

**Board of Directors Meeting Minutes**  
**DELTA DIABLO**  
**March 11, 2026**

The meeting was called to order by Chair Monica Wilson at 4:30 pm, on Wednesday, March 11, 2026. Present was Vice Chair Jelani Killings and Director Shanelle Scales-Preston. Also present were Rebecca Hooley, District Counsel; Vince De Lange, General Manager; Brian Thomas, Deputy General Manager; Nitish Sharma, Business Services Director; Murat Bozkurt, Engineering Services Director/District Engineer; Mark Koekemoer, Resource Recovery Services Director; Cecelia Nichols-Fritzler, Office Manager/Secretary to the Board; Anika Lyons, Finance Manager; Joaquin Gonzalez, Operations Manager; Jason Piper, IT Manager (MA bargaining unit [BU] representative); Nick Steiner, Operations Supervisor (P&T BU representative); Sean Williams, Senior Engineer; Katusca Zuniga, Chemist II; Max David, Assistant Engineer; Jason Yun, Environmental Compliance Specialist II; and Katherine Garcia, Administrative Assistant II.

PUBLIC COMMENTS – None.

RECOGNITION

Congratulate Sean Williams on His Promotion to Senior Engineer

Following an introduction by Mr. Bozkurt, the Board congratulated Mr. Williams on his promotion.

Congratulate Katusca Zuniga on Her Promotion to Chemist II

Following an introduction by Mr. Koekemoer, the Board congratulated Ms. Zuniga on her promotion.

Congratulate Max David on His Promotion to Assistant Engineer

Following an introduction by Mr. Bozkurt, the Board congratulated Mr. David on his promotion.

Congratulate Jason Yun, Environmental Compliance Specialist II, for Receiving CWEA 2025 "Pretreatment, Pollution Prevention, and Stormwater Person of the Year" Awards at the Regional and State Level

Following an introduction by Mr. Koekemoer, the Board congratulated Mr. Yun.

Adopt Resolution Commending Outgoing Board Chair Shanelle Scales-Preston for Her Service to District as Chair

Following an introduction by Mr. De Lange, the Board thanks Director Scales-Preston.

Director Killings moved approval, seconded by Chair Wilson, and by a roll call vote (Ayes: *Killings, Wilson, Scales-Preston*, Noes: *None*; Absent: *None*; Abstain: *None*), the Board adopted a resolution commending outgoing Board Chair Shanelle Scales-Preston for her service to the District as Chair.

CONSENT CALENDAR

Prior to approval of Consent Calendar, Ms. Nichols-Fritzler noted that no public comments were received. Director Killings moved approval, seconded by Chair Scales-Preston, and by a roll call vote (Ayes: *Killings, Wilson, Scales-Preston*, Noes: *None*; Absent: *None*; Abstain: *None*), the following Consent Calendar items were approved: Approve Minutes of Special Board of Directors Meeting, February 4, 2026; Receive

Notes of Board of Directors Finance Committee Meeting, March 3, 2026; Receive District Monthly Check Register for January and February 2026; Adopt Resolution No. 2/2026 Updating Operating Authorities and Procedures Related to District Fund Accounting and Rescinding Resolution No. 6/2001; Adopt Resolution Authorizing General Manager to Submit a Contribution in the Amount of \$2,500 to California Association of Sanitation Agencies Education Foundation for FY25/26; Adopt Ordinance 130 Amending Sewer Use Ordinance, Chapter 1.12 (Appeal Process), and Chapter 2.28 (Pretreatment Regulations) of District Code; Authorize General Manager to Execute Amendment No. 1 to Consulting Services Contract in the Amount of \$562,569, for a New Total Contract Amount Not to Exceed \$1,350,750, Brown and Caldwell, Engineering Services, Cogeneration System Improvements, Project No. 22114; Receive Second Quarter FY25/26 District Investment Report; Authorize General Manager to Transfer Monies to Lab Equipment Replacement Project from Wastewater Capital Asset Replacement Fund Reserves in the Amount of \$160,000, for a New Total Project Budget of \$360,000, and Authorize General Manager to Execute General Services Contract, with Modified Indemnification Language, in an Amount Not to Exceed \$158,396, Information Technology Services, Aquatic Informatics, Inc., Lab Equipment Replacement, Project No. 26210; Authorize General Manager to Execute Amendment No. 10 to Agreement with City of Pittsburg for Street Sweeping Services, Extending Term from April 1, 2026 to June 30, 2026, and Authorize Payment in the Amount of \$112,500, for a New Total Contract Amount Not to Exceed \$447,500; and Authorize Amendment to Purchase Order in the Amount of \$55,000, for a New Total Purchase Order Amount Not to Exceed \$182,000, Univar Solutions USA, LLC, Supply and Delivery of Sodium Bisulfite.

