6/24/2021	DXP ENTERPRISES, INC		35806			4,760.00
		55035		4,760.00	MECHANIC LABOR BACKFILL FROM 5/14/21 TO 6/30/21	
6/24/2021	JEFF IMACHI		35807			69.67
		55065		69.67	REIMBURSEMENT	
6/24/2021	INTERNATIONAL FIRE EQUIPMENT COMPANY		35808			672.08
		55086		672.08	ANNUAL FIRE EXT NGUISHER SERVICES	
6/24/2021	JOHN MUIR HEALTH		35809			853.16
		54937		853.16	2021 WELLNESS AGREEMENT WITH JOHN MUIR HEALTH	
6/24/2021	KENNEDY/JENKS CONSULTANTS INC.		35810			1,607.13
		54938		1,607.13	ASSET MANAGEMENT PROGRAM DEVELOPMENT PN 19109	
6/24/2021	KOA HILLS CONSULTING LLC.		35811			656.25
		54939		262.50	MUNIS CONTRACT SERVICES	
		54940		393.75	ERP FUNCTIONALITY IMPROVEMENTS	
6/24/2021	KONE. INC.		35812			114.02
		54941		114.02	ELEVATOR SERVICE	
6/24/2021	LEE & RO, INC.		35813			34,880.50
		55026		34,880.50	DESIGN SERVICES DURING CONSTRUCTION	
6/24/2021	LIEBERT, CASSIDY, WHITMORE		35814			20,170.00
		55075		6,892.00	Labor Negotiations Services	
		55076		5,040.00	Labor Negotiations Services	
		55077		5,496.00	Labor Negotiations Services	
		55078		2,742.00	Labor Negotiations Services	
6/24/2021	METTLER TOLEDO		35815			1,670.74
		55068		1,670.74	REPLACEMENT OF (2) OBSOLETE MT BALANCES XS205DU	
6/24/2021	NEW IMAGE LANDSCAPE COMPANY		35816			2,563.00
		55061		2,563.00	LANDSCAPE SERVICES	

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6/24/2021	ANTHONY NOVERO	55067	35817	173.95	SAFETY SHOES REIMBURSEMENT	173.95
6/24/2021	OFFICE DEPOT	55055 55071	35818	334.46 154.99	OFFICE SUPPLIES OFFICE SUPPLIES	489.45
6/24/2021	PSOMAS	54953 54954	35819	10,750.00 3,695.00	CONSTRUCTION MANAGEMENT SERVICES CONSTRUCTION MANAGEMENT SERVICES	14,445.00
6/24/2021	REGIONAL GOVERNMENT SERVICES	55080	35820	405.00	LABOR RELATIONS CONSULTING WORK	405.00
6/24/2021	RH TECHNOLOGY	55056 55057 55070	35821	3,608.64 4,510.80 4,510.80	O/S TEMP O/S TEMP O/S TEMP	12,630.24
6/24/2021	STANDARD INSURANCE COMPANY	55069	35822	3,945.15	LIFE AND LTD INS	3,945.15
6/24/2021	NICHOLAS STEINER	55058	35823	175.00	SAFETY SHOES	175.00
6/24/2021	STREAMLINE	54961	35824	550.00	WEBSITE SUBSCRIPTION	550.00
6/24/2021	SYNAGRO WEST, LLC	55081	35825	56,969.50	BIOSOLIDS HAULING	56,969.50
6/24/2021	TRI-VALLEY JANITORIAL SERVICE & SUPPLY INC,	55062 55063	35826	4,620.00 9,336.00	COV D-19 RESPONSE DAYT ME JANITORIAL SERVICES NIGHTLY JANITORIAL SERVICES	13,956.00
6/24/2021	UNIFIRST CORPORATION	55083 55084 55085	35827	128.50 88.09 181.61	UNIFORM/ LAUNDRY SERVICE UNIFORM/ LAUNDRY SERVICE UNIFORM/ LAUNDRY SERVICE	398.20
6/24/2021	UNIVAR USA INC	54989 54990 55059	35828	3,333.52 3,333.31 5,824.34	SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM BISULFITE	12,491.17
6/24/2021	USA BLUEBOOK	54992	35829	3,499.46	INVENTORY	3,499.46
6/24/2021	WORKERS.COM	55087	35830	1,503.36	Temp Labor service for Utility worker	1,503.36
6/30/2021	ALCAL SPECIALTY CONTRACTING, INC	55121	35831	80,078.70	RETENTION RELEASE	80,078.70
6/30/2021	ALPHA MEDIA II LLC	55098	35832	750.00	AD	750.00
6/30/2021	AMERICAN WATER COLLEGE	55144	35833	2,789.00	Wastewater Online Training	2,789.00
6/30/2021	ASSOCIATED SERVICES COMPANY	55123 55125	35834	76.48 194.34	PROV DE PREMIUM COFFEE SERVICE TO DISTRICT PROV DE PREMIUM COFFEE SERVICE TO DISTRICT	270.82
6/30/2021	AT&T	55124	35835	3,176.12	PHONE EXP	3,176.12
6/30/2021	BRENTWOOD PRESS	55142	35836	549.00	AD	549.00
6/30/2021	DARRELL CAIN	55134 55149	35837	99.00 50.00	REIMBURSEMENT REIMBURSEMENT	149.00
6/30/2021	CALTEST ANALYTICAL LABORATORY	54982 55093 55094 55097	35838	2,464.00 336.60 336.60 360.00	PROV DE LABORATORY SERVICES FOR NPDES TESTING PROV DE LABORATORY SERVICES FOR NPDES TESTING PROV DE LABORATORY SERVICES FOR NPDES TESTING PROV DE LABORATORY SERVICES FOR NPDES TESTING	3,497.20
6/30/2021	CAROLLO ENGINEERS	55099	35839	10,263.50	CONSULTING SERVICES HEADWORK I	10,263.50
6/30/2021	CDW GOVERNMENT, INC.	55145	35840	2,038.40	IT EQU PMENT REPLACEMENT	2,038.40

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6/30/2021	CHEMTRADE CHEMICALS US LLC		35841			17,447.13
		55060		4,399.80	ALUMINUM SULFATE	
		55113		4,321.99	ALUMINUM SULFATE	
		55114		4,272.48	ALUMINUM SULFATE	
		55115		4,452.86	ALUMINUM SULFATE	
6/30/2021	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC		35842			38,581.35
		55155		38,581.35	PROV DE TRANS/DISPOSAL/LABOR FOR HHW & TEMP EVENTS	
6/30/2021	COMPLETE PAPERLESS SOLUTIONS, LLC		35843			3,000.00
		55148		3,000.00	LASERFICHE VAULT SOFTWARE	
6/30/2021	CONCENTRA/OCCUPATIONAL HEALTH CENTERS		35844			105.00
		55140		105.00	OCCUP SAFETY	
6/30/2021	CONTRA COSTA HEALTH SERVICES		35845			18,187.00
		55106		402.00	PERMIT	
		55107		402.00	PERMIT	
		55108		807.00	PERMIT	
		55109		807.00	PERMIT	
		55110		14,400.00	PERMIT	
		55111		1,369.00	PERMIT	
6/30/2021	CUPERTINO ELECTRIC, INC		35846			106,049.17
		55034		106,049.17	CONSTRUCTION SERVICES FOR PROJECT NO. 17120	
6/30/2021	FREMONT ANALYTICAL INC.		35847			735.00
		55101		735.00	DIGESTER GAS ANALYSIS	
6/30/2021	GOLDEN STATE WATER CO.		35848			2,517.74
		55126		251.94	WATER FOR CLEAN NG & INSPECTION OF PIPES, PN20120	
		55146		830.54	UT LITIES	
		55147		1,435.26	UT LITIES	
6/30/2021	JW BACKHOE & CONSTRUCTION, INC		35849			33,128.81
		54973		2,932.50	BRIDGEHEAD FM TEMPORARY BYPASS	
		55033		17,231.91	BRIDGEHEAD FM TEMPORARY BYPASS	
		55141		12,964.40	BRIDGEHEAD FM TEMPORARY BYPASS	
6/30/2021	KEMIRA WATER SOLUTIONS, INC.		35850			5,393.00
		54994		5,393.00	FERROUS CHLOR DE	
6/30/2021	KOA HILLS CONSULTING LLC.		35851			2,056.25
		55122		875.00	ERP FUNCTIONALITY IMPROVEMENTS	
		55128		87.50	MUNIS CONTRACT SERVICES	
		55130		175.00	MUNIS CONTRACT SERVICES	
		55131		218.75	ERP FUNCTIONALITY IMPROVEMENTS	
		55132		262.50	MUNIS CONTRACT SERVICES	
		55133		437.50	ERP FUNCTIONALITY IMPROVEMENTS	
6/30/2021	LARRY WALKER ASSOCIATES		35852			1,358.75
		55151		1,358.75	NPDES PERMIT REISSUANCE ASSIST	
6/30/2021	JOSE MARTINEZ		35853			175.00
		55152		175.00	REIMBURSEMENT	
6/30/2021	MEYERS NAVE		35854			1,600.56
		55079		1,600.56	LEGAL SERVICES	
6/30/2021	MSC INDUSTRIAL SUPPLY CO. INC.		35855			181.64
		55116		66.18	INVENTORY	
		55117		115.46	INVENTORY	
6/30/2021	NORCAL MOLECULAR, LLC		35856			955.49
		55118		955.49	INVENTORY	
6/30/2021	OFFICE DEPOT		35857			400.45
		55135		307.17	OFFICE SUPPLIES	
		55136		93.28	OFFICE SUPPLIES	
6/30/2021	ONSITE ERGONOMICS, INC.		35858			974.20
		55127		974.20	OCCUP SAFETY	
6/30/2021	PACIFIC WATER RESOURES		35859			19,073.32
		55119		19,073.32	RWF INVENTORY	
6/30/2021	PAN PACIFIC SUPPLY CO.		35860			3,447.36
		54993		3,447.36	INVENTORY	
6/30/2021	CHRIS PHILLIPS		35861			175.00
		55143		175.00	SAFETY SHOES REIMBURSEMENT	
6/30/2021	CITY OF PITTSBURG		35862			997.30
		55153		997.30	UT LITIES	
6/30/2021	PSOMAS		35863			81,708.12
		55100		49,448.12	CONSTRUCTION MGMT & INSPECTION PN 17117	
		55137		32,260.00	CONSTRUCTION MANAGEMENT SERVICES	
6/30/2021	PUBLIC EMPLOYEES UNION		35864			1,474.98

CHECK DATE	VENDOR NAME	NVOICE NO.	CHECK NO.	INVOICE AMOUNT	DESCRIPTION	CHECK AMOUNT
		3163373		1,474.98	UNION DUES P&T	
6/30/2021	PUBLIC EMPLOYEES UNION		35865			3,446.82
		3163273		3,446.82	UNION DUES O&M	
6/30/2021	QUALITY ASSURANCE SOLUTIONS, LLC		35866			552.50
		55072		552.50	CONSULTING SUPPORT FOR LABORAT	
6/30/2021	DARIN JAMES REINHOLDT		35867			420.00
		55102		420.00	UNDERGROUND STORAGE TANK DESIGNATED OPERATOR	
6/30/2021	CA STATE DISBURSEMENT UNIT		35868			750.00
		CS9648332		750.00	GARNISHMENT	
6/30/2021	UNIFIRST CORPORATION		35869			341.85
		55103		128.50	UNIFORM/ LAUNDRY SERVICE	
		55104		181.61	UNIFORM/ LAUNDRY SERVICE	
		55105		31.74	UNIFORM/ LAUNDRY SERVICE	
6/30/2021	UNIVAR USA INC		35870			6,702.59
		54991		3,372.40	SODIUM HYPOCHLORITE	
		55120		3,330.19	SODIUM HYPOCHLORITE	
6/30/2021	VERIZON WIRELESS		35871			2,381.33
		55157		2,381.33	PHONE EXPENSE	
6/30/2021	WOODARD & CURRAN INC.		35872			5,926.93
		55047		5,926.93	ON-SITE FUELING STATION REPLACEMENT PN 19112	
6/30/2021	WUNDERLICH-MALEC		35873			8,047.68
		55138		5,940.00	SCADA PROFESSIONAL SERVICES	
		55139		2,107.68	SCADA PROFESSIONAL SERVICES	
6/30/2021	YORKE ENGINEERING, LLC		35874			803.00
		55156		803.00	AIR QUALITY SUPPORT	
GRAND TOTAL						<u>1,904,967.91</u>

August 18, 2021

APPROVE PROJECT AND DESIGN; AWARD AND AUTHORIZE GENERAL MANAGER TO EXECUTE CONSTRUCTION SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$1,468,925, CONQUEST CONTRACTORS, INC.; AUTHORIZE GENERAL MANAGER TO APPROVE CONTRACT CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED 10% OF CONTRACT AMOUNT; AUTHORIZE GENERAL MANAGER TO EXECUTE CONSULTING SERVICES CONTRACT IN AN AMOUNT NOT TO EXCEED \$152,704, ENGINEERING SERVICES, V.W. HOUSEN & ASSOCIATES; AND TAKE RELATED ACTIONS, BRIDGEHEAD PIPELINE REPLACEMENT PROJECT, PROJECT NO. 21123

Recommendations

- 1) Approve the plans, specifications, addendum, and design for the Bridgehead Pipeline Replacement Project.
- 2) Award a Construction Services Contract for the Project to Conquest Contractors, Inc. (Conquest) in an amount not to exceed \$1,468,925.
- 3) Authorize the General Manager to approve construction contract change orders up to 10% of the contract amount (i.e., up to an additional \$146,892.50), for a total authorization of \$1,615,817.50.
- 4) Authorize the General Manager to execute Consulting Services Contract with V.W. Housen & Associates (VWHA) to provide engineering services during construction in an amount not to exceed \$152,704.
- 5) Direct that Conquest presents two good and sufficient surety bonds in the amount of \$1,468,925 and that the General Manager shall prepare the Construction Services Contract.
- 6) Authorize the General Manager to execute the Construction Services Contract after Conquest has signed the contract and returned it, together with the bonds, certificates of insurance, and other required documents, and after the General Manager has reviewed and found them to be sufficient.
- 7) Direct that, in accordance with the project specifications and/or upon the execution of the Construction Services Contract by the General Manager, any bid bonds posted by the bidders be exonerated and any checks or cash submitted for bid security be returned.
- 8) Declare that, should the contract award to Conquest be invalidated for any reason, the Board in any event would not have awarded the contract to another bidder but instead would have exercised its discretion to reject all bids received. Nothing herein shall prevent the Board from awarding the contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the contract, or fails to furnish required bonds or insurance (see Public Contract Code, Sections 5100-5107).

Background Information

In June 2021, VWHA completed design of the Bridgehead Pipeline Replacement Project. The project scope of work primarily involves removal and replacement of a failed 18-inch gravity pipeline suspended on the north side of the Wilbur Avenue overcrossing that conveys flows from Bridgehead Pump Station to Antioch Pump Station. If the Board awards a construction contract, construction activities are anticipated to commence in October 2021 with completion in May 2022.

Analysis

Four bids were received for the project on August 5, 2021, as shown in Attachment 1. The low bid was submitted by Conquest in the amount of \$1,468,925, which is \$337,075 (~19%) lower

than the Engineer's Estimate of \$1,806,000. According to the cost estimate classification table from AACE International, the Engineer's Estimate is normally expected to be within minus 10% to plus 15% of the contractor bids. While the low bid by Conquest (~19% below Engineer's Estimate) is below the above referenced range, Conquest has confirmed its bid is accurate and that it is prepared to perform this project for the bid price.

Staff has completed a detailed review of the submitted bid documents. Based on this review, the lowest responsive and responsible bidder, Conquest, which submitted the lowest monetary bid, complied with all bid requirements.

As the project transitions into the construction phase, engineering services during construction (e.g., reviewing submittals, responding to requests for information, staff augmentation, etc.) are required to support successful project delivery. As the Engineer-of-Record for this project, VWHA is the most cost-effective consulting firm to provide these services and ensure continuity with project design intent. A summary of the scope of work and anticipated costs associated with these services is provided in Attachment 2.

The project scope and complexity require considerable technical and administrative support to effectively manage and inspect the construction activities. Staff is currently soliciting proposals from outside consultants to support these activities to ensure full compliance with the project documents. Staff plans to recommend an award of a Consulting Service Contract for construction management and inspection services at the September 2021 Board Meeting.

The Project's contract documents, consisting of plans and specifications, are available at the District's administrative office for Board member and public review.

The Board previously determined that the Project is exempt from California Environmental Quality Act (CEQA) environmental review pursuant to CEQA Guidelines Section 15061. A CEQA Notice of Exemption was filed with the County Clerk-Recorder on October 21, 2020.

Financial Impact

The adopted Fiscal Year 2021/2022-2025/2026 (FY21/22-FY25/26) Capital Improvement Program includes budget appropriations of \$2.0 million through FY21/22, with a total project budget of \$3.5 million, for the Bridgehead Pipeline Replacement Project in the Wastewater Capital Asset Replacement Fund. Sufficient funding is available in the project budget for the anticipated \$2.0 million project cost, which includes construction, engineering services during construction, third-party construction management, and staff time.

Attachments

- 1) Bridgehead Pipeline Replacement Project Bid Summary
- 2) VWHA Scope and Cost Summary

Reviewed by: 

Thanh Vo
Acting Engineering Services Director

cc: Conquest Contractors
District File No. P.21123.01.04





**BRIDGEHEAD PIPELINE REPLACEMENT PROJECT
DELTA DIABLO PROJECT NO. 17120**

Bid Opening: August 5, 2021 at 2:00 pm
Construction Cost Estimate: \$1,806,000

BID RESULTS

<u>BIDDER</u>	<u>BID AMOUNT</u>
Conquest Contractors, Inc.*	<u>\$1,806,000.00</u>
Ranger Pipeline	<u>\$2,130,000.00</u>
Devaney Engineering	<u>\$2,275,000.00</u>
Mitchell Engineering	<u>\$2,397,000.00</u>

Notes:

* Lowest responsive and responsible bidder.

SCOPE AND COST ESTIMATE SUMMARY

Project: Bridgehead Pipeline Replacement Project
Delta Diablo Project No. 17120

Consultant: V.W. Housen & Associates

Scope of Work Tasks	Estimated Cost
1. Bid Services	
1.1 Attend Pre-bid Meeting/Addenda	\$ 2,906
2. Engineering Services During Construction	
2.1 Project Management and Meetings (Staff Augmentation)	\$ 46,170
2.2 Conformed Documents	\$ 6,574
2.3 Pre-Construction Meeting	\$ 1,532
2.4 Submittal Reviews	\$ 29,148
2.5 RFIs	\$ 14,738
2.6 Site Visits	\$ 6,550
2.7 Change Orders	\$ 10,576
2.8 Record Drawings	\$ 10,574
3. Subconsultants	
3.1 Geotechnical Recommendations	\$ 18,656
3.2 Railroad Services	\$ 5,280
TOTAL CONTRACT AMOUNT	\$ 152,704

August 18, 2021

AUTHORIZE GENERAL MANAGER TO TRANSFER MONIES TO HEADWORKS IMPROVEMENTS PROJECT FROM EMERGENCY RETENTION BASIN IMPROVEMENTS PROJECT WITHIN WASTEWATER CAPITAL ASSET REPLACEMENT FUND IN THE AMOUNT OF \$500,000, FOR A TOTAL PROJECT BUDGET OF \$14,900,000; AND AUTHORIZE GENERAL MANAGER OR HIS DESIGNEE TO APPROVE CONSTRUCTION CONTRACT CHANGE ORDERS IN AN AMOUNT NOT TO EXCEED 14% OF THE CONTRACT AMOUNT, FOR A NEW TOTAL CONSTRUCTION CONTRACT AUTHORIZATION OF \$10,845,960, HEADWORKS IMPROVEMENTS, PROJECT NO. 17117

Recommendations

- 1) Authorize the General Manager to transfer monies to the Headworks Improvements Project from the Emergency Retention Basin Improvements Project within the Wastewater Capital Asset Replacement (WW CAR) Fund in the amount of \$500,000, for a total project budget of \$14,900,000.
- 2) Authorize the General Manager or his designee to approve construction contract change orders for the Headworks Improvements Project in an amount not to exceed 14% of the contract amount, for a new total construction contract authorization of \$10,845,960.

Background Information

In May 2021, the Board authorized the transfer of monies to the Headworks Improvements Project from other budgeted WW CAR Fund projects, increasing the total project budget from \$12.1 million to \$14.1 million, to address unforeseen costs and budget appropriation needs. In addition, the Board increased the change order contingency from 5% to 12% of the construction contract amount to account for these unanticipated changes. In May 2021, estimated project completion was extended from February 2021 to June 2021. Including the Fiscal Year 2021/2022 (FY21/22) approved appropriation of \$300,000, the current total authorized project budget is \$14.4 million.

Analysis

As construction progressed to new areas, staff discovered additional unforeseen issues with the existing Parshall flume influent flow meter and Grit Chamber No. 1. Staff was only able to identify these defects after the respective facilities were taken out of service to perform contract-related work. The existing Parshall flume liner has failed and separated from the channel floor, which is causing inaccurate influent flow measurements. The concrete in Grit Chamber No. 1 and related channels is in poor condition, with exposed rebar in numerous locations. In addition, the existing instrumentation and controls associated with these facilities required modification and/or upgrade during startup and testing of the new equipment. These issues resulted in several significant change orders to replace and rehabilitate existing infrastructure to ensure ongoing operational reliability and compliance with regulatory requirements. These additional unanticipated changes increased the overall project cost and duration.




Project completion is now anticipated for September 2021, which is approximately three months beyond the revised completion date of June 2021. The current project budget did not account for this time extension or the unanticipated costs due to unforeseen conditions. The estimated cost for the recent change orders is \$360,000. In addition, staff included labor-related costs of approximately \$140,000 to account for staff labor required to complete the remaining construction activities through project completion. Staff recommends the Board authorize the General Manager to transfer funding within the WW CAR Fund from the existing budgeted Emergency Retention Basin Improvements Project in the amount of \$500,000 (refer to attachment) to address these unforeseen costs along with increasing the construction change order contingency from 12% to 14%.

Financial Impact

This Board action would increase the total project budget from \$14.4 million to \$14.9 million for planned expenditures through FY21/22. Sufficient funding is available from existing budgeted Emergency Retention Basin Improvements Project within the approved FY21/22-FY25/26 Capital Improvement Program (CIP) for this recommended action with no associated financial impact on the FY21/22 Budget.

Attachment

Summary of Required Transfers within WW CAR Fund

Prepared by: 

Thanh Vo
Acting Engineering Services Director

cc: District File No. P.17117.01.03



**HEADWORKS IMPROVEMENTS
PROJECT NO. 17117**

SUMMARY OF REQUIRED TRANSFERS WITHIN WW CAR FUND

Description	Estimated Expenditure through FY21/22
Design	\$ 2,065,832
Construction (Total Contract - \$9,514,000)	\$ 9,514,000
Contingency (14%)	\$ 1,331,960
Construction Management	\$ 1,055,461
Administrative	\$ 932,747
TOTAL	\$ 14,900,000

FY21/22-FY25/26 Wastewater Capital Asset Replacement CIP Project(s)

	Existing FY21/22 Budget	Budget Transfer	Revised FY21/22 Budget
Emergency Retention Basin Improvements	\$ 900,000	\$ 500,000	\$ 400,000
TOTAL	\$ 900,000	\$ 500,000	\$ 400,000

August 18, 2021

APPROVE AND AUTHORIZE GENERAL MANAGER TO EXECUTE CALNET TELECOMMUNICATIONS CONTRACTS FOR A FOUR-YEAR TERM BEGINNING SEPTEMBER 1, 2021 IN AN ANNUAL AMOUNT NOT TO EXCEED \$75,000, DATA CIRCUITS AND INTERNET CONNECTIVITY SERVICES, COMCAST BUSINESS COMMUNICATIONS, LLC

Recommendation

Approve and authorize General Manager to execute CALNET telecommunications contracts with Comcast Business Communications, LLC (Comcast) for data circuits and internet connectivity services in an annual amount not to exceed \$75,000 per fiscal year, for a term beginning September 1, 2021 through June 2, 2025.

Background Information

The District requires reliable and uninterrupted network connectivity between its wastewater treatment plant (WWTP) and six (6) remote pump stations to reliably operate and maintain plant infrastructure in compliance with National Pollutant Discharge Elimination System (NPDES) permit requirements. This network infrastructure allows the District to view and capture security video and associated information. These contracts will secure reliable data circuits to improve the District's connectivity between the WWTP and remote pump stations, while increasing bandwidth to address growing data transmission needs.

Analysis

The California Department of Technology (CDT) has negotiated favorable pricing and terms for these services with Comcast through its CALNET program, which is being offered to agencies within the state, in compliance with state purchasing code and the District's purchasing policies. Open market service rates associated with the District's data volume would exceed the favorable rates negotiated by the state. Staff has reviewed and verified that the technical requirements will meet the District's requirements and recommends the District utilize the rates and terms available through the CALNET program.

Financial Impact

Sufficient funding is included in the adopted Fiscal Year 2021/22 Budget.

Attachments

1. CALNET Authorization to Order
2. Department of Technology Non-State Entity Service Policy and Agreement (NESPA)
3. State of California Department of Technology Standard Agreement
4. State of California Department of Technology General Provisions

Reviewed by: 

Brian Thomas
Acting Business Services Director

cc: District File No. BRD.01-ACTS-XXX



CALNET

AUTHORIZATION TO ORDER (ATO)

Comcast Business Communications, LLC., and the California Department of Technology (CDT) have entered into a 5 year statewide contract for CALNET IFB C4DNCS19, Data Networks and Communications Services, Categories 23 and 24. The CDT may, at its sole option elect to extend the Contract Term for up to the number of years as indicated in the Contract.

Category: 23, Metropolitan Area Network (MAN) Ethernet Services and Features

- **Contract award: 06/03/2020**
- **Contract end: 06/02/2025**
- **Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension]**

Category: 24, Flat Rate Internet Services

- **Contract award: 06/03/2020**
- **Contract end: 06/02/2025**
- **Number of optional extensions and extension duration(s): 3 extensions, 1 year per extension**

Pursuant to the Contract [Contract number], which is incorporated herein by reference, any eligible non-state public entity (herein "Non-State Entity"), as authorized in Government Code section 11541 is allowed to order services and products (collectively "Services") solely as set forth in the Contract.

To establish CALNET eligibility, the Non-State Entity shall be required to have a [Non-State Entity Service Policy and Agreement](#) (NESPA) on file with the CDT CALNET Program, prior to submitting this Authorization to Order (ATO).

Once the Non-State Entity and the Contractor approve and sign the ATO, the Contractor shall deliver this ATO to the CALNET Program for review and approval. No Service(s) shall be ordered by the Non-State Entity or provided by the Contractor until both parties and the CALNET Program execute this ATO.

By executing this ATO, the **Delta Diablo** [Non-State Entity] may subscribe to the Service(s), and the Contractor agrees to provide the Service(s), in accordance with the terms and conditions of this ATO and the Contract. Service catalogs, rates and Contract terms are available at [the CALNET Program website](#).

The ATO, and any resulting order for Service(s), is a contract between the Non-State Entity and the Contractor. As such, the CDT will not facilitate, intervene, advocate or escalate any disputes between the Non-State Entity and the Contractor or represent the Non-State Entity in resolution of litigated disputes between the parties.

The ATO shall not exceed the term of the Contract and shall remain in effect for the duration of the contract unless:

- The CDT, at its discretion, revokes the approved ATO; or
- The Non-State Entity terminates the ATO, for specific Service(s) in part or in total, prior to termination of the Contract, by providing the Contractor with a 30 calendar days' prior written notice of cancellation.

The Non-State Entity, upon execution of the ATO, certifies that:

- The Non-State Entity understands that the Contractor and the CDT may, from time to time and without the Non-State Entity's consent, amend the terms and conditions of the Contract thereby affecting the terms of the service the Non-State Entity receives from the Contractor.
- The Non-State Entity has reviewed the terms and conditions, including the rates and charges, of the Contract.
- The Non-State Entity understands and agrees that the Contractor invoices for Service(s) subscribed to under the Contract are subject to review and/or audit by the CDT, pursuant to provisions of the Contract.
- All Service(s) ordered under the ATO will be submitted to the Contractor using an authorized purchasing document, signed by the Non-State Entity's authorized signatory. Any additions, changes to, or deletions of Service(s) shall be accomplished by submission of a purchasing document to the Contractor, noting the changes.
- The Non-State Entity understands and agrees that the Contractor shall provide the CALNET Program all data, invoices, reports and access to trouble tickets for Service(s) subscribed to under the Contract, pursuant to provisions of the Contract. Upon execution of the ATO, the Non-State Entity authorizes the CALNET Contractor to release the Non-State Entity's Customer Proprietary Network Information (CPNI) to the CALNET Program for purposes of administering the Contract.
- The Non-State Entity understands that, the Contractor shall bill the Non-State Entity; and the Non-State Entity shall pay the Contractor according to the terms and conditions, and rates set forth in the Contract for such Service(s).

E-Rate Customers Only – Complete if applying for E-Rate funding:

(Enter Non-State Entity name)
intends to seek Universal Service Funding (E-Rate) for eligible Service(s)
provided under the ATO. The Service(s) ordered under the ATO shall
commence MM/DD/YYYY (“Service Date”).
Upon the Service Date, the ATO supersedes and replaces any applicable
servicing arrangements between the Contractor and the Non-State Agency
for the Service(s) ordered under the ATO.

Contact Information

Any notice or demand given under this Contract to the Contractor or the Non-State Entity shall be in writing and addressed to the following:

Non-State Entity

Non-State Entity Name

Delta Diablo

Authorized Agent

Vince De Lange

Title of Authorized Agent

General Manager

Address

2500 Pittsburg-Antioch Hwy

City, State, Zip Code

Antioch, CA 94509

Contact Number

(925) 756-1920

Email

vinced@deltadiablo.org

Contractor

Comcast Business Communications, LLC.

Authorized Agent

Attention: Contracts Management Office

1701 John F. Kennedy Blvd.

Philadelphia, PA 19103

Contact Number: 844-389-4694

Email: CALNET-IPR_ATO@comcast.com

IN WITNESS WHEREOF, the parties below hereto have caused the execution of this ATO. The effective date of this ATO, between the Non-State Entity, the Contractor and CDT/CALNET shall be pursuant to the CDT/CALNET “**DATE EXECUTED**” shown below.

Non-State Entity

Authorized Agent Name

Delta Diablo

Title of Authorized Agent

General Manager

Signature

Date Signed

Contractor

Authorized Agent Name

Title of Authorized Agent

Signature

Date Signed

Approved By: State of California, Department of Technology

Authorized Agent Name

Title of Authorized Agent

Signature

Date Executed

**DEPARTMENT OF TECHNOLOGY
NON-STATE ENTITY SERVICE POLICY AND AGREEMENT (NESPA)**

The California Network and Telecommunications Program (CALNET) service offerings are primarily intended to meet State entity requirements. However, CALNET services may be purchased by qualified non-State entities. To use the CALNET next generation of contracts, non-State entities are required to self-certify that their organization qualifies for one of the CALNET eligibility criteria below.

Authorized Entity Criteria

Please select one of the following:

- Local government entities are defined as “any city, county, city and county, district or other governmental body empowered to expend public funds for the acquisition of goods” per Public Contract Code Chapter 2, Paragraph 10298 (a) (b). While the State makes this contract available to local governmental entities, each local governmental entity should determine whether this contract is consistent with its procurement policies and regulations.
- Entirely** 100% tax supported entity
- A governmental entity with a Joint Powers Agreement (JPA)
- Federally recognized Indian Tribe

NON-STATE ENTITY INFORMATION

REQUESTING NON-STATE ENTITY ORGANIZATION NAME

Delta Diablo

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE SIGNING ON BEHALF OF NON-STATE ENTITY

Vince De Lange

STREET ADDRESS

2500 Pittsburg-Antioch Hwy

CITY, STATE, ZIP CODE

Antioch, CA 94509

CONTACT PHONE NUMBER

925.756.1920

EMAIL ADDRESS

vinced@deltadiablo.org

I certify under penalty of perjury the requesting entity meets the NESPA “Authorized Entity Criteria” selected above.

NON-STATE ENTITY SIGNATURE

DATE

CDT/CALNET PROGRAM

CUSTOMER CODE:

STATE OF CALIFORNIA
DEPARTMENT OF TECHNOLOGY
STATEWIDE TECHNOLOGY PROCUREMENT
STANDARD AGREEMENT
TECH 213 (NEW 12/2018)

REGISTRATION NUMBER

PURCHASING AUTHORITY NUMBER
(if applicable)

AGREEMENT NUMBER
C4-DNCS-19-001-31

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME	California Department of Technology
CONTRACTOR NAME	Comcast Business Communications, LLC
2. The term of this Agreement is: April 14, 2020, or upon CDT approval, through April 13, 2025, with three (3) one-year options to extend.
3. The maximum amount of this Agreement is: \$ 0.00 (zero dollars and zero cents)

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:

EXH	TITLE	PAGES
A	(*) Contractor's eVAQ # 19-001-31, in its entirety	18
B	(*) IFB C4DNCS19 through BAFO, in its entirety	
C	(*) Contractor's BAFO Response, in its entirety	
D	Attachment 1 - List of Contractor's Response Documents attached to this Agreement for the Awarded Categories 23 and 24.	

Items shown with an asterisk (*) are hereby incorporated by reference and made part of this agreement as if attached hereto.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		Department of Technology, Statewide Technology Procurement Use Only
CONTRACTOR NAME (If other than an individual, state whether a corporation, partnership, etc.)		
Comcast Business Communications, LLC		
CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED	
 David Cross (Apr 14, 2020)	Apr 14, 2020	
PRINTED NAME AND TITLE OF PERSON SIGNING		
David Cross, Vice President		
ADDRESS		
9601 E Panorama Cir, Centennial, CO 80112		
STATE OF CALIFORNIA		
CONTRACTING AGENCY NAME		
California Department of Technology		
CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED	
 Samit Wangnoo (Apr 14, 2020)	Apr 14, 2020	
PRINTED NAME AND TITLE OF PERSON SIGNING		
Sam Wangnoo, Branch Chief, Statewide Technology Procurement		
CONTRACTING AGENCY ADDRESS		
P.O. Box 1810, MS Y-12, Rancho Cordova, CA 95741-1810		<input type="checkbox"/> Exempt per

**STATE OF CALIFORNIA
CALIFORNIA DEPARTMENT OF TECHNOLOGY
AGREEMENT NUMBER: C4-DNCS-19-001-31
Comcast Business Communications, LLC**

**ATTACHMENT 1 – LIST OF CONTRACTOR’S RESPONSE DOCUMENTS ATTACHED TO THIS
AGREEMENT**

- 1) Volume 1, Common Documents
 - a. Contractor’s Response to Exhibits 3, 5, 6 and 9 (8 pages)
 - b. Contractor’s BAFO Response to Business Requirements (101 pages)
 - c. Appendix A Glossary (13 pages)
 - d. Appendix B Individual Price Reduction Agreement (3 pages)
 - e. Appendix C Data Guidelines (42 pages)
 - f. Appendix D Authorization to Order (5 pages)
- 2) Volume 2, Category 23
 - a. Contractor’s BAFO Response to Category 23 Statement of Work (108 pages)
- 3) Volume 3, Category 23
 - a. Contractor’s BAFO Response to Category 23 Catalog A (33 pages)
- 4) Volume 2, Category 24
 - a. Contractor’s BAFO Response to Category 24 Statement of Work (92 pages)
- 5) Volume 3, Category 24
 - a. Contractor’s BAFO Response to Category 24 Catalog A (14 pages)

GENERAL PROVISIONS

FOR
ELECTRONIC VENDOR APPLICATION OF QUALIFICATIONS
(eVAQ) #19-001
Revised 09/19/2019

Issued by:

STATE OF CALIFORNIA

California Department of Technology Statewide
Procurement

PO Box 1910

Rancho Cordova, CA 95741

August 18, 2021

RECEIVE UPDATE ON STRATEGIC PLAN DEVELOPMENT; AND CONSIDER APPROVING THE STRATEGIC PLAN

Recommendation

Receive update on Strategic Plan development and consider approving the Strategic Plan.

Background Information

In September 2014, the Board approved the District's Strategic Business Plan to guide key decisions, initiatives, and activities at the District. In March 2021, the Board approved minor updates and a refreshed format for this Plan, to better facilitate internal discussions and development of a new District Strategic Plan. In July 2021, the Board received a report on the progress toward developing the new plan, including revisions to the District's Mission, Vision, and Value Statements, as well as a summary of the six new Strategic Goals.

Analysis

Beginning in April 2021, the District engaged with staff in numerous meetings over a three-month period to generate ideas and suggestions which contributed significantly to development of the draft final Strategic Plan. As a follow up to the July 2021 presentation to the Board, staff will highlight key areas of emphasis in developing the Strategies, Objectives, and Key Success Indicators included in each of the six Strategic Goals.

Staff recommends Board approval of the new Strategic Plan, which is designed to capture strategic priorities to help focus resources, strengthen the organization, ensure resiliency against future challenges, and supporting working toward common goals over the next three years.


If approved, staff intends to highlight the key Fiscal Year 2021/2022 Strategic Initiatives that will support implementation of the new Strategic Plan during the next year.

Financial Impact

None

Attachment

Draft Strategic Plan (dated August 2021)

Prepared by: 

Dean Eckerson
Resource Recovery Services Director

cc: District File BRD.01-ACTS-XXX



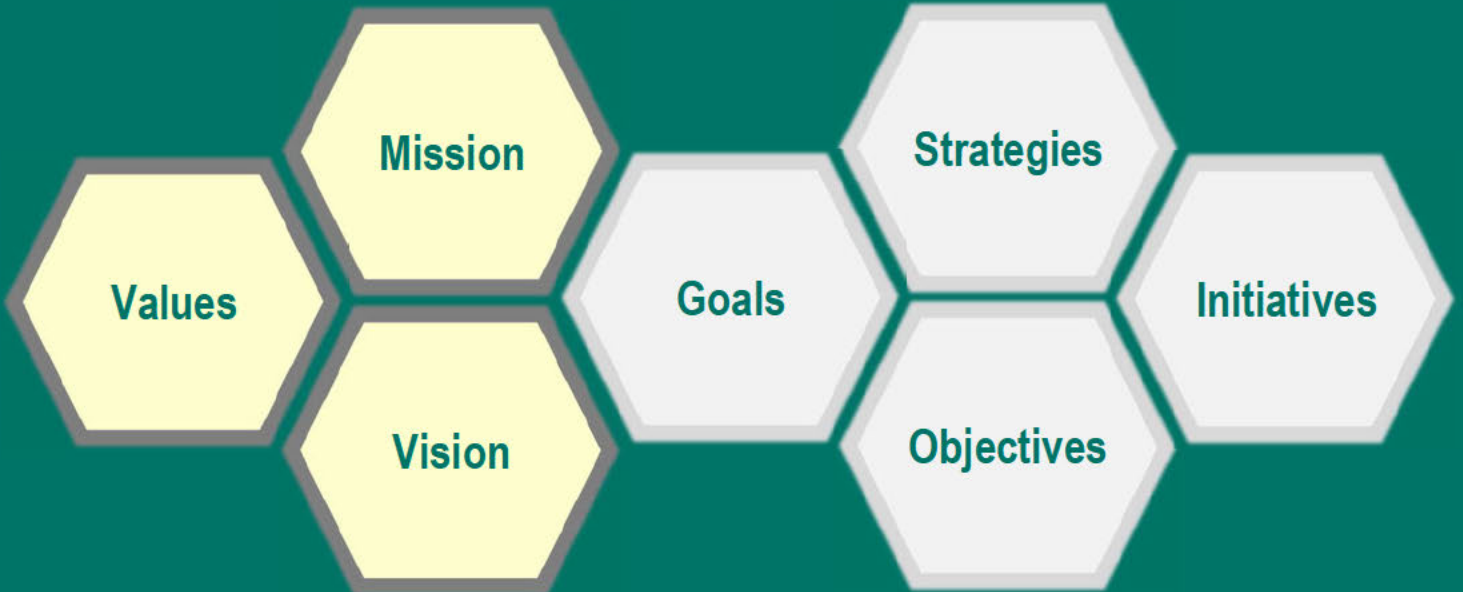


Strategic Plan

Fiscal Year 2021/2022 – 2023/2024

DRAFT

August 2021





Strategic Plan (DRAFT)

Transforming Wastewater to Resources

FY21/22-FY23/24

August 2021

About Delta Diablo

Delta Diablo is a special district that provides wastewater conveyance and treatment services for over 215,000 residents in Antioch, Pittsburg, and Bay Point.

The District treats 13 million gallons of wastewater each day with a focus on exemplary regulatory compliance, innovative and sustainable approaches, and sound stewardship of the public's resources and trust.

The District has transformed its Wastewater Treatment Plant (WWTP) into a "water resource recovery facility" by:

- ➔ Producing an average of 6 million gallons of recycled water per day
- ➔ Generating on-site renewable energy to meet over 55% of WWTP power needs
- ➔ Reusing residual biosolids as fertilizer through land application at farm sites
- ➔ Providing household hazardous waste (HHW) collection services
- ➔ Protecting the Delta by providing street sweeping services to remove pollutants that would otherwise enter local stormwater systems

General Manager's Message



Vince De Lange

As a nationally-recognized leader and progressive "Utility of the Future," Delta Diablo (District) is firmly committed to organizational excellence, exemplary regulatory compliance, resource recovery, innovative approaches, sustainable solutions, and community engagement. In achieving our core mission of protecting public health and the environment, we are

focused on providing effective and reliable services, maintaining reasonable rates, and continuing to serve as responsible stewards of the public's resources and trust.

The District faces a suite of challenges that present opportunities for long-term strategic planning and decision making, including:

- **Addressing aging infrastructure needs** in the District's wastewater collection, conveyance, and treatment systems through increased capital investment
- **Meeting long-term regulatory drivers** (e.g., nutrient removal requirements, biosolids management) and associated significant increases in future capital and operations and maintenance (O&M) costs
- **Navigating a competitive labor market** in the wastewater sector and ensuring existing workforce development
- **Effectively engaging with the local community** and key stakeholders regarding District services, initiatives, and collaboration opportunities
- **Implementing prioritized workflow and process enhancements** to drive sustained organizational improvements over time

This Strategic Plan, coupled with the dedicated leadership of the District's Board of Directors, represents the strategic framework that will guide key decisions, initiatives, and activities at the District.

Board of Directors



Juan Banales

City of Pittsburg
Councilmember



Federal Glover

Contra Costa County Board
of Supervisors



Monica Wilson

City of Antioch
Councilmember



215,000
residents



13 million gallons of
wastewater per day



76 miles of
sewer pipes,



5 pumps stations to
convey wastewater



Wastewater
Treatment Plant



Recycled Water
Facility

visit www.deltadiablo.org or call (925) 756-1900 for more information

MISSION

Delta Diablo protects public health and the environment for our communities by safely providing exceptional wastewater conveyance, treatment, and resource recovery services in a sustainable and fiscally-responsible manner

Expresses our core function, duty, and responsibility

VISION

Delta Diablo will achieve sustained organizational excellence through dedicated commitment to public service, stewardship, innovation, industry leadership, and active engagement at all levels

Expresses what we want to become in fulfilling our mission



We have identified Behavioral Values that directly support success in achieving our shared Mission and Vision

VALUE STATEMENTS

- Stewardship
- Public Trust
- Work Environment
- Communication, Trust
- Innovation
- Teamwork, Engagement
- Accountability, Ownership
- Engaging to Address Key Issues
- Learning Culture

- ➔ Serve as responsible stewards of valuable public resources at all levels in the organization
- ➔ Maintain public trust and confidence through excellent customer service, community engagement, transparency, and responsiveness
- ➔ Ensure a positive, safe, equitable, diverse, and inclusive work environment that promotes honest, transparent, ethical, and respectful interactions
- ➔ Communicate with integrity to share knowledge, inspire trust and camaraderie, and maintain authentic professional relationships
- ➔ Embrace and manage change to support implementation of innovative approaches that add value and drive sustained organizational improvement over time
- ➔ Foster a collaborative, team-based work culture that inspires engagement, solutions-oriented dialogue, and sound decision-making processes to achieve successful outcomes
- ➔ Reinforce accountability and ownership to ensure each employee is supported in effectively contributing to the District’s overall success
- ➔ Model an open, proactive, and productive approach to resolving key issues to enhance organizational unity and alignment
- ➔ Actively seek opportunities to build a “learning” culture by supporting individual and peer professional development; expanding knowledge, skills, and abilities; learning from mistakes and “near misses”; and improving work processes and use of technology



Strategic Goals (FY21/22-23/24)

1

Infrastructure Investment

Ensure the long-term effectiveness and reliability of critical District infrastructure through prioritized, cost-effective capital investment and maintenance

2

Environmental Stewardship

Meet or surpass environmental and public health requirements to maintain public trust

3

Fiscal Responsibility

Manage financial resources effectively to meet funding needs and maintain fair and reasonable rates

4

Organizational Change

Embrace innovation, engagement, and change to enhance service delivery, work processes, and use of technology to drive sustained improvement in organizational effectiveness and efficiency

5

Workforce Development

Support development of an engaged, skilled workforce that is dedicated to organizational excellence and exceptional service delivery

6

Customer Services and Engagement

Deliver an exceptional customer service experience and embrace opportunities to enhance service value through engagement and collaboration

Ensure the long-term effectiveness and reliability of critical infrastructure through prioritized, cost-effective capital investment and maintenance



STRATEGY NO. 1 Identify existing infrastructure vulnerabilities and long-term planning considerations (e.g., service area growth, regulatory requirements, new technologies) that drive future investment in new and existing infrastructure

Key Objectives

- Conduct periodic infrastructure condition assessment activities and document findings in the wastewater conveyance (“linear assets,” including pump stations, gravity sewers, and force mains) and treatment (“vertical assets,” including WWTP, RWF) systems, using multi-faceted evaluation methods
- Prepare comprehensive master plans for major infrastructure focus areas that include infrastructure condition assessments, prioritized capital investment needs, service area growth considerations, and opportunities to improve operating effectiveness and efficiency through new processes or technology

STRATEGY NO. 2 Meet operational needs, support reliability goals, and extend asset life through continued development and implementation of a formalized, risk-based Asset Management Program

Key Objectives

- Expand utilization of computerized maintenance management systems (CMMS) and formalized workflow changes to support reliability-based asset maintenance activities and data-driven decision making
- Utilize an action-based, strategic approach with clear goals, objectives, roles, and responsibilities to support successful Asset Management Program implementation



Ensure the long-term effectiveness and reliability of critical infrastructure through prioritized, cost-effective capital investment and maintenance

STRATEGY NO. 3 Integrate condition assessment, master planning, and asset management findings and recommendations

Key Objectives

- Ensure the 5-year capital improvement program (CIP) reflects prioritized investment to address critical infrastructure needs, while tracking key infrastructure needs over the next 10 years
- Coordinate various master planning efforts to ensure a cohesive and integrated approach

STRATEGY NO. 4 Ensure coordinated and cost-effective capital project delivery during the planning, design, construction, and startup project phases

Key Objectives

- Ensure meaningful engagement with key stakeholders during the planning and design phases to avoid unforeseen scope changes with associated cost impacts
- Consider project lifecycle costs (i.e., operations and maintenance costs) in addition to capital costs during project alternatives evaluation processes to ensure lowest overall value to customers; and “triple bottom line” analyses, when applicable
- Conduct project risk assessments and reviews of potential unintended consequences during the planning and design stages to identify and mitigate potential technological, regulatory compliance, financial, operational, and public acceptance risks
- Integrate reviews of “lessons learned” from prior capital projects to improve future project delivery, including initial and long-term operational experience and issues
- Ensure an effective transition of capital projects from the construction phase to the operational phase
- Formalize roles and responsibilities (e.g., project managers, construction managers, construction inspectors, and key stakeholders) and ensure preparation of proper documentation during each project phase, consistent with District Project Management Manual/Design and Construction Standards

Key Success Indicators: Goal 1 Infrastructure Investment

Indicator	Target
Number of Master Plans included in 5-year CIP	≥3
Meet Completion Schedule for Master Plans and Condition Assessment Activities	varies
Actual Annual Capital Expenditures as Percent of Budgeted Cash Flow (including carry forward)	≥80%
Construction Change Orders (weighted average of completed projects)	<5%
Construction Change Orders due to Design Errors and Omissions (weighted average of completed projects)	<3%
Annual Number of Miles of Wastewater Collection System Pipe Inspected (Bay Point only)	14 miles



STRATEGY NO. 1 Operate District facilities to meet or exceed federal, state, and local regulatory requirements

Key Objectives

- Conduct periodic regulatory compliance vulnerability assessments and implement applicable preventive measures, key recommendations, and contingencies
- Foster a learning culture by capturing “lessons learned” from regulatory non-compliance events, “near miss” incidents, and infrastructure failures through identification of root causes and associated corrective and preventative measures
- Invest in value-added automated process control and monitoring systems to minimize potential for regulatory non-compliance events (“early warning systems”)
- Integrate data, systems, and business/information technology applications to support data-driven decision making and process control
- Ensure appropriate levels of service, reliability, and redundancy is included in capital projects



STRATEGY NO. 2 Maximize wastewater resource recovery via recycled water production, on-site energy production and management, beneficial use of biosolids, and recycling of household hazardous waste materials

Key Objectives

- Ensure effective and reliable operation of District’s Recycled Water Facility (RWF) to maximize facility “uptime” and production and delivery of Title 22 compliant recycled water to customers
- Invest in biogas utilization for energy production to provide environmental benefits and cost savings
- Advocate for continued use of existing biosolids management options as beneficial uses (i.e., land application, composting) and expand future options to ensure a diversified, cost-effective portfolio



Meet or surpass environmental and public health requirements to maintain public trust

STRATEGY NO. 3 Advocate for achievable, sustainable, and cost-effective environmental regulations based on sound science and public health benefits

Key Objectives

- Actively engage with regulators and scientific community via Bay Area Clean Water Agencies to continue investment data collection and understanding water quality impacts and public health benefits associated with nutrient management in San Francisco Bay
- Support development of a regional nutrient load “trading” program to reduce capital infrastructure investment costs at the District



Key Success Indicators: Goal 2 Environmental Stewardship	
Indicator	Target
Number of Violations or Exceedances of National Pollutant Discharge Elimination System (NPDES) Permit for District’s Wastewater Treatment Plant (WWTP)	0
Number of Violations or Exceedances of Recycled Water Title 22 Compliance Requirements	0
Number of Violations or Exceedances of Air Permit Title V Compliance Requirements	0
Number of Annual Sanitary Sewer Overflows (Bay Point collection system)	≤1
Annual Environmental Compliance Inspections and Permit Issuances Completed on Schedule	100%
Household Hazardous Waste Facility – Compliance with Requirements	100%
Received recognition from the National Association of Clean Water Agencies for exemplary regulatory compliance (e.g., Gold Award), and industry leadership and excellence (Utility of the Future Today)?	Yes
Annual Recycled Water Production and Distribution (as percent of WWTP influent)	≥50%
Annual On-site Power Generation (as percent of WWTP power demand)	≥55%
Annual Biosolids Beneficial Use (as percent of biosolids production)	100%
Annual Household Hazardous Waste Material Recycled (as percent of recyclable)	100%

Manage financial resources effectively to meet funding needs and maintain fair and reasonable rates



STRATEGY NO. 1 Conduct long-term horizon financial planning to minimize potential for sharp rate increases due to unanticipated funding needs

Key Objectives

- Develop and maintain a 5-year financial model with a 10-year outlook that includes projections for operating and capital expenditures, revenue needs, financing assumptions, and associated rate adjustments
- Ensure sufficient financial reserves during the planning horizon to mitigate potential impacts of significant unforeseen costs due to emergency needs (e.g., major infrastructure failure) and maintain good standing in the financial credit markets
- Critically review operating budget assumptions and staffing levels each year to identify opportunities to reduce costs through “zero-based” budgeting, review of past performance, and contingency levels
- Maximize cash funding of a prioritized CIP to ensure lowest overall costs for District customers, while utilizing debt financing assumptions to offset near-term rate impacts for large-scale CIP projects
- Seek the lowest cost of capital through applicable federal, state, and local grant and low-interest loan programs, and update financing assumptions in financial model
- Reserve debt management capacity for long-term nutrient management WWTP upgrades



STRATEGY NO. 2 Ensure legal, equitable, and cost-of-service based rates with revenue need allocation to appropriate customer categories

Key Objectives

- Review and adjust cost-of-service assumptions and revenue need allocation each year and update financial plan, as needed
- Conduct periodic third-party cost-of-service studies and implement applicable recommendations
- Ensure equitable collection of Sewer Service Charge revenue from existing customers and Capital Facilities Capacity Charges from new customers (i.e., growth in service area)

Manage financial resources effectively to meet funding needs and maintain fair and reasonable rates

STRATEGY NO. 3 Ensure effective communication, transparency, and integrity in financial reporting documentation and make readily available to customers

Key Objectives

- Develop clear, informative, and transparent public communication materials (e.g., Proposition 218 Notices, fact sheets, “Frequently Asked Questions,” and Board communications) in support of the rate-setting, CIP, and budget approval processes
- Prepare a Comprehensive Annual Financial Report (CAFR) each year that meets best practices for excellence and transparency in financial reporting
- Prepare a “Budget Book” that integrates annual operating and capital budget drivers, considerations, and necessary appropriations, as well as a “General Manager’s Message” to provide clear communications to customers
- Conduct regular external financial audits and implement recommended improvements, as necessary



Key Success Indicators: Goal 3 Fiscal Responsibility

Indicator	Target
Maintain Reasonable Sewer Service Charges when Compared to Peer Agencies in the San Francisco Bay Area	<average of peer agencies
Actual Annual Operating Budget Expenditures as Percentage of Budget	90-100%
Received Annual Recognition from Government Finance Officers Association for Excellence in Financial Reporting for CAFR and Budget Book?	Yes
Number of “Significant Deficiencies” in Internal Controls or “Material Weaknesses” Identified during Annual Third-party Audit of Financial Reports	0
Percent of Third-party Financial Audit Findings Resolved within 90 days	100%
Debt Service Coverage Ratio	≥1.75 (or more current District policy)

Embrace innovation, engagement, and change to enhance service delivery, work processes, and use of technology to drive sustained improvement in organizational effectiveness and efficiency

STRATEGY NO. 1 Promote and value a high-performing organizational culture that is open to new ideas, innovative approaches, and sharing of diverse employee perspectives and experiences

Key Objectives

- Empower employees to share ideas and opportunities to improve the organization’s service delivery, work processes, and use of technology
- Encourage new and existing employees to share alternative approaches and ideas based on previous work experience to support identifying potential organizational improvements
- Actively engage employees in developing annual Strategic Initiatives to support implementation of the District’s Strategic Plan
- Form cross-divisional teams to identify and recommend improvements to critical organizational and business functions, including a summary of key benefits, impacts, transition planning, and training needs
- Recognize employees and teams acting as “change agents” to drive innovation and improvement



STRATEGY NO. 2 Expand value-added use of information technology (IT) services and applications

Key Objectives

- Apply a strategic, prioritized, and value-added focus in implementing IT initiatives to ensure effective utilization of IT resources
- Conduct periodic IT planning assessments to update work completed, identify current business needs and priorities, evaluate and prioritize new IT initiatives, and identify change management and training needs
- Implement new IT services and applications with minimal interruption to internal and external customers

STRATEGY NO. 3 Effectively manage implementation of organizational changes

Key Objectives

- Actively engage with key cross-divisional stakeholders to understand and manage potential impacts associated with implementation of the proposed change(s)
- Identify and implement training needs and prepare necessary documentation or updated documentation to support successful change implementation
- Evaluate change implementation at key schedule milestones and seek opportunities to receive feedback

Key Success Indicators: Goal 4 Organizational Change	
Indicator	Target
Number of Annual Strategic Initiatives Identified	>8
Increased Organizational Effectiveness and Efficiency	varies
Critical IT Application Uptime	100%
IT Customer Satisfaction Results	>95%

Support development of an engaged, skilled workforce that is dedicated to organizational excellence and exceptional service delivery



STRATEGY NO. 1 Ensure a safe, diverse, inclusive, and equitable workplace

Key Objectives

- Ensure each employee has received required training and exhibits behavior consistent with the District's Behavioral Values
- Design training sessions to be dynamic, interactive, and support engagement, connectivity, and retention
- Meet or exceed industrial safety standards in the workplace; expand use of safety-related IT applications; and utilize the Safety Committee to adapt the workplace, procedures, and/or protocols in response to safety incidents, as necessary
- Utilize IT applications to track training records to ensure required training is completed on schedule
- Cultivate a positive, team-based work culture that inspires engagement, strong professional relationships, and reflects commitment to the District's Behavioral Values

STRATEGY NO. 2 Promote employee professional development and training to ensure readiness and adaptability to meet future workforce challenges and needs

Key Objectives

- Engage with individual employees to understand future career progression interests and incorporate applicable professional development plans into annual performance plans and appraisals
- Encourage staff to acquire certifications, licenses, and training, and demonstrate personal commitment to professional development through use of tuition reimbursement programs, and participation in management/supervisory training and/or industry association training, seminars/webinars, and conferences
- Promote employee participation through active engagement and/or leadership roles in key industry associations (e.g., CASA, BACWA, CWEA) to explain District positions and advocate for District interests, while staying abreast of industry challenges and potential impacts to the District
- Clearly communicate performance expectations and standards to employees; conduct regular assessments that include employee strengths and opportunities for development; and integrate coaching and mentoring techniques, and develop targeted plans to improve performance deficiencies, as needed
- Identify and implement opportunities to improve the performance planning and appraisal process to support timely completion, effective supervisor-employee engagement, and professional development



Support development of an engaged, skilled workforce that is dedicated to organizational excellence and exceptional service delivery

STRATEGY NO. 3 Generate awareness of career employment opportunities at the District

Key Objectives

- Partner with local universities, colleges, and community colleges to communicate potential career paths at the District and generate interest in future employment
- Utilize internships and temporary, short-term positions in various workgroups, as needed (e.g., laboratory, operations, maintenance)
- Participate in value-added regional, institutional, and/or peer agency partnerships and coalitions designed to cultivate and produce highly-qualified candidates for future employment
- Target specific employment markets and industry associations, and prepare high-quality job announcements with professional supporting documentation to attract high-quality candidates during recruitment and selection processes



STRATEGY NO. 4 Recognize and celebrate key team and individual achievements

Key Objectives

- Use multi-faceted approaches to consistently recognize employees who demonstrate commitments to teamwork, the District's Behavioral Values, innovation, and organizational excellence via presentations at Board meetings, internal newsletters, staff communications, meetings, and employee recognition events
- Celebrate successes associated with regional partnerships with local communities, industry associations, regulators, and/or peer agencies

Key Success Indicators: Goal 4 Organizational Change	
Indicator	Target
Compliance with Mandatory Training Requirements	100%
Maintain All Required Licenses, Certifications, and Training	100%
Employee Injury and Illness Lost Time Incident Rate	<4.0 (BLS), <5.6 (AWWA)
Annual Performance Plans Completed on Schedule	>95%
Annual Performance Appraisals Completed on Schedule	>95%

Deliver an exceptional customer service experience and embrace opportunities to enhance service value through engagement and collaboration

STRATEGY NO. 1 Enhance customer services by streamlining District communications to share accurate information with the public and effectively resolve potential inquiries or concerns

Key Objectives

- Ensure a timely, professional, and responsive approach to all customer service interactions
- Provide opportunities for customers to provide feedback on their customer service experience
- Develop uniform messaging points and guidance for addressing specific customer inquiry or concern scenarios for the most common customer service engagements—permit counter, Delta Household Hazardous Waste Collection Facility, street sweeping services, pollution prevention, and sharps
- Enhance external website content, organization, and consistency as a key public information tool

STRATEGY NO. 2 Minimize potential impacts to local residences and businesses during normal facility operations and maintenance, construction project activities, and emergency repair work

Key Objectives

- Operate and maintain the District's WWTP and pump stations to minimize the potential for odor impacts in the local community; and ensure timely, responsive actions are implemented, if conditions warrant
- Develop and distribute public communications materials to effectively support planned construction activities in the local community, including a project hotline, and resolve construction-related issues and/or customer concerns in a timely manner
- Ensure timely, effective response actions to protect public health and the environment during an infrastructure failure event; and provide targeted public communication materials, as necessary

STRATEGY NO. 3 Maintain an updated Strategic Communications Plan

Key Objectives

- Highlight key focus areas and discussion points to ensure consistency and understanding among employees

STRATEGY NO. 4 Ensure development of effective Business Continuity and Emergency Response plans to maintain operational resiliency during extreme climate events and/or local community emergency conditions

Key Objectives

- Conduct periodic reviews and update existing plans to ensure effective responses and limit disruption of District services to customers
- Maintain organizational awareness of key roles and responsibilities, initial response actions, key plan changes, and specific contingency plans in response to potential business continuity disruption scenarios and emergency events
- Conduct periodic “table-top” exercises to reinforce and improve response plans



Goal 6 Customer Services and Engagement (cont'd) DRAFT

Deliver an exceptional customer service experience and embrace opportunities to enhance service value through engagement and collaboration

STRATEGY NO. 5 Engage in beneficial local community, industry association, regulatory, and/or peer agency partnerships to further environmental protection awareness and address critical issues impacting the District's operations

Key Objectives

- Support source control efforts for problematic consumer products (e.g., non-flushable wipes) that may impact regulatory compliance and/or operational effectiveness and reliability through targeted public outreach, collaboration with industry associations, participation in related research, and engagement with regulators
- Maintain awareness of best practices in pollution prevention program administration and ensure development and implementation of targeted public outreach and education programs, as applicable
- Pursue opportunities to expand residential hazardous waste collection services at the Delta Household Hazardous Waste Collection Facility or local retail partners in coordination with program partners and/or other HHW programs
- Provide effective oversight of street sweeping services, resolve customer service issues, and ensure timely incorporation of new customers to route designs as growth occurs in service area

Key Success Indicators: Goal 6 Customer Service and Engagement

Indicator	Target
Initial Response Time for Conveyance/Collection System Emergencies	≤30 minutes
Initial Response Time for Customer Voicemails/Emails (during business hours)	≤2 hours
Average External Customer Satisfaction Rating	≥95%
Number of Annual Confirmed Odor Complaints to BAAQMD	0
Number of Annual Unresolved Construction-related Customer Complaints	0

ITEM J

August 18, 2021

RECEIVE MONTHLY LOBBYIST REPORT DATED JULY 2021, KEY ADVOCATES, INC.,
WESTERN RECYCLED WATER COALITION, PROJECT NO. 90024

Recommendation

Receive and file report.

Background Information

As lead agency for the Western Recycled Water Coalition, the District administers a contract with a lobbyist, Key Advocates, Inc. (KA), and receives a monthly summary report regarding related lobbying activities.

Analysis

Attached is the report for July 2021, which was produced by KA and distributed to members of the Western Recycled Water Coalition.

Financial Impact

None

Attachment

KA Monthly Report, July 2021

Reviewed by:



Thanh Vo
Acting Engineering Services Director

cc: Project File No. P.90024.06.01





(703) 340-4666

www.keyadvocates.com

June 30, 2021

To: Western Recycled Water Coalition
From: Sante Esposito
Subject: June Monthly Report

Infrastructure: Status

On June 24, after weeks of negotiations, President Biden and a bipartisan group of senators announced a deal on infrastructure spending. The agreement focuses on investments in roads, railways, bridges, and broadband internet, but it does not include investments Biden has referred to as "human infrastructure," including money allocated for childcare and tax credits for families.

According to the White House, the price tag comes in at \$1.2 trillion over eight years, with more than \$500 billion in new spending. How the measure would be paid for was a central point in negotiations, with Republicans opposed to undoing any of the 2017 tax cuts. The bipartisan deal is just the beginning of what could be a long and difficult process. Biden told reporters that he will not sign any legislation unless it is paired with a separate bill to address other elements of his broader infrastructure proposal.

Here's a look at what's included in the agreement, according to the White House fact sheet:

Transportation: \$312 billion

Roads, bridges, major projects: \$109 billion
Safety: \$11 billion
Public transit: \$49 billion
Passenger and freight rail: \$66 billion
Electric vehicles: \$7.5 billion
Electric buses/transit: \$7.5 billion
Reconnecting communities: \$1 billion
Airports: \$25 billion
Ports and waterways: \$16 billion
Infrastructure financing: \$20 billion

Other infrastructure: \$266 billion

Water: \$55 billion

Broadband: \$65 billion
Environmental remediation: \$21 billion
Power, including grid authority: \$73 billion
Western water storage: \$5 billion
Resilience: \$47 billion

How would they pay for it?

The White House said the plan will be paid for with unused coronavirus relief funds, unused unemployment insurance and sales from the Strategic Petroleum Reserve, among other measures. Here's a full look at the sources they've proposed, according to the fact sheet:

- Reduce the IRS tax gap.
- Unemployment insurance program integrity.
- Redirect unused unemployment insurance relief funds.
- Repurpose unused relief funds from 2020 emergency relief legislation.
- State and local investment in broadband infrastructure.
- Allow states to sell or purchase unused toll credits for infrastructure.
- Extend expiring customs user fees.
- Reinstate Superfund fees for chemicals.
- 5G spectrum auction proceeds.
- Extend existing spending restraints over mandatory government programs.
- Strategic Petroleum Reserve sales.
- Public-private partnerships, private activity bonds, direct pay bonds and asset recycling for infrastructure investment.
- The expectation that infrastructure investment will generate economic growth.

Infrastructure: Biden Original Proposal

The original proposal at \$2.25T includes the following: \$621B for highways (\$115B to modernize 20,000 miles of highways, roads, and main streets) and bridges (to fix the most economically significant large bridges and repair the worst 10,000 smaller bridges), highway safety (\$20B), transit (\$85B for modernization and system expansion), rail (including \$80B for Amtrak's repair backlog and to modernize the Northeast Corridor), ports and inland waterways and ferries (\$17B), airports (\$25B); electric vehicles (\$174B to accelerate the shift to electric vehicles, consumer rebates and tax incentives to buy American-made electric vehicles, a new grant and incentive program to build a national network of 500,000 charging stations by 2030, replace 50,000 diesel transit vehicles, and electrify at least 20% of yellow school buses); \$300B for housing; \$300B to bolster U.S. manufacturing including \$50B for semiconductor manufacturing and \$30B for medical manufacturing; \$400B for elderly and disabled care; expand access to long-term Medicaid care services; give caregiving workers the opportunity to join a union; \$213B for housing including building and rehabilitating more than 50,000 homes for low and middle income homebuyers; \$180B for research in critical technologies; \$111B for water infrastructure to replace all lead pipes and service lines and to upgrade clean water, drinking water, wastewater and storm water systems; \$100B to build new schools and upgrade existing buildings, \$12B for community colleges infrastructure needs; \$25B to upgrade child

care facilities; \$100B for broadband; \$100B for workforce development including \$40B to retain dislocated workers; and, \$18B to modernize Veterans Affairs' hospitals and \$10B to modernize federal buildings.

H.R.1015, the “Water Recycling Investment and Improvement Act” and the STREAM Act: “Support to Rehydrate the Environment, Agriculture, and Municipalities Act”

On February 11, Congresswoman Napolitano introduced H.R.1015, the same bill she introduced last Congress. It increases the WIIN Act authorization to \$500M, strikes certain requirements, and increases the Federal share from \$20 to \$30 M. Last Congress, her bill did not move on its own but was included in H.R.2, the omnibus mega infrastructure bill that passed the House but not the Senate. A hearing is expected in the near future.

The STREAM Act is a draft by Senator Feinstein for which letters of support/comments were requested by April 15 – these are currently being reviewed. The Coalition sent a support letter noting the reauthorization of the Title XVI competitive grant program of \$250 million over 5 fiscal years, the increase in the per project maximum Federal funding contribution to \$30 million, and the elimination of the requirement that Congress must approve funding awards for specific projects through designating them by name in an enacted appropriations bill, the newly proposed Reclamation Infrastructure Finance Program and increased funding for, and expedited congressional approval for water storage projects of \$750 million, and \$100 million for desalination projects, both over 5 fiscal years. This draft is viewed as the “son of S. 1932” which stalemated last Congress. The goal of this legislation is with Senate passage to conference with H.R.1015, the Napolitano bill, with the outcome hopefully closer to the higher Napolitano funding levels.

S. 914, “Drinking Water and Wastewater Infrastructure Act of 2021” and H.R. 1915, “Water Quality Protection and Job Creation Act of 2021”

On April 28, the Senate passed the bill which provides \$14.65B over five fiscal years for the Clean Water SRF and \$125M for the AWSP and which includes the Feinstein-Padilla amendment which limits the prohibition against applying for Alternative Water Source Program (AWSP) grants to USBR projects that received construction funds. Receipt of funds for other purposes - for example, feasibility studies - would no longer be a bar as they are in existing law.

On July 1, the House is expected to pass H.R. 3684, the “INVEST in America Act” - the House version of the highway bill. Included in that bill is H.R. 1915 which provides \$40B over five fiscal years for the Clean Water SRF and \$1B for the AWSP. It also includes the same prohibition language as S. 914 regarding eligibility for recycled water projects in the AWSP – that is, projects that have received USBR construction funds would not be eligible for AWSP grants. Lastly, includes reauthorization of the Safe Drinking Water SRF at \$52.94B over ten fiscal years starting in FY22 (H.R. 3291).

In the Senate, the Environment and Public Works Committee and the Commerce Committee have reported their versions of the highway bill. The Banking and Finance Committees have yet to act.

H.R. 3404, the FUTURE Western Water Infrastructure and Drought Resiliency Act

On May 21, Congressman Huffman introduced the FUTURE Act (with 10 cosponsors, all CA Dems), the same bill he drafted last Congress and which was included in H.R. 2. The bill increases the authorization of the Title XVI WIIN grant program to \$500M and the Federal cap share from \$20M to \$30M – per the Napolitano bill above. It also includes a \$300M water trust fund with \$100M earmarked for recycled water projects. Plans going forward are unclear at this time.

H.R. 4099, the “Large Scale Water Recycling Project Investment Act”

On June 24, Reps. Napolitano, Grijalva, Huffman and Lee introduced the above bill which establishes a competitive grant program within the Department of the Interior for large-scale water recycling projects that have a total estimated cost of at least \$500M. The bill authorizes \$750M for the program from FY 23-27. Federal share is 25% but there is provision for increasing that. Projects must be within one of the USBR 17 western states. It has been reported that Senator Cortez Masto plans to introduce companion legislation.

H.R. 3112, To Amend the Reclamation Wastewater and Groundwater Study and Facility Act to Authorize Certain Recycled water Projects and for Other Purposes

On May 11, Congressman McNerney introduced the Coalition’s projects bill with three cosponsors – Reps. Swalwell, Eshoo and Panetta. On June 21 an email, with the official text of the bill, was sent to Angela Ebner in Senator Padilla’s office with the request that the Senator introduce it. Waiting to hear back.

Earmarks

In the House, Congressman McNerney submitted the Ironhouse \$3M STAG request to the Appropriations Committee. In the Senate, Ironhouse submitted the same request to Senator Feinstein. Also, in the Senate, Monterey One Water submitted to both Feinstein and Padilla requesting \$7.2M to expand Pure Water. No word yet from the Senate offices or the Senate Appropriations Committees regarding the status of the asks. Included in the House Interior Appropriations Bill, which is being marked up by the full committee tomorrow, is the \$3M Ironhouse request.

Bill Tracking - 117th Congress (2021-2022)

Summaries and updates included as available.

H.R.1660 — To make certain municipalities eligible for grants under the Federal Water Pollution Control Act, and for other purposes.

Sponsor: Rep. Trahan, Lori [D-MA-3] (Introduced 03/08/2021) Cosponsors: (4)

Committees: House - Transportation and Infrastructure

Latest Action: House - 03/09/2021 Referred to the Subcommittee on Water Resources and Environment

H.R.1563 — To extend the authorities under the Water Infrastructure Improvements for the Nation Act of 2016 providing operational flexibility, drought relief, and other benefits to the State of California.

Sponsor: Rep. Garcia, Mike [R-CA-25] (Introduced 03/03/2021) Cosponsors: (10)

Committees: House - Natural Resources; Science, Space, and Technology

Latest Action: House - 03/03/2021 Referred to the Committee on Natural Resources, and in addition to the Committee on Science, Space, and Technology, for a period to be subsequently determined by the Speaker.

This bill extends the authority of certain federal agencies to provide support for western water infrastructure and extends consultation requirements concerning projects in California. Specifically, the bill extends through 2028 the authority of the Bureau of Reclamation to provide support for projects in certain western states related to federal or state-led water storage, water desalination, and water recycling and reuse. It also extends provisions specific to California, including drought relief and the operations of the Central Valley Project (a hydropower and water management project in California that is operated by Reclamation). Further, the bill extends through 2033 consultation requirements concerning biological assessments and the coordinated operations of the Central Valley Project and the State Water Project in California.

H.R.1881 — To amend the Federal Water Pollution Control Act with respect to permitting terms, and for other purposes.

Sponsor: Rep. Garamendi, John [D-CA-3] (Introduced 03/12/2021) Cosponsors: (5)

Committees: House - Transportation and Infrastructure

Latest Action: House - 03/15/2021 Referred to the Subcommittee on Water Resources and Environment.

This bill revises the National Pollutant Discharge Elimination System (NPDES) program. Under the program, the Environmental Protection Agency issues permits to discharge pollutants into waters of the United States. The bill extends the maximum term for NPDES permits issued to states or municipalities from 5 to 10 years.

H.R.2952 — To amend the Federal Water Pollution Control Act to require a certain percentage of funds appropriated for revolving fund capitalization grants be used for green projects, and for other purposes.

Sponsor: Rep. Williams, Nikema [D-GA-5] (Introduced 04/30/2021) Cosponsors: (0)

Committees: House - Transportation and Infrastructure

Latest Action: House - 05/03/2021 Referred to the Subcommittee on Water Resources and Environment

H.R.2979 — To amend the Water Infrastructure Finance and Innovation Act of 2014 with respect to the final maturity date of certain loans, and for other purposes.

Sponsor: Rep. Garamendi, John [D-CA-3] (Introduced 05/04/2021) Cosponsors: (2)

Committees: House - Transportation and Infrastructure; Energy and Commerce

Latest Action: House - 05/05/2021 Referred to the Subcommittee on Water Resources and Environment.

S.916 — Water Affordability, Transparency, Equity, and Reliability Act of 2021

Sponsor: [Sen. Sanders, Bernard \[I-VT\]](#) (Introduced 03/23/2021) Cosponsors: (3)

Committees: Senate - Environment and Public Works

Latest Action: Senate - 03/23/2021 Read twice and referred to the Committee on Environment and Public Works. Same summary as the next bill.

H.R.1352 — Water Affordability, Transparency, Equity, and Reliability Act of 2021

Sponsor: [Rep. Lawrence, Brenda L. \[D-MI-14\]](#) (Introduced 02/25/2021) Cosponsors: (81)

Committees: House - Transportation and Infrastructure; Energy and Commerce; Ways and Means; Agriculture

Latest Action: House - 04/05/2021 Referred to the Subcommittee on Conservation and Forestry
This bill increases funding for water infrastructure, including funding for several programs related to controlling water pollution or protecting drinking water. Specifically, it establishes a Water Affordability, Transparency, Equity, and Reliability Trust Fund. The fund may be used for specified grant programs. The bill increases the corporate income tax rate to 24.5% to provide revenues for the fund. In addition, the bill revises requirements concerning the clean water state revolving fund (SRF) and the drinking water SRF. It also creates or reauthorizes several grant programs for water infrastructure.

H.R.3282 — To reauthorize funding for drinking water programs under the Safe Drinking Water Act and America's Water Infrastructure Act of 2018, and for other purposes.

Sponsor: [Rep. McKinley, David B. \[R-WV-1\]](#) (Introduced 05/17/2021) Cosponsors: (2)

Committees: House - Energy and Commerce; Transportation and Infrastructure

H.R.3701 — To establish water infrastructure grant programs.

Sponsor: [Rep. Delgado, Antonio \[D-NY-19\]](#) (Introduced 06/04/2021) Cosponsors: (4)

Committees: House - Transportation and Infrastructure; Energy and Commerce