

Special Board of Directors Meeting Minutes
DELTA DIABLO
September 18, 2024

The meeting was called to order by Chair Monica Wilson at 4:30 pm, on Wednesday, September 18, 2024. Present were Vice Chair Federal Glover (arrived at 4:31 pm) and Director Juan Banales. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Dean Eckerson, Resource Recovery Services Director; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Anika Lyons, Finance Manager; Joaquin Gonzalez, Operations Manager; Amanda Roa, Environmental Programs Manager; Jason Piper, Information Technology Manager (and Management Association bargaining unit representative); Jamie Lyn Alfonso, Human Resources and Risk Manager; Nayeli Basulto, Junior Engineer; Max David, Junior Engineer; Judy Phan, Purchasing Supervisor; Eka Ekanem, Senior Accountant; Alex Nepomuceno, Accounting Technician; Jennifer Moniz, Accounting Technician; Steve Baptista, Warehouse Technician II; and Ben Huffman, Warehouse Technician I.

PUBLIC COMMENTS – None.

RECOGNITION

Introduction of Nayeli Basulto, Junior Engineer, to the District

Mr. Bozkurt introduced Ms. Basulto, who joined the District on September 9, 2024. He noted that she earned a B.S. Degree in Environmental Engineering from UC Merced and previously worked at Napa Sanitation District and Lystek, where she gained valuable engineering knowledge and project management experience. Ms. Basulto thanked the Board, which welcomed Ms. Basulto to the District.

Introduction of Max David, Junior Engineer, to the District

Mr. Bozkurt introduced Mr. David, who joined the District on September 3, 2024. He noted that he earned a B.S. Degree in Chemical Engineering from UC Berkeley and previously worked at Central Contra Costa Sanitary District where he gained valuable engineering experience in the wastewater sector. Mr. David thanked the Board, which welcomed Mr. David to the District.

Receive Presentation of Certificate of Achievement for Excellence in Financial Reporting for FY22/23, and Recognize and Commend Finance Division for Receiving Award of Financial Reporting Achievement for FY22/23 from Government Finance Officers Association

Mr. Sharma presented the GFOA Certificate of Achievement for Excellence in Financial Reporting and recognized Finance Division staff for receiving the GFOA Award of Financial Reporting Achievement. The Board congratulated the Finance Division and staff.

CONSENT CALENDAR

Vice Chair Glover moved approval of the Consent Calendar, seconded by Director Banales and by roll call vote (Ayes: *Banales, Glover, and Wilson*; Noes: *None*; Absent: *None*; Abstain: *None*), the following Consent Calendar Items were approved: Approve

Minutes of Special Board of Directors Meeting, August 14, 2024; Receive District Monthly Check Register for August 2024; Authorize General Manager to Execute Three-Year Contract for Household Hazardous Waste Management Services with Clean Earth Environmental Solutions, Inc., and Authorize Payments for Services in Amounts Specified in Contract; Authorize General Manager to Execute Construction Services Contract in an Amount Not to Exceed \$238,140, McNabb Construction, Inc. DBA: DK Environmental, and Authorize General Manager to Approve Contract Change Orders in an Amount Not to Exceed 10% of Contract Amount, Emergency Retention Basin Improvements, Project No. 19110; Authorize General Manager to Execute Amendment No. 1 to General Services Contract in the Amount of \$116,239 for a New Total Contract Amount Not to Exceed \$2,847,604, SCA OF CA, LLC, Street Sweeping Services; Authorize General Manager to Execute Engagement Agreement with Indemnification Language in an Amount Not to Exceed \$101,000, S&P Global Ratings, Credit Evaluation and Rating Services; Authorize General Manager to Execute Legal Services Contract, Effective August 14, 2024, Redwood Public Law, As-Needed Labor and Employment Law Legal Counsel; and Authorize General Manager to Execute Amendment No. 3 to General Services Contract in the Amount of \$114,000, for a New Total Contract Amount Not to Exceed \$200,000, Collicutt Energy Services, Inc., Maintenance Services.

DELIBERATION ITEMS – None.

PRESENTATIONS AND REPORTS

Receive Update on San Francisco Bay Nutrient Management Regulations and Other Key Regulatory Issues

Ms. Roa provided an update on key focus areas for nutrient management activities, highlighted recent regulatory challenges related to bioassay testing, noted multiple emerging regulatory compliance issues (PFAS, microplastics, zero-emission fleets), shared successful legislative advocacy efforts for addressing wipes, and reviewed future climate change regulatory requirements. In closing, she reviewed current District focus areas for securing external funding at the state and federal level (Water Infrastructure Funding and Innovation Act, federal Inflation Reduction Act, household hazardous waste collection).

Chair Wilson asked a clarifying question related to future availability of public charging stations, to which Ms. Roa replied that funding is dependent on the number of designated public charging stations. The Board thanked Ms. Roa for the presentation.

GENERAL MANAGER COMMENTS – None.

BOARD MEMBER COMMENTS – None.

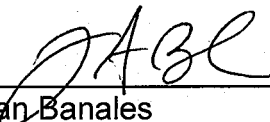
CORRESPONDENCE – None.

CLOSED SESSION

The Board convened to Closed Session at 4:58 pm. The Board reconvened to open session at 5:17 pm and Ms. Hooley reported there was nothing to report out of Closed Session.

ADJOURNMENT

Chair Wilson adjourned the meeting at 5:17 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on October 9, 2024.



Juan Banales
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)