## PRESENTATIONS AND REPORTS

### Receive Report on Major Factors Impacting Development of FY26/27 Sewer Service Charge

Mr. Thomas provided a summary of recent Board communications and actions, including establishing maximum SSCs for FY25/26-FY29/30 in June 2025 and implementing a significant shift in the approach to meeting nutrient removal regulatory requirements via the Secondary Process Improvements (SPI) Project in October 2025. He highlighted major factors impacting FY26/27 SSC development, including cost increases associated with the SPI Phase 1 Project. Mr. Thomas noted the likelihood that staff would be recommending the maximum SSC increase of +8.5% for FY26/27 to ensure sufficient revenue to meet capital infrastructure investment needs, support the upcoming public bond offering, and provide financial capacity to adapt to unfavorable construction bid results. In closing, he reviewed next steps and the upcoming Board engagement schedule for the proposed FY26/27 SSCs.

Vice Chair Killings noted the importance of highlighting infrastructure investment and regulatory compliance needs in public communication materials. The Board thanked Mr. Thomas.

### Receive Report on Major Factors Impacting Development of Proposed Street Sweeping Refuse Charges

Mr. Sharma provided an overview of regulatory requirements, program benefits, roles and responsibilities, current SSRCs, and key financial drivers for implementing SSRC adjustments, including incorporation of prevailing wage requirements. He reviewed the

SSRC adjustment process, including completion of a cost-of-service study, financial modeling, distribution of a Proposition 218 Notice, and conducting a public hearing.

Chair Killings asked clarifying questions and the Board thanked Mr. Sharma.

### DELIBERATION ITEMS

#### Approve Use of Contractor Prequalification; and Adopt Uniform Rating System and Appeals Procedure Pursuant to Public Contract Code Section 20101 for Prequalification of Bidders, Secondary Process Improvements Phase 1, Project No. 22126

Mr. Williams presented rationale for use of prequalification of general contractors and electrical subcontractors for the \$190M Secondary Process Improvements Phase 1 Project. He highlighted staff efforts to comply with legal requirements, including adoption of a uniform, objective rating system and appeals procedure.

Chair Wilson asked clarifying questions and the Board thanked Mr. Williams.

Director Scales-Preston moved approval, seconded by Vice Chair Killings, and by a roll call vote (Ayes: *Killings, Wilson, Scales-Preston*, Noes: *None*; Absent: *None*; Abstain: *None*) the Board approved the Item.

### GENERAL MANAGER COMMENTS

Mr. De Lange commented he recently attended the CASA DC Conference with Chair Wilson, where they met with several of representatives to advocate for funding and regulatory support. He noted that the District was selected to receive \$1 million in funding as part of the FY25/26 federal budget. In addition, Mr. De Lange acknowledged Mr. Thanh Vo (Senior Engineer) for his efforts in submitting four FY26/27 project funding support requests to congressional representatives.

### BOARD MEMBER COMMENTS

Chair Wilson shared that she found the CASA DC conference to be very informative and that she engaged with our elected officials regarding critical infrastructure projects and associated funding needs.


CORRESPONDENCE – None.

### CLOSED SESSION

Before convening to closed session, Ms. Nichols-Fritzler stated there were no public comments received. Director Scales-Preston left the meeting at 5:39 pm. The Board convened to closed session at 5:39 pm. The Board reconvened to open session at 5:59 pm and noted there was nothing to report from Closed Session.

### ADJOURNMENT

Chair Wilson adjourned the meeting at 6:00 pm and noted the next Board of Directors Meeting will be held at 4:30 pm on April 8, 2026.

  
Shanelle Scales-Preston  
Board Secretary

(Recording Secretary: Cecelia Nichols-Fritzler